

GEAUGA PARK DISTRICT
JUNE 12, 2001

The regular meeting of the Geauga Park District Board was held on June 12, 2001, at the Park District office, Chardon, Ohio. The meeting was called to order at 3:35 p.m. President Robert McCullough was in the chair. Board members present were Betty Cope and Mark Rzeszotarski. Employees present were Tom Curtin, Keith McClintock, Sherry Bosworth, Michael Fabian, Paige Hosier, Gilbert Koeth, Eileen Smith and Vincent Valerio. Guests present were Edna Davis, Todd Hicks, Kevin Powers and Sandy Prokop.

ADOPTION OF THE AGENDA

Miss Cope moved to accept the agenda as amended for the meeting. Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

APPROVAL OF THE MINUTES

Miss Cope moved that the minutes of May 11, 2001, be approved as presented. Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Dr. Rzeszotarski moved that the minutes of May 15, 2001, be approved amended. Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

**FINANCIAL STATEMENT
FOR THE MONTH ENDED MAY 31, 2001**

GENERAL FUND

BALANCE MAY 1, 2001

789,783.79

EXPENDITURES

273,612.29

Personnel	122,346.30
Medicare	1,478.21
Hospitalization/Dental -May	16,892.82
PBX	185.06
Vouchers -May/June	124,549.05
Workers Compensation 2000	8,160.85

RECEIPTS

359,989.63

Fees:

Shelters	120.00
Camping	20.00
Earth Day - shared fees with Lake Metro	129.84
Walking Stick Workshop	220.00

Canoe Participants	110.00	
Muskrateers-Kids Kayaking	8.00	
WCNAF Table Fees	1,114.00	
Terrarium Workshop	48.00	
Rental Properties		
- McKinnon- Swine Creek house-May	350.00	
- Scott - Krehlik House - May	350.00	
- Kolar - Burton Wetlands House May	350.00	
- McClintock - Hyde House May	350.00	
Sales: Gift Cart -Richards Maple Products	171.95	
Sales: Bulk Syrup	815.05	
Artwork Commission - Orient	3.00	
Employee Jury Duty Reimbursement - Mullet	25.00	
10% Property Rollback Tax	341,421.48	
Insurance Reimbursement on Vehicle Accident Dodge 4X4	2,322.99	
Chardon Muni Court-Citation Disbursement	223.00	
Manufactured Home Tax	560.66	
Local Government Funds	7,990.23	
Interest earned	3,286.43	
BALANCE MAY 31, 2001		876,161.13

CONSTRUCTION FUND

BALANCE MAY 1, 2001 **5,794,606.80**

EXPENDITURES **77,773.80**

Vouchers - May/June 77,773.80

RECEIPTS **22,507.81**

Interest Earned 17,505.94

Royalties: Oxford Oil Co 257.00

Cedar Valley Energy - Hehmeyer property 199.87

Donations:

TWWNC - Mrs. Jay Menefee 10.00

Higgins Trust Fund 4,500.00

Friends membership: Mark Frank 35.00

BALANCE MAY 31, 2001 **5,739,340.81**

PARK DEBT FUND

BALANCE MAY 1, 2001 **340,478.94**

EXPENDITURES **0.00**

RECEIPTS **374.34**

Interest Earned 374.34

BALANCE MAY 31, 2001 **340,853.28**

VOUCHER RESOLUTION NO. 12-01

Dr. Rzeszotarski moved the adoption of the voucher resolution, a copy of which is on file in the Park District office so marked Resolution No. 12-01.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

COMMUNICATIONS TO THE BOARD

There were no communications to report.

EXECUTIVE SESSION

Miss Cope moved to go into Executive Session at 3:40 p.m. for the purpose of discussing personnel.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

The Board returned from Executive Session at 5:10 p.m.

RESCINDING PORTION OF RESOLUTION NO. 11-97

Dr. Rzeszotarski moved to rescind the portion of Resolution No. 11-97 with reference to Sandy Prokop.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

BUDGET -- 2002

The Board had received in their packet a proposed draft of the budget for 2002. Mr. McCullough stated that the proposed budget was up for discussion. Tom Curtin, Keith McClintock and Sherry Bosworth answered questions and concerns from the Board regarding the proposed budget for 2002. Keith McClintock advised the Board that suggested changes to the budget are needed by June 20th. Miss Cope questioned Mr. Curtin regarding the possible formation of a financial audit committee. Mr. Curtin responded that this committee is under advisement and Mr. Curtin is hopeful to have a committee in place within several months.

THE WEST WOODS

Capital Campaign – Paige Hosier updated the Board on the progress of the Capital Campaign for The West Woods Nature Center. To date, the total amount of pledges and donations is \$575,374.

Construction Update – The Director reported to the Board that Tim Kallay will be meeting with J. G. Johnson Builders regarding clearing the site for the Nature Center. Mr. Curtin indicated that the clearing should take place in approximately 10-14 days. Once we receive approval from the State on our building permit, we would be able to proceed with digging a hole for the building.

Exhibit Update -- Tom Curtin shared with the Board information he had received from Exhibit Concepts. Representatives from Exhibit Concepts gave a presentation to Tom Curtin, Keith McClintock, Dan Best, Sherry Bosworth, Tim Kallay and Sylvia Neptune. Mr. Curtin informed the Board that Exhibit Concepts will make a *PowerPoint* presentation at the July Board Meeting and answer any questions and/or concerns the Board may have at that time.

