

GEAUGA PARK DISTRICT
MINUTES
APRIL 14, 2004

The regular meeting of the Geauga Park District Board was held on April 13, 2004, at the Park District office, Chardon, Ohio. The meeting was called to order at 3:30 p.m. President Robert McCullough was in the chair. Board members Betty Cope and Mark Rzeszotarski were present. Employees present were: Tom Curtin, Keith McClintock, Sherry Bosworth, Nate Eppink, Mike Fabian, Paige Hosier, Tim Kallay, Robin Pilarczyk, Teresa Runion and Eileen Smith. Geauga Park District Foundation representative was Jay Giles.

ADOPTION OF THE AGENDA

Dr. Rzeszotarski moved to accept the agenda as revised for the meeting. Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

ADOPTION OF THE MINUTES OF MARCH 9, 2004

Miss Cope moved that the minutes of March 8, 2004, be approved as amended. Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

FINANCIAL STATEMENT
FOR THE MONTH ENDING
MARCH 31, 2004

GENERAL FUND		
BALANCE MARCH 1, 2004		706,795.03
EXPENDITURES		277,696.87
Personnel	140,920.87	
PBX- February	185.06	
Medicare	1,609.12	
Ohio PERS	18,903.06	
Hospitalization -March	26,192.26	
Unemployment Comp	1,890.00	
Vouchers	87,996.50	
RECEIPTS		3,066,486.24
Fees:		
Rookery Heat	180.00	
Shelter Fees	40.00	
Camping	30.00	
Sugaring Program- Out of County	294.00	
Sap Bucket Workshop	140.00	
Wren Workshop	18.00	
Plans for Affelder House Improvements	150.00	
Refund: West Res. Farm Co-op Patronage refund	51.42	

Rental Properties-March		
- McKinnon- Hyde House	350.00	
- Kolar - Burton Wetlands House	350.00	
- Harry - Swine Creek House	350.00	
Sales: Nature Stores	1,891.13	
Sales: Saps Sunday (syrup & cart)	2,662.99	
Donation: GPD Foundation for Staff Training	250.00	
Donation: GPD Foundation for Planning Dept.	150.00	
Donation: Womens Outdoors	10.00	
Donations in Memory of Duane Ferris		
- P. Ferris and Friends	155.00	
- Wm & Richele Chapman	25.00	
- C. Ambrogio	40.00	
- J & P Robbins	25.00	
- C & M Jones	10.00	
- D Ellis	20.00	
- M. Osredkar	5.00	
- T. Runion	5.00	
- D. Best	5.00	
- J Barnhart	5.00	
- T. Gingrich	5.00	
- L. Gilbert	5.00	
- H. Baber	20.00	
- R. & H. Scott	115.00	
- R. & L. Melius	25.00	
- J & R Franc	25.00	
- J. Hrenko	40.00	
- D. O'Brien	50.00	
Donations in Memory of Rotha Bosworth		
- W & L Snyder	20.00	
- M. Osredkar	5.00	
- T Runion	5.00	
- D. Best	5.00	
- J. Barnhart	5.00	
- L. Gilbert	5.00	
- J. Weaver	25.00	
- M. Roden	10.00	
Donation: Ice Age Exhibit - D & M. Hornak	1,000.00	
Donation: H. Baber - general	10.00	
1st Half State Reimb. Real Estate Tax	34,895.00	
1st Half Real Estate Tax	3,016,046.16	
Public Housing Tax Disbursement	1,112.85	
Chardon Muni Court- Citation Disb.	14.00	
Local Government Funds	5,163.31	
Interest earned-February	667.38	
BALANCE MARCH 31, 2004		3,495,584.40
CONSTRUCTION FUND		
BALANCE MARCH 1, 2004		1,645,920.42

EXPENDITURES		304,871.24
Vouchers	304,871.24	
RECEIPTS		6,694.37
Interest Earned-February	1,331.59	
Donations:		
- Chester Davis Trust	4,163.17	
- Affelder Trust Fund thru Cleveland Fnd	416.25	
- R. Elsen - general	10.00	
- M. Osredkar for R. Gilbert	5.00	
- T. Runion for R. Gilbert	5.00	
- L. Gilbert for R. Gilbert	5.00	
- D. Best for R. Gilbert	5.00	
- M/M R. Weber - general	100.00	
Royalties - Cedar Valley - Hehmeyer Prop	116.43	
Royalties - Ergon Oil - Farley	142.92	
Royalties - Oxford Oil - Ford Well	264.11	
Royalties: Power Gas - Farley	129.90	
BALANCE MARCH 31, 2004		1,347,743.55

VOUCHER RESOLUTION NO. 06-04

Dr. Rzeszotarski moved the adoption of the voucher resolution, a copy of which is on file in the Park District office, so marked Resolution No. 06-04.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

COMMUNICATIONS TO THE BOARD

There were no communications to the Board.

