

GEAUGA PARK DISTRICT
MINUTES
JUNE 10, 2003

The regular meeting of the Geauga Park District Board was held on June 10, 2003, at the Park District office, Chardon, Ohio. The meeting was called to order at 3:30 p.m. President Robert McCullough was in the chair. Board members Betty Cope and Mark Rzeszotarski were present. Employees present were: Tom Curtin, Keith McClintock, Sherry Bosworth, Nate Eppink, Paige Hosier, and Eileen Smith. Guests present were: Chris Belz and David Kessler.

ADOPTION OF THE AGENDA

Miss Cope moved to accept the agenda as presented for the meeting.
Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

ADOPTION OF THE MINUTES

Dr. Rzeszotarski moved that the minutes of May 20, 2003, be approved as amended.
Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

**Financial Statement for
Month Ended May 31, 2003**

GENERAL FUND		
BALANCE MAY 1, 2003		1,680,888.19
EXPENDITURES		341,691.53
Personnel	201,585.95	
PBX- Feb & March	185.06	
Medicare	2,178.53	
Dental /Hospitalization	24,881.70	
Ohio PERS	27,979.04	
Vouchers	84,881.25	
RECEIPTS		69,714.29
Fees:		
Camping		
Rookery Heat	20.00	
Shelters	40.00	
Colored Pencil Workshop	75.00	
Canoe/Kayak Programs	65.00	
Out of County Program Fees	417.00	
WCNAF - Table Fees	1,145.00	
Rental Properties-April		
- McKinnon- Swine Creek house	350.00	

- Scott - Krehlik House	350.00	
- Kolar - Burton Wetlands House	350.00	
- McClintock - Hyde House	350.00	
- Farley Farm Land Lease - Kirk Trust	1,129.50	
- Abela Farm Land Lease - Wilmer Miller	510.00	
Sales: Nature Stores	3,315.39	
Insurance Refund: '99 Dodge Truck	1,260.70	
Citation Disbursement- Chardon Muni Court	35.00	
Manufactured Home Tax-10% Rollback	776.27	
1st Half Personal Property Tax	47,511.42	
Local Government Funds	9,230.11	
Interest earned- April	2,783.90	
BALANCE MAY 31, 2003		1,408,910.95

CONSTRUCTION FUND
BALANCE MAY 1, 2003 **3,094,665.43**

EXPENDITURES **145,820.37**

Vouchers 145,820.37

RECEIPTS **204,957.89**

Interest Earned-April	2,266.82	
Royalties: Oxford Oil - Ford Well	214.31	
Royalties: Cedar Valley Energy-Hehmeyer	74.66	
Royalties: Power Gas -Farley Property	26.95	
Donation: R.Baumgartner Trust for TWWNC	100.00	
Donation: thru GPD Foundation Campaigns	191,831.63	
Refund: Commonwealth Land Title - Oakton	1,554.08	
Wetlands Mitigation Fee: Junction Auto	8,889.44	
BALANCE MAY 31, 2003		3,153,802.95

VOUCHER RESOLUTION NO. 21-03

Miss Cope moved the adoption of the voucher resolution, a copy of which is on file in the Park District office, so marked Resolution No. 21-03.

Dr. Rzeszotarski seconded the motion and the roll being called upon it adoption the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

COMMUNICATIONS TO THE BOARD

Keith McClintock shared a letter from a Parkman Township resident who stated they always support the Park District levies and applaud the efforts of the Park District and extended a note that they would be willing to volunteer for the park. Miss Cope stated this would be a good "letter to the editor", with proper permission.

Miss Cope stated that she had received several complimentary calls regarding the sod roof at The West Woods Nature Center being in full bloom.

Dr. Rzeszotarski noticed a bulldozer at the southeast corner of Wilson Mills and Auburn roads. He asked if we knew what this was all about and whether it would affect the Spring Brook watershed. Tom Curtin replied that he would ask Phil Gingrich, Natural Resource Manager, to check it out.

EXECUTIVE SESSION

Mr. McCullough moved to go into Executive Session at 3:45 p.m. for the purpose of discussing personnel discipline and compensation.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

The Board returned from Executive Session at 7:59 p.m.

BIG CREEK MAINTENANCE FACILITY
LAKELAND MANAGEMENT SYSTEMS-CHANGE ORDER NO. 3

Tom Curtin presented to the Board Change Order No. 3 from Lakeland Management Systems increasing their contract by \$6,266.00. There are several increases and decreases that result in this final number. Included are: install geofabric at Ranger garage parking area and south parking area; install drain tile and stone on north and east edges of parking garage; add additional silt fence and straw bales; additional tree clearing; increase fire rated ceiling in paint shop; add one more exit sign in corridor per building permit requirements; a steel support required; upgrade paint material. Reduction of contract for revised electrical work and reduction on well service line by rerouting.

Dr. Rzeszotarski moved to approve Change Order No. 3 in the amount of \$6,266.00. Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

LAKELAND MANAGEMENT SYTEMS—CHANGE ORDER NO. 4

Change Order No. 4 from Lakeland Management Systems in the amount of \$2,716.00 for a new sanitary line connecting to existing sanitary line is requested.

Dr. Rzeszotarski moved to approve Change Order No. 4 in the amount of \$2,716.00. Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

RESEARCH GRANTS

Three proposals have been received for the 2003 research grants
The Board deferred their decision until their special board meeting on Saturday, June 14, 2003.

