

GEAUGA PARK DISTRICT  
MINUTES  
FEBRUARY 11, 2003

The regular meeting of the Geauga Park District Board was held on February 11, 2003, at the Park District office, Chardon, Ohio. The meeting was called to order at 3:30 p.m. President Robert McCullough was in the chair. Board members Betty Cope and Mark Rzeszotarski were present. Employees present were: Keith McClintock, Jerry Holzheimer, Sylvia Neptune, and Eileen Smith. Guest present was: Mike Christ.

**ADOPTION OF THE AGENDA**

Miss Cope moved to accept the agenda as amended for the meeting.  
Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

**ADOPTION OF THE MINUTES**

Dr. Rzeszotarski moved that the minutes of January 14, 2003, be approved as presented.  
Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

**FINANCIAL STATEMENT  
FOR THE MONTH ENDED JANUARY 31, 2003**

<b>GENERAL FUND</b>		
<b>BALANCE JAN 1, 2003</b>		<b>1,434,427.97</b>
<b>EXPENDITURES</b>		<b>304,722.59</b>
Personnel	141,201.41	
Medicare	1,478.91	
Dental /Hospitalization-December	19,901.67	
PBX	185.06	
Ohio PERS	75,587.78	
Vouchers	66,367.76	
<b>RECEIPTS</b>		<b>14,451.70</b>
Fees:		
Camping		
Rookery Heat	240.00	
Wreath Workshop	355.00	
Geauga Park Dist Foundation - Admin Fees	2,500.00	
Facility Room Fee	50.00	
Rental Properties-January		
- McKinnon- Swine Creek house	350.00	
- Scott - Krehlik House	350.00	

- Kolar - Burton Wetlands House	350.00	
- McClintock - Hyde House	350.00	
Sales: Nature Stores	798.84	
Sponsorship: Outdoor Writers'		
Dinner-Countryside Furnishings	100.00	
Citation Disbursement	25.00	
Artwork Commissions	423.00	
Local Government Funds	6,435.50	
Interest earned	2,124.36	
<b>BALANCE JAN 31, 2003</b>		<b>1,144,157.08</b>

**CONSTRUCTION FUND**

**BALANCE JAN 1, 2003** **3,880,422.56**

**EXPENDITURES** **1,618,713.20**

Vouchers 1,618,713.20

**RECEIPTS** **494,103.18**

Interest Earned 6,621.67

Royalties: Oxford Oil - Ford Well 196.68

Royalties: Cedar Valley Energy  
-Hehmeyer 178.83

Grant: ODOT Bikeway 486,006.00

Donation: thru GPD Foundation  
- Anderson & Murphy 1,100.00

**BALANCE JAN 31, 2003** **2,755,812.54**

**VOUCHER RESOLUTION NO. 02-03**

Dr. Rzeszotarski moved the adoption of the voucher resolution, a copy of which is on file in the Park District office, so marked Resolution 02-03.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

**COMMUNICATIONS TO THE BOARD**

Keith McClintock shared with the Board a letter commending Ranger Larry McKinnon for his assistance at the site of an accident. The letter addressed Ranger McKinnon's professionalism in assisting this individual after she had slid off the road during a snowstorm.

**OPEN TO THE PUBLIC**

Mike Christ of Brandstetter, Carroll, and Zofcin, was in attendance should the Board have any questions concerning the Big Creek expansion project.

**2003 BUDGET APPROPRIATIONS**

**RESOLUTION NO. 04-03**

The Board members were provided with a copy of the 2003 Budget for their review before the regular Board meeting.

Miss Cope moved the adoption of the following resolution:

**RESOLVED:**

**Section I**

That to provide appropriations for the current expenses and other expenditures of the Geauga County Park District during the fiscal year commencing January 1, 2003 the following sums are hereby set aside and appropriated as follows:

**Section II**

That there be appropriated from the General Park Board Fund:

63-SO5	PERSONNEL	\$1,914,428.00
63-SO5-H	HOSPITALIZATION	365,430.00
63-SO5-M	MEDICARE	23,531.00
63-SO5-P	P.E.R.S.	272,383.00
63-SO5-W	WORKER'S COMP.	9,526.00
63-SO5-U	UNEMPLOYMENT COMP.	1,000.00
64-SO5	SUPPLIES	128,613.00
65-SO5	MATERIALS	163,284.00
66-SO5	EQUIPMENT	243,496.00
67-SO5	CONTRACTS-REPAIR	14,100.00
68-SO5	CONTRACTS-SERVICE	601,158.00
70-SO5	RENTALS	0.00
71-SO5	ADVERTISING	7,845.00
72-SO5	TRAVEL AND EXPENSES	15,129.00
76-SO5	OTHER	75,028.00
76A-SO5	CONTINGENCY	200,000.00
999-SO5	TRANSFERS	<u>3,700,000.00</u>
	TOTAL	7,734,951.00

**Section III**

That there be appropriated from the Construction Fund:

70-Q41	CONTRACTS-SERVICES	\$560,865.00
71-Q41	CONTRACTS-PROJECTS	516,324.00
72-Q41	LAND ACQUISITION	6,255,383.00
77-Q41	OTHER	<u>0.00</u>
	TOTAL	\$7,332,572.00

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

**BIG CREEK MAINTENANCE SHOP**

**LAKELAND MANAGEMENT SYSTEM—CHANGE ORDER NO. 1**

Keith McClintock presented to the Board Change Order No. 1 from Lakeland Management System, which reflects the undercuts involved with the poor soil conditions at the expansion site. Mr. McClintock recommended approval of this change order in the amount of Thirty-Four Thousand Three Hundred Sixty-Two Dollars (\$34,362.00) pending legal counsel review.