EDP CONSULTANTS REPORT – THE MAPLE HIGHLANDS TRAIL-NORTH

Tim Kallay, Planning Director, reported to the Board the results of the soil tests and measurement of the failed slope angles performed by EDP Consultants on The Maple Highlands Trail-North slopes.

The boring report analysis demonstrated few “blow counts” recorded in the upper level of the test boring. The soil analysis indicated that the material from the “cut” portions of the project that were used for “fill” (embankment), tested a safety factor against the slope failure at 1.0. For safety factors, this application should be at least 1.5 per specifications. Pat Schwan, Project Engineer, Richland Engineering Limited, has seen a 1.3 safety factor as being acceptable. Mr. Kallay indicated that there is a chance for continued slope movement and erosion. EDP Consultants have taken a conservative approach to recommend a 1.5 safety factor for the variability of soils along the length of the project.

The results of the tests performed also revealed softening of the slopes in some areas were due to a lack of moisture control during the placement and compaction of the material.

Mr. Kallay indicated that the soil borings report is on file at the Ohio Department of Transportation and was available for contractor review prior to construction. We would also like to get more

information from Richland Engineering Limited concerning the suitability of the material for the project.

With respect to the south end of The Maple Highlands Trail, many of the slope angles failed to meet the plan value. Mr. Kallay will follow up with the Engineers' Office. Mr. Kallay has also received several repair solutions. A cost estimate from Richland Engineering Limited is being prepared. There could be some shared costs.

AFFELDER COTTAGE – BID UPDATE

Tom Curtin updated the Board on the bid opening for the Affelder Cottage improvements. The deadline for bids has been extended until April 20, 2004, in order to receive more bids. Only one contractor bid on the project. Several phone calls were received expressing interest. Jerry Holzheimer, Project Manager, has scheduled a meeting tomorrow with several contractors.

Dr. Rzeszotarski asked for an update of the status of the driveway. Mr. Curtin responded that Jim Ziemnik, Landscape Architect, was working on determining the necessary driveway width for safe access by emergency vehicles with respect to emergency vehicle access. The suggested width was 20-feet. Mr. Ziemnik is also working on resolving the turnaround area. We may be able to have a turnaround near the pond.

ODOT/BIG CREEK SPUR – FINAL RESOLUTION –RESOLUTION NO. 07-04

Sherry Bosworth, Business Affairs Director, presented to the Board information she received from the Ohio Department of Transportation regarding documents which need to be signed by the Board. At the April 29, 2003, Board meeting, the Board approved Resolution No. 20-03 (*Geauga Park District Board Minutes*, Book 6, pp. 85-86) for the construction of a parking area along Ravenna Road for bike travelers. Geauga Park District will be setting up an escrow account with Huntington Bank in the amount of Sixty-Six Thousand Three Dollars (\$66,003.00).

Mr. McCullough made a motion to approve Resolution No. 07-04 as follows:

The following Final Resolution enacted by the Park of Big Creek Spur, Ohio, hereinafter referred to as the Legislative Authority/Local Public Agency or "LPA," in the matter of the stated described project.

WHEREAS, on [the] 29th day of April, 2003, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

Construction of a 20 space parking area to support visitation to [T]he Maple Highlands Trail and Big Creek Park, lying within Geauga County. Total length of project being approximately 0.00 miles.

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The Park District agrees to assume and bear the entire cost and expense of the improvement, less State funds set aside by the Director of Transportation for the financing of this improvement from funds allocated to the Park Board for this improvement, and further, the Park District agrees to assume and bear one hundred percent (100%) of the cost of Preliminary Engineering and Right-of-Way, excluding in-house preliminary engineering and Right-of-Way charges incurred by the State.

In addition, the Park District agrees to assume and bear one hundred percent (100%) of the cost of any construction items requested by the Board on the entire improvement, which are necessary for the improvement, as determined by the State.

The share of the cost of the LPA is now estimated in the amount of Sixty-Six Thousand Three and ----00/100 Dollars, (\$66,003.00), but said estimated amount is to be adjusted in order that the LPA's ultimate share of said improvement shall correspond with said percentages of actual costs when said actual costs are determined; and

WHEREAS, [t]he Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above described highway and has transmitted copies of the same to this legislative authority; and

WHEREAS, [t]he LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.

