

GEAUGA PARK DISTRICT
MINUTES
February 13, 2007

The regular meeting of the Geauga Park District Board was held February 13, 2007 at the Donald W. Meyer Center, Chardon, Ohio. The meeting was called to order at 3:30 p.m. President Robert McCullough was in the Chair. Board member Dr. Rzeszotarski was present.

Employees present:

Tom Curtin, Executive Director
Keith McClintock, Deputy Director
Sherry Bosworth, Business Affairs Director
Kathy Hanes, Executive Secretary
Paige Hosier, Marketing Director
John Oros, Natural Resource Manager

Visitors present:

Glenn Miller, *Geauga County Maple Leaf*

ADOPTION OF THE AGENDA

Dr. Rzeszotarski moved to accept the agenda for the meeting.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Leech	Absent
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

Mr. Leech arrived at 3:40 p.m.

ADOPTION OF THE MINUTES OF JANUARY 16, 2007

Dr. Rzeszotarski moved to accept the minutes of January 16, 2007 as corrected.

Mr. Leech seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Leech	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

INTRODUCTION OF GUESTS

Mr. Curtin acknowledged the presence of Glenn Miller.

**FINANCIAL STATEMENT MONTH ENDED
JANUARY 31, 2007**

GENERAL FUND		
BEGINNING FUND BALANCE JANUARY 1, 2007		1,613,592.03
EXPENDITURES & OTHER USES		287,327.34
Personnel	172,042.61	
Medicare	2,356.98	
Dental /Hospitalization	33,641.76	
PERS	24,205.79	
Unemployment Transfers	19.18	
Vouchers	55,061.02	
REVENUES & OTHER SOURCES		37,637.93
<u>General Tax Collections</u>		
<u>Investment Income</u>	8,175.32	
<u>Gifts & Donations</u>	275.00	
- Winter Solstice donation - Haynosch (\$25)		
- TWW exhibit donation - The Early Morning Garden Club (\$50)		
- General donation - Porter (\$50)		
- In Memory of Dave Imhof - Stanton-Schnider (\$50)		
- In Memory of Nancy Meyer - Stanton-Schnider (\$100)		
<u>Fees</u>		
- Programs - Schools - Out-of-County	28.00	
- Bid Plans - Frohring Meadows	805.00	
- Facility Utilities	450.00	
- Workshops - General - Public Program	85.00	
<u>Sales</u>		
- Tapper's Treasures - MC	140.41	
- Tree Tops - TWW	1,320.65	
- Credit Card - All Facilities	1,241.02	
- Water Vending Machine Sales - TWW	15.50	
<u>Rental Properties</u>		
- Agricultural Land Use - Briggs, Farley, Soltis	2,660.00	
- Swine Creek House - Harry	400.00	
- Burton Wetlands House- Kolar	400.00	
- Hyde House - McKinnon	400.00	
<u>Other Receipts</u>		
Citation Disbursement	34.00	
Recycling Proceeds	43.35	
Refunds- Other - Exempt parcel tax refund - Auditor	13,964.10	
Local Government Funds	6,435.50	
Miscellaneous Receipts	765.08	
- Auction proceeds - Jablonski, Longbery (\$26)		
- GPD Foundation - Postage reimbursement - (\$481.02)		

- Jury duty reimbursement - Pennell, Michele - (\$25)
- Computer refund - Dell, 2005 purchase - (\$233.06)

ENDING FUND BALANCE AS OF JANUARY 31, 2007 \$ 1,363,902.62
LAND IMPROVEMENT FUND

BEGINNING FUND BALANCE JANUARY 1, 2007 3,923,282.25

EXPENDITURES & OTHER USES 289,167.11

Vouchers 289,167.11

REVENUES & OTHER SOURCES 256,728.84

Investment Income 17,826.22

Gifts & Donations 238,434.88

- Kaplan Trust

Royalties

- Oxford Oil Co - Swine Creek 184.99

- Range Resource Energy - Hart property 34.29

- Range Resource Energy - Sunnybrook property 248.46

ENDING FUND BALANCE AS OF JANUARY 31, 2007 \$ 3,890,843.98

RETAINAGE FUND

BEGINNING FUND BALANCE JANUARY 1, 2007 199,601.16

REVENUES & OTHER SOURCES 884.57

Investment Income 884.57

ENDING FUND BALANCE AS OF JANUARY 31, 2007 200,485.73

VOUCHER RESOLUTION NO. 03-07

Mr. Leech moved to adopt Voucher Resolution No. 03-07, a copy of which is on file in the Park District office.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Leech	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

COMMUNICATIONS TO THE BOARD

Mr. Curtin shared the following communications with the Board:

The Meyer family sent a letter expressing their appreciation for the flowers that were given in memory of Mary Lou Meyer Schwindl. Mr. Curtin suggested that a Resolution of Appreciation be presented at the March board meeting honoring Mrs. Meyer's dedication to the Park District.

A letter was received from The United Way of Geauga County thanking the Park staff for their hospitality during a recent retreat.

OPEN TO PUBLIC

Mr. McCullough opened the floor to the members of the public present at the meeting. There were no comments.