WALTER C. BEST PRESERVE DAM

Keith McClintock stated that Jerry Holzheimer, Project Manager, went out to bid for the Walter C. Best Preserve dam project. Originally, this project was budgeted for \$48,000.00. The scope of the project has been altered to reflect extra erosion control, seeding, and silt fencing. Mr. McClintock asked the Board to increase the budgeted amount for this project to Fifty-Six Thousand Seven Hundred Dollars (\$56,700.00).

Dr. Rzeszotarski moved to approve the budgeted amount for this project to Fifty-Six Thousand Seven Hundred Dollars (\$56,700.00) for the reasons stated above.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

PARK UPDATES

The West Woods Nature Center

The most recent recommendation from Al Klauss of Tony Paskevich's office for the glycol issue is to hold off installing the glycol until the fall of this year. We should monitor over the summer and review in August, September, and October and be prepared to make a quick decision to proceed to install the glycol if warranted. It could be installed within a matter of a few days. If there is a hot summer and our temperatures increase sufficiently we may not need to add the glycol. The air conditioning phase would be more efficient if glycol is not in the system. The final temperature drop of the field was about 41.5 degrees and after going through the rough winter and the inability to meet the demand; this may not be the same case next winter.

Also we do not have the problems any longer regarding the line restriction and other piping conditions that the engineer feels were contributing factor through thermodynamic considerations. Jerry Holzheimer recommends a budget of \$8,000 for glycol be available if needed this fall. Mr. Curtin stated the \$8,000 would be appropriated.

Mr. McCullough inquired whether the propane truck to fill the tank for the gas fireplace would be able to get to the connector. Mr. McClintock stated that they would have no problem reaching the connection.

Bass Lake

The Park is waiting on information from EPA. The sanitary septic holding tanks have been pumped but have filled up again with water.

Big Creek Shop Expansion

Project is at 63% complete, list is created of what still needs to be done.

Ellerin Property

The pool has been filled in and buildings demolished.

The Maple Highlands Trail - Central

The construction plans have gone to ODOT for approval. This project is on time. Jay Abercrombie has provided the park with information on the wetlands.

The Maple Highlands Trail - North

Considerable rain in May (22 days) has delayed the final paving.

The Maple Highlands Trail – North – Parking Area

Plans were submitted in April to ODOT, Alltel for lines in area, and County Engineer for suggestions on drainage.

General

Dr. Rzeszotarski asked if there were any photos of the plant life in the deer Enclosure.

INVENTORY VALUE INCREASE

The current value of equipment that is placed into the inventory list is set at \$75.00.

Dr. Rzeszotarski moved to increase this value to Three Hundred Dollars (\$300.00) before an item is placed into the inventory list.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

2004 TEMPORARY BUDGET DRAFT

The Board received a draft copy of the 2004 temporary budget for their review. Discussion was held on appropriating money for interpretive signage, reviewing the statement of values on insurance inventory, and preparing a public survey. For the public survey the Board wanted the staff to keep in mind how we will reach the Amish population, preparing an unbiased survey, how we shape our goals, and where we are willing to go if it fits our mission and values.

Some other questions on budget were for the Binocular Program for the schools: setting up an endowment fund: establishing a stewardship fund and setting aside funds for an observatory.

Mr. McCullough wanted to be assured that the telescope offered to the park would be on our premises by the end of summer.

RUSSELL PARK BOARD

Mr. Curtin met with Russell Township's Park Board to discuss exploration of their parks and how to arrange for public walks. They do not have any staff. They want to target programs to Russell Township people and have requested our staff meet with them to help them along. We will offer our staff to assist them. With this in mind, we can work with this in gradual steps and use this as a pilot program in an effort to work with all townships to create a "Life in Your Township" program.

DIRECTOR'S VACATION

Mr. Curtin informed the Board that he would be on vacation from June 29 thru July 14th and then also August 11th thru Aug. 15, 2003.

DEPARTMENTAL REPORTS

Departmental reports from the Supervisors were submitted for the month of May to the Director and a summary sheet was forwarded to the Board in their mailing packets prior to the Board meeting.

Mr. Curtin stated he has received a letter from the State Auditor regarding the question of audit of funds and how it relates to the Geauga Park District Foundation. A copy of this letter has been forwarded to the Foundation Trustees. The Foundation's audited statement will be incorporated into our bi-annual audits. Tom Curtin will make a few phone calls to see who will be coming to the Saturday, June 14th retreat meeting.

A letter was received from a Mr. Smith regarding his pond and land, which is adjacent to The Maple Highlands Trail – North. He feels that sedimentation from the Bike Trail project has negatively impacted his pond. Park staff and representatives from Ohio EPA have been to the site to review our erosion control measures and Ohio EPA has stated that the actions taken to control sedimentation are acceptable.

Mr. McCullough inquired about the gas line to be placed under The Maple Highlands Trail. Mr. Curtin stated that a letter is coming from ODOT to detail the reasons why we have to pay for the relocation of this gas line.

The meeting adjourned at 9:20 p.m.

SUNSHINE LAW COMPLIANCE

The rules of the Park Board were complied with by sending notice pursuant to the rules adopted by the Board.

Respectfully submitted,

Thomas G. Curtin, Director

Robert McCullough, President