NOW, THEREFORE, be it resolved:

- I. That the estimated sum of Sixty Six Thousand Three and ---- 00/100 Dollars, (\$66,003.00), is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. We hereby agree to assume in the first instance, the share of the cost and expense over and above the amount to be paid from State funds.
- II. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.
- III. That the LPA enter into a contract with the State, and that [the] Director be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project.
- IV. That the LPA transmit to the Director of Transportation a fully executed copy of this resolution.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

BASS LAKE PRESERVE

CHANGE ORDER NO. 1 – PETERSEN CONSTRUCTION COMPANY

Mr. Curtin presented to the Board Change Order No. 1 for Petersen Construction Company in the amount of Six Hundred Fifteen Dollars (\$615.00) for the purpose of increasing the height of the ADA ramp to the clubhouse and an extension of the platform to the door threshold. Mr. Curtin informed the Board that included in the contract price for this project was a contingency of Four Hundred Dollars (\$400.00). Therefore, actual increase to Petersen Construction Company's contract is in the amount of Two Hundred Fifteen Dollars (\$215.00).

Mr. McCullough moved to approve Change Order No. 1 for Petersen Construction Company in the amount of Two Hundred Fifteen Dollars (\$215.00) for the reasons stated above.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

SILVER CREEK

BIOHABITATS, INC. PAY REQUEST

Keith McClintock presented to the Board a pay request from Biohabitats, Inc. for work which has already been performed in the amount of Forty-Seven Thousand Six Hundred Sixteen Dollars (\$47,616.00). Mr. McClintock also indicated that the contractor has met 100% of the retainage.

Dr. Rzeszotarski moved to approve Biohabitats, Inc. pay request in the amount of Forty-Seven Thousand Six Hundred Sixteen Dollars (\$47,616.00) for which has already been performed.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

SILVER CREEK MITIGATION

Mr. McClintock informed the Board that there is a snag with the Environmental Protection Agency (EPA) with respect to Silver Creek mitigation that was lined up for this project. This project is not an applicable stream creation project. The EPA will need to determine that no other stream creation opportunities exist before approving the Silver Creek Restoration project as eligible for mitigation.

ENDOWMENT FUND

Legal counsel for the Park District, Thrasher, Dinsmore and Dolan, indicated that the formation of an endowment fund would be appropriate and recommended that the “start up” monies for the endowment fund could be based on the unrestricted donations we have already received. Keith McClintock received information from The Cleveland Foundation regarding endowment funds. This packet included an application that we need to fill out. Once the application is returned to The Cleveland Foundation, an instrument of conveyance will be prepared for our consideration.

PARK UPDATES

Tom Curtin updated the Board on the following:

BASS LAKE CLUBHOUSE

Repairs have been made to the clubhouse. Park Operations are cleaning up loose ends such as the gable end siding and the brackets for the porch posts. The storage shed has been relocated. To accommodate group use of the Bass Lake clubhouse, we have ordered portable restrooms. Use of the clubhouse will be made by reservation only, with fees established the same as the Great Blue Heron Lodge and the Swine Creek Lodge.

BESSIE BENNER METZENBAUM

A preconstruction meeting has not been set for the chip and sealing of the roadways at Bessie Benner Metzenbaum Park. The majority of the work will be completed by the first of May. Preliminary work will take three days with the contractor, returning mid-May to complete the chip and seal.

BURTON WETLANDS

The Natural Resources Department performed a successful prescribed burn at Burton Wetlands. Because of the wet weather and wind, they will wait until fall to perform another burn.

THE MAPLE HIGHLANDS TRAIL – CENTRAL SECTION

The railroad right-of-way certification has been submitted. Jay Abercrombie, Biologist, is in the process of completing the Army Corps of Engineers permit responding to questions that have not been asked for in the past on previous wetlands permit submittals.

THE MAPLE HIGHLANDS TRAIL – PARKING AREA

Project is set to be sold and administered by the Ohio Department of Transportation (ODOT) towards the end of May.

THE WEST WOODS NATURE CENTER

Tim Kallay will be sending a letter to Al Klauss of Tony Paskevich and Associates and Bud Weber of Great Lakes Construction Company regarding the roof at The West Woods Nature Center. Mr. Weber has picked up samples of shingles to match the roof, but more information is required to correct the points of heat loss within the structure.

COUNCIL OF GOVERNMENTS

We will be signing the Agreement and By-laws at the end of this month with Keith Shy, Metroparks serving Summit County, and Christine Craycroft, Portage County Park District.