Dr. Rzeszotarski moved to approve Lakeland Management System's Change Order No. 1 in the amount of Thirty-Four Thousand Three Hundred Sixty-Two Dollars (\$34,362.00) as stated above. Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

**SIGNAGE SAMPLES**

**The West Woods**

Sylvia Neptune presented to the Board samples of donor recognition and staff signage for The West Woods Nature Center. This signage will be placed under the windowsills in the lobby of the Nature Center. Mr. McCullough indicated that all signage should be uniform in appearance.

**The Maple Highlands Trail**

Keith McClintock shared with the Board for their review suggested signage to be placed at the trailheads. Mr. McCullough stated that he would like to have the elevation above sea level indicated on these signs. Dr. Rzeszotarski indicated that there should be a standard Geauga Park District entrance sign, rules and regulations at access points, and a sign prohibiting motor vehicles, including golf carts.

**PARK UPDATES**

**The West Woods**

Keith McClintock informed the Board that engineers from Engineering Elements and Trane Corporation, as well as technicians from Vadakin Heating, continue to assess the malfunctions in the HVAC system in an effort to develop a permanent solution. It was the opinion of Tim Kallay, Contract and Planning Administrator, that the engineers did not do enough research into the system. Mr. McClintock indicated that possibly some type of water furnace may be needed that would raise the water temperature before entering the system. The water is currently coming in at 45 degrees instead of 47 degrees.

**Surveys and Studies**

Mr. McClintock indicated that surveys and environmental site assessments are being done on possible land acquisitions and railroad right-of-way parcels.

**The Maple Highlands Trail – North**

Keith McClintock informed the Board that a meeting has been scheduled at ODOT District-12 Headquarters on February 21, 2003, to review the project administration, quality control, materials testing, contract changes, and to schedule the completion of the north section of the bike trail. Tim Kallay will attend this meeting.

**The Maple Highlands Trail – Central**

The Deputy Director reported that Jay Abercrombie, Biologist, is in the process of wrapping up the environmental update for the central section (Chardon to East Branch). The snowfall has slowed up this mapping project. Geauga Park District is still waiting for revisions on the contract language from Richland Engineering. Richland Engineering is consulting with a firm that produces geotechnical materials to review possible use of these materials to reduce project costs and eliminate concerns for unknown surface conditions.

**Big Creek Addition and Ranger Garage**

Mr. McClintock informed the Board that the both Big Creek shop expansion and the ranger garage were 4% complete.

**BASS LAKE PRESERVE**

Mr. McCullough made a motion that the recently acquired Bass Lake property be known as the *Bass Lake Preserve*.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

**PUBLIC BROADCAST SYSTEM FILMING**

Keith McClintock informed the Board that a Special Use Permit has been issued to a PBS station operated by Ohio University in Athens, Ohio, for the filming of an Ohio Bicentennial film. The filmmakers will be doing a reenactment of the founding of Marietta. This documentary will be aired in the fall of 2003 as part of the Ohio Bicentennial celebration. Filming is scheduled for Saturday, February 22, 2003, at Big Creek Park.

**SUPERVISORS' REPORTS**

Miss Cope had several questions concerning the Supervisors' reports. Miss Cope questioned the Affelder house and what work is being done on the house. Mr. McClintock responded that Geauga Park District is planning to winterize the house for programming and year around use. Miss Cope added that once this update is complete, the Affelder family should be informed and an invitation extended. Miss Cope further questioned "endowment funds". Miss Cope would like to see a written policy for endowment funds.

**EXECUTIVE SESSION**

Mr. McCullough moved to go into Executive Session at 4:45 p.m. for the purpose of discussing land acquisitions.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

The Board returned from Executive Session at 5:45 p.m.

**FARLEY PROPERTY/KIRKS**

Mr. McClintock updated the Board on the status of the sale of 4.0944 acres of land to Kenneth and Joan Kirk. This transaction is on schedule to close February 19, 2003.

**LEECH PROPERTY**

Miss Cope moved to authorize the Director to proceed with the purchase of 136.86 acres of land in Munson Township from John D. Leech and Patricia H. Leech for the purchase price of One Million Four Hundred Six Thousand Three Hundred Eighty-Eight Dollars (\$1,406,388.00) to be paid in payments over three years.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

**RAILROAD RIGHT-OF-WAY  
ROBERT LEINWEBER PROPERTY**

Mr. McCullough moved to authorize the Director to proceed with the purchase of 0.163 acres of railroad right-of-way property in Claridon Township from Robert L. and Grace M. Leinweber for the purchase price of Six Thousand Dollars (\$6,000.00).

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

**LAND ACQUISITION**

Mr. McCullough moved to authorize the Director to proceed with land acquisitions negotiations in Burton, Claridon, Huntsburg, and Thompson Townships.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

**DEPARTMENTAL REPORTS**

Departmental reports from the Supervisors were submitted for the month of January to the Director and a summary sheet was forwarded to the Board in their mailing packets prior to the Board meeting.

The meeting adjourned at 5:55 p.m.

**SUNSHINE LAW COMPLIANCE**

The rules of the Park Board were complied with by sending notice pursuant to the rules adopted by the Board.

Respectfully submitted,

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Thomas G. Curtin, Director

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Robert McCullough, President