2007 FINAL APPROPRIATIONS, RESOLUTION NO. 04-07

The Board was provided with copies of the 2007 Budget for their review prior to the meeting. Questions were addressed to Sherry Bosworth, Business Affairs Director, and were answered satisfactorily. The Board commended the staff for their work on the preparation of the budget.

Dr. Rzeszotarski moved to adopt the 2007 Final Appropriations Resolution No. 04-07, as corrected. A copy of Resolution No. 04-07 is on file in the Park District office.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Leech	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

PARK UPDATE

Geauga Park District Foundation

The Foundation held a successful orientation and training session on January 27, 2007.

Wildlife Management

To date, 31 deer have been harvested. John Oros, Natural Resource Manager, will be providing the board with a comprehensive report for the March meeting.

Bass Lake Preserve

The deadline for bid advertising for boat launch and parking improvements was February 13, 2007. The bid opening is scheduled for February 27, 2007. Contract recommendations will be made at the March board meeting.

Beartown Lakes Reservation

Bid opening for improvements to Lower and Middle Bear is scheduled for February 27, 2007. Contract recommendations will be made at the March board meeting.

Hyde Dam Improvements

Advertising for construction bids will begin in May, with pre-bid scheduled for May 15 and the bid opening scheduled for May 22, 2007. Contract recommendations will be made at the June board meeting.

Mountain Run Station:

Pre-bids are scheduled for February 21, 2007 and bid opening is scheduled for February 28, 2007. Recommendations will be made at the March meeting.

Mr. Curtin presented a draft of the proposed Mountain Run informational exhibit. The exhibit, designed by staff member Karen Morgan, includes graphics and a textual history of Mountain Run Station. The Board commended Ms. Morgan on her excellent work and suggested that the display be entered in the awards contest sponsored by Ohio Parks and Recreation Association.

Sunnybrook Preserve

The master plan concept will be presented at the March board meeting.

Mark Sperry Memorial

Mr. Curtin presented the draft of the Mark Sperry Memorial kiosk to be installed at Swine Creek Reservation. He asked the Board to review the drawings and determine the best location for the memorial. After some discussion, the Board agreed that the kiosk should be placed in front of the Sugarhouse.

Eldon Russell Park

The lease agreement has been signed for the portion of Eldon Russell Park that the Park District leases from the City of Akron.

Legislative Update

Mr. Curtin is encouraged that Ohio’s new governor, Ted Strickland, has pledged to protect the local government funds.

Sheriff Red Simmons Tribute

The Park District has been asked to construct six, 6-foot benches for a tribute to Sheriff Red Simmons. The benches would be placed in a public garden on the Safety Center grounds. Mr. Curtin explained that the Park District would be supplying the materials and constructing the benches, but not installing them. The Board agreed that the Park should provide the benches in memory of Sheriff Simmons.

Camp Chickagami

Aaron Young, Planning Director, is investigating the cost of removing the old septic system, as per the Environmental Protection Agency mandate. The Boy Scouts have indicated that they do not wish to provide funding for a new system.

RESCIND RESOLUTION NO. 08A-01

Dr. Rzeszotarski moved to rescind Resolution No. 08A-01, Appointment of Park Ranger (K-9 Unit).

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Leech	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

FROHRING MEADOWS CONSTRUCTION CONTRACT AWARD

Mr. Curtin recommended that the Board accept the contract from Danco General Contracting in the amount of \$618,390.72 for road, pavilion, parking lot, and restroom construction. The Contract also includes the cost of prairie planting.

Mr. Leech moved to approve the Danco General Contracting construction contract award for Frohring Meadows.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Leech	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

HYDE DAM ENGINEERING SERVICES CONTRACT

Mr. Curtin presented the contract from Fultech Consulting for engineering services for Hyde Dam. Fultech Engineering is located in Valley View and has been pre-approved by the Ohio Department of Natural Resources. The total contract award is \$19,886.00 and includes design, bid documents and construction administration.

Mr. Leech moved to approve the Hyde Dam engineering contract award for Fultech Consulting. Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Leech	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

EXECUTIVE SESSION

Mr. Curtin advised the Board that there were no personnel issues to be discussed.

Mr. McCullough moved to go into Executive Session at 4:30 p.m. for the purpose of discussing land acquisition.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Leech	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

The Board returned from Executive Session at 4:45 p.m.

LAND ACQUISITION

Orchard Hills Golf Course

Mr. Leech made a motion to work with the Western Reserve Land Conservancy to preserve Orchard Hills Golf Course, contingent upon the satisfactory results of the Phase II Environmental Survey.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Leech	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

REPORTS FROM COMMITTEES OF THE BOARD

There were no reports from committees of the Board.

REPORTS OF OFFICERS AND EMPLOYEES OF THE BOARD

Departmental reports from the Supervisors were submitted for the month of January to the Executive Director and a summary sheet was forwarded to the Board in their packets prior to the Board meeting.

CHANGE OF BOARD MEETING DATE

Due to scheduling conflicts, the April Board Meeting was rescheduled for April 10, 2007.

The meeting adjourned at 4:50 p.m.

SUNSHINE LAW COMPLIANCE

The rules of the Park Board were complied with by sending notice pursuant to the rules adopted by the Board.

Respectfully submitted,

Thomas G. Curtin, Executive Director

Robert McCullough, President