ALTERNATIVE FUELS

Keith McClintock reported that Tom Sterlekar, Park Tech, has received information regarding alternative fuels which are corn and oil based. Based on our use of gas, this may be something we would consider. Miss Cope questioned as to why this is so special. Mr. McClintock responded that the benefits of alternative fuels would primarily be that it reduces emissions. Dr. Rzeszotarski questioned the use of natural gas. Mr. McClintock responded that natural gas is cost prohibitive at this time. Mr. McClintock will invite Mr. Sterlekar to the next Board meeting for a presentation on this issue.

FUNDRAISING EVENTS

Binocular Program

We have submitted proposals for grants to Ohio Environmental Protection Agency, MBNA Foundation, and Dominion Foundation in order to raise funding needed for the "Nature Scopes" binocular program. We need to raise an additional \$12,199.

Ice Age Exhibit

Geauga Park District received a check from Junction Auto in the amount of Thirty-Five Hundred Dollars (\$3,500.00) for the Ice Age Exhibit. We also received Three Thousand Dollars (\$3,000.00) from the Livingston Mather Foundation, taking the total out to Twenty-Four Thousand Dollars (\$24,000.00) from corporations and individuals

Pond Road-Burton Township

Jay Abercrombie was traveling on Pond Road, Burton Township, when he noticed that the embankment along the road had ruptured causing drainage of the wetlands. Burton Township's road crew was responsible for the damage. Our Ranger Department contacted Burton Township. Burton Township was responsive and repaired the embankment.

INFINITREE

Teresa Runion, Special Events Coordinator, presented to the Board a joint venture between Geauga Park District and Geauga Council for the Arts and Culture called *InfiniTree*. This project will demonstrate in a creative way the impact one tree can make. Because Geauga County is so closely identified with the maple tree, it was determined that this tree would be the appropriate species for this project. Artists and craftsmen will be invited to take portions of this tree to show the myriad of items that can be created from just one tree. The completed pieces from this tree will be on exhibition for three months at The West Woods Nature Center beginning in April of 2006. This exhibit will end with a possible auction and sale. As this project develops, Mrs. Runion will keep the Board apprised.

TRANSITIONAL WORK PROGRAM

Robin Pilarczyk, Human Resources Manager, presented the Geauga County's transitional work program to the Board. The purpose of this transitional work program is to get the employee back to work as soon as possible. It is a voluntary program. The employee service credit continues as

well as his/her insurance. The County has not yet had an opportunity to use this program. However, it is ready to go. Dr. Rzeszotarski questioned whether this program includes mental illness. Mrs. Pilarczyk responded that there has to be a Workers Compensation claim number enacted in order for the program to be set in place for any illness.

LIABILITY INSURANCE

Every three years, Geauga Park District seeks proposals for liability insurance. Sherry Bosworth contacted Ben Sutton of Sutton Insurance Agency, to seek proposals for liability insurance. Our challenge with these proposals was for creative ways to keep our insurance rates down and look at our deductibles. This year, we sought a higher deductible on structures. By choosing a \$10,000 deductible, the Park District would save \$11,000 in the total premium. Mrs. Bosworth stated that our claim records have been excellent.

The following bids were received:

<u>Insurance Company</u>	<u>Annual Premium</u>	
Public Entities Pool of Ohio (PEP)	\$69,333.00	\$10,000,000 Limit \$10,000 Property Deductible
ARCH Insurance Company	\$77,373.00	\$10,000,000 Limit
Travelers Insurance Company		\$10,000 Property Deductible
Westfield Group	\$83,047.00	\$10,000,000 Limit
General Star Ins. Co.		\$1,000 Property Deductible
Ohio Government Risk Management Plan	\$83,907.00	\$5,000,000 Limit \$1,000 Property Deductible

Mr. McCullough moved to approve Public Entities Pool of Ohio (PEP) as the Park District's liability insurance carrier for the annual premium of Sixty-Nine Thousand Three Hundred Thirty-Three Dollars (\$69,333.00).

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

TRANSFER OF FUNDS

RESOLUTION 08-04

Mr. McCullough moved the adoption of Resolution No. 08-04, transferring Two Million Dollars (\$2,000,000.00) for various construction projects and land acquisition from the General Fund to the Construction Fund.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

MILEAGE REIMBURSEMENT

Gauga Park District employees are reimbursed for mileage at the rate of \$.31 per mile. Mr. Curtin asked the Board to raise the mileage reimbursement rate to \$.36 per mile, which is the Internal Revenue Services standard.