MEYER CENTER CONSTRUCTION

Change Order No. 4

Mr. Curtin presented to the Board A. H. Stowe Construction Company’s Change Order No. 4 in the amount of \$931.00, representing upgrades on synthetic hair padding under carpet on the stairs and in the landing area, as well as an upgrade in wood from birch to oak and walnut on three built-in cabinets.

Dr. Rzeszotarski moved to accept Change Order No. 4 for A. H. Stowe Construction Company in the amount of \$931.00 representing the cost difference in upgrades in carpet padding and wood.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Meyer Center Update

The Director updated the Board on the progress of the construction at the Meyer Center. Mr. Curtin reported that the general contractor is 88% complete, electrical is 100% complete, the mechanical system is 98% complete and the phone system is 99% complete.

FISH MANAGEMENT PLAN

The Board received a copy of a proposed Fish Management Plan. Mr. McCullough asked for some history on the fish policy. Tom Curtin responded that Geauga Park District never had an active policy. For approximately 15 years, nothing has been done. Mr. Curtin asked the Board if they would like to proceed with this type of strategy. Dr. Rzeszotarski questioned whether the Park receives a significant number of residents who would like to fish. Both Tom Curtin and Keith McClintock responded that the Park does receive numerous fishing inquiries. Dr. Rzeszotarski stated that if we are going to allow fishing, we should maintain a stable population in those ponds where fishing is permitted.

PARK UPDATES

THE ROOKERY

Playground -- Mr. Curtin reported that the playground at The Rookery is progressing. The Maintenance Department is waiting for the area to dry out in order to finish the landscaping. Once the landscaping has been completed, the spring toys will then be installed.

Survey – Keith McClintock reported that the survey has been completed regarding the property line encroachment.

BEARTOWN LAKES

Mr. Curtin reported to the Board that Tim Kallay met with ODNR and ODNR inspected the dam. The small causeway has a crack. The stone beneath the causeway is holding water and pushing the concrete up causing the crack. The main causeway has some settling problems. Consequently, the railing will need to be fixed and the causeway stabilized. The utility line located before the causeway is heaving.

THE WEST WOODS

Dan Best and Tim Kallay met with Kinetico Inc. last week to discuss the displays and aquarium. Kinetico Inc. is willing to help with the water filtration system.

FROHRING MEADOWS

Mr. Curtin reported that the management plan for Frohring Meadows is 65% complete.

SPRING BROOK

The Director reported that the management plan for Spring Brook is 85% complete.

BIG CREEK

Maple Highlands Trail – Phase II drawings for the Maple Highlands trail is on track. We are waiting for ODOT approval on the Phase III drawings. It is anticipated that it will go out for bid in October or November, with construction in the spring.

SWINE CREEK

Mr. Curtin reports that RFPs (request for proposal) will be going out for inspecting the railroad bridge over Swine Creek Road.

SURPLUS PROPERTY

Miss Cope moved that the following items be declared surplus property and sent to the County auction for sale:

<u>TAG NO.</u>	<u>QTY.</u>	<u>ITEM</u>	<u>DESCRIPTION</u>	<u>AGE</u>
201 C	1	Boat	Sears with two oars	24 yrs
253 C	1	Spray Unit	Century, 3-point hitch	26 yrs
300 C	1	Barometer		25 yrs
323 C	1	Projector	Kodak Ektagraphic	28 yrs
339 C	1	Film Dryer	Prinz	21 yrs
364 C	1	Lectern	Floor	11 yrs
566 V	1	Vehicle	1992 Ford Aerostar	9 yrs
576 V	1	Vehicle	1992 Ford Stake Bed Truck	9 yrs
695 C	1	Battery Back Up	Datashield	14 yrs
779 V	1	Vehicle	1990 Chev. Corsica	11 yrs
	2	Oil tanks	250 gallons	?
	9	Telephones	multi-line system	10 yrs
	1	Hot Water Tank	big, electric	?
	1	Pressure Tank	big	?
	15	Tin Syrup Cans	Misc. sizes, several lids	?
	1	Horse-drawn Sulky		?
	6	Light Fixtures	exterior, used	?
	2	Milk cans	used for sugaring	?
	15	Shop Manuals	misc. vehicles, tractors	?
	1	Photo lab sink	32"x72" never used	?
	1	Stainless sink	15"x15" with spigot, used	?

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

EXECUTIVE SESSION

Mr. McCullough moved to go into executive session as 7:06 p.m. for the purpose of discussing land acquisitions.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

The Board returned from Executive Session at 8:45 p.m.

Mr. McCullough made a motion for the Director to proceed with negotiations regarding property in Claridon Township.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

BOARD RETREAT

The Board scheduled a Board Retreat for Saturday, July 7, 2001, from 9:00 a.m. until Noon at Bainbridge Library.

DEPARTMENTAL REPORTS

Departmental reports from the Supervisors were submitted for the month of May to the Director and a summary sheet was forwarded to the Board in their mailing packet prior to the Board meeting.

The meeting adjourned at 8:50 p.m.

SUNSHINE LAW COMPLIANCE

The rules of the Park Board were complied with by sending notice pursuant to the rules adopted by the Board.

Respectfully submitted,

Thomas G. Curtin

Robert McCullough

file: A-minutes 6-12-01