Dr. Rzeszotarski moved to increase the mileage reimbursement rate for Geauga Park District employees to \$.36 per mile effective May 1, 2004.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

NON-SALARY REMUNERATION

RESOLUTION NO. 09-04

At the October 26, 1989, Board meeting, the Board approved a non-salary remuneration policy. (*Geauga Park District Board Minutes*, Resolution No. 09-04, Book 3, p. 477.) The Geauga County Auditor's office has asked Geauga Park District to update this policy for declaring expenditures of public funds for amenities for staff.

Mr. McCullough moved the adoption of the following resolution:

WHEREAS, the County Auditor has requested a Board policy for declaring expenditures of public funds for amenities for staff,

WHEREAS, on October 26, 1989, the Park Board made a motion for setting up a system for longevity awards as well as recognition of birthdays, hospital stays and similar events for the park district employees and will continue that policy

WHEREAS, the Park Board also provides for such amenities as drinking water for staff when available water is unsuitable for drinking; syrup to staff during Maple Syrup production season; food and beverage for staff and Board members during the course of a business meeting; promotional items for advertising of special events held for the public,

WHEREAS, the Director is authorized to issue a park vehicle to staff and the Park District shall determine the appropriate apportionment of personal versus business use of the vehicle and the value of such personal use shall be determined by the Park District and set forth on the required tax forms provided to the Director and to the Internal Revenue Service.

WHEREAS, any and all other amenities are covered in the Personnel Handbook and will be reviewed periodically for updating.

THEREFORE, be it resolved that the Board of Park Commissioners do hereby declare the above mentioned amenities appropriate for expenditures of public funds.

Miss Cope seconded the motion and the roll being called upon its adoption and the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

EMERGENCY ACTION PLAN

Lieutenant Michael Fabian provided the Board with a draft copy of the Geauga Park District Emergency Action Plan. Lt. Fabian stated that Geauga Park District does not have a written emergency plan in place. This plan would act as a guideline for staff to follow. The Board made comments to Lt. Fabian on how to improve the Emergency Action Plan.

In compliance with the proposed Emergency Action Plan, Lt. Fabian will be investigating the purchase of portable generators for the Meyer Center and The West Woods Nature Center.

EXECUTIVE SESSION

Mr. McCullough moved to go into Executive Session at 5:12 p.m. for the purpose of discussing land acquisitions and personnel matters.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

The Board took a break at 5:12 p.m. returning at 5:20 p.m.

The Board returned from Executive Session at 6:57 p.m. The following has been discussed for resolution.

LAND ACQUISITIONS

Rodgers Property

Dr. Rzeszotarski moved to approve the purchase of real property located in Montville Township owned by Mark L. Rodgers, known as Permanent Parcel Numbers 20-071075, 20-070905, and 20-041300, for the purchase price of Fifty-Five Hundred Dollars per acre, with the acreage and purchase price to be determined by a survey.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Troy Township

Dr. Rzeszotarski moved to authorize the Director to proceed with negotiations for property located in Troy Township.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Chardon Township

Dr. Rzeszotarski moved to authorize the Director to proceed with negotiations for property located in Chardon Township.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Munson Township

Dr. Rzeszotarski moved to authorize the Director to proceed with negotiations for property located in Munson Township.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Fisher Property

Mr. McCullough moved to approve the purchase of real property located in Middlefield Township owned by Marvin W. and Lucinda G. Fisher, known as Permanent Parcel Number 18-021200, containing approximately 11.33 acres of land for the purchase price of One Hundred Thirty-Seven Thousand Dollars (\$137,000.00).

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Mr. and Mrs. Marvin Fisher will be permitted to reside on this property rent free for a three-year period of time following the transfer of the deed.

MAY BOARD MEETING

The regular meeting of the Park Board for the month of May has been moved from May 11, 2004, to May 18, 2004.

AUDIT COMMITTEE MEETING

A meeting of the Geauga Park District Audit Committee will be held on Wednesday, April 28, 2004, at 3:30 p.m. at the Meyer Center.

DEPARTMENTAL REPORTS

Departmental reports from the Supervisors were submitted for the month of March to the Executive Director and a summary sheet was forwarded to the Board in their packets prior to the Board meeting.

The meeting adjourned at 7:05 p.m.

SUNSHINE LAW COMPLIANCE

The rules of the Park Board were complied with by sending notice pursuant to the rules adopted by the Board.

Respectfully submitted,

Thomas G. Curtin, Executive Director

Robert McCullough, President