

GEAUGA PARK DISTRICT
MAY 15, 2001

The regular meeting of the Geauga Park District Board was held May 15, 2001, at the Park District office, Chardon, Ohio. The meeting was called to order at 3:30 p.m. President Robert McCullough was in the chair. Board members present were Betty Cope and Mark Rzeszotarski. Employees present were Tom Curtin, Keith McClintock, Sherry Bosworth, Paige Hosier, Gil Koeth, Robin Pilarczyk, Sylvia Neptune and Eileen Smith. Guests present were Rich Cochran, Edna Davis, Bill Hudson and Edward Meyers.

ADOPTION OF THE AGENDA

Miss Cope moved to accept the agenda as amended for the meeting. Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

APPROVAL OF THE MINUTES

Dr. Rzeszotarski moved that the minutes of April 10, 2001, be approved as amended. Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Miss Cope moved that the minutes of April 28, 2001, be approved as presented. Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

FINANCIAL STATEMENT
FOR THE MONTH ENDED APRIL 30, 2001

GENERAL FUND

BALANCE APRIL 1, 2001		3,023,305.56
EXPENDITURES		2,262,575.62
Personnel	119,940.86	
Medicare	1,443.35	
Hospitalization -March	17,489.37	
PBX	185.06	
PERS-1st quarter 2001	45,716.02	
Vouchers -March/April	77,800.96	
Transfer to Construction Fund	2,000,000.00	
RECEIPTS		29,053.85
Fees:		
Shelters	80.00	

Camping	10.00	
Woodcock Painting Workshop	195.00	
Walking Stick Workshop	176.00	
Canoe Participants	25.00	
Kids Kayaking	56.00	
Program fees-out of county - Mayfield Village	25.00	
Rental Properties		
- McKinnon- Swine Creek house-April	350.00	
- Scott - Krehlik House - April	350.00	
- Kolar - Burton Wetlands House April	350.00	
- McClintock - Hyde House (adjustment-house repairs)	221.53	
Sales: Gift Cart and Syrup	1,372.65	
Rebate on Cell Phones	400.00	
Reimbursement from Volunteers for Popcorn Popper	800.00	
Donation: K-9 Unit - Lamar Printing	50.00	
Donation: K-9 Unit - A & M Citgo	250.00	
Tax Remitted for Krehlik Property taxes paid	996.24	
Chardon Muni Court-Citation Disbursement	66.00	
Vandalism Court Payment	500.00	
Manufactured Home Tax	13,378.49	
Local Government Funds	5,720.22	
Interest earned	3,681.72	
BALANCE APRIL 30, 2001		789,783.79
CONSTRUCTION FUND		
BALANCE APRIL 1, 2001		3,822,678.85
EXPENDITURES		46,507.30
Vouchers - March/April	46,507.30	
RECEIPTS		2,018,435.25
Interest Earned	17,129.49	
Royalties: Oxford Oil Co	644.69	
Cedar Valley Energy - Hehmeyer property	140.32	
Transfer from General Fund	2,000,000.00	
Donations:		
TWWNC - Carey Smith - Wilson	55.00	
TWW - Affelder Fund	340.75	
TWWNC-E & R Sage	50.00	
Friends of Burton Public Library	50.00	
Friends of West Geauga Library	25.00	
BALANCE APRIL 30, 2001		5,794,606.80
PARK DEBT FUND		
BALANCE APRIL 1, 2001		340,466.14
EXPENDITURES		0.00
RECEIPTS		12.80
Interest Earned	12.80	
BALANCE APRIL 30, 2001		340,478.94

VOUCHER RESOLUTION 10-01

Miss Cope moved the adoption of the voucher resolution, a copy of which is on file in the Park District office so marked Resolution No. 10-01.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

COMMUNICATIONS TO THE BOARD

Keith McClintock reported that he had received, but not had a chance to read, a proposal from the Wetland Management Group. Mr. McClintock distributed a copy of the proposal to the Board for their review and comment.

EXECUTIVE SESSION

Mr. McCullough moved to go into Executive Session at 3:45 p.m. for the purpose of discussing land acquisitions and personnel.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

The Board returned from Executive Session at 6:15 p.m.

LAND ACQUISITIONS

Dr. Rzeszotarski moved that the Director be authorized to enter into negotiations regarding land acquisitions in Chester Township.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Dr. Rzeszotarski moved that the Director be authorized to enter into negotiations regarding land acquisitions in Munson Township.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Abstain

THE WEST WOODS

Capital Campaign -- Paige Hosier gave the Board an update on the progress of the Capital Campaign for The West Woods Nature Center. Ms. Hosier reported that the total of pledges and donations to date was \$518,709.61. Ms. Hosier also reported that included in this amount is the sale of 56 pavers. The membership total to date for 2001 is \$1,050.

Ansel's Cave – Paige Hosier reported that the Ansel's Cave dedication is scheduled for Sunday, May 20, 2001, at 1:00 p.m.

MEYER CENTER CONSTRUCTION

The Director updated the Board on the progress of the Donald W. Meyer Center construction. Mr. Curtin reported that the general contractor is 75% complete. The electrical, heating/air-conditioning and telephones are 95% complete and the fire and smoke protection is 90% complete. Tom Curtin also reported that the furniture is scheduled to be delivered May 23-24, 2001. An occupancy permit will be issued on the 25th of this month.

MARKETING UPDATE

Web Page Designer – Paige Hosier updated the Board on the progress of contracting with a web page designer. Ms. Hosier sent out RFPs (request for proposal) to three Geauga County designers. Pete Lanzone, an independent developer, and Persistence of Vision Communications, Inc, submitted quotations. It is Ms. Hosier's opinion that Persistence of Vision Communication, Inc. is a more complete package. She will keep the Board apprised on any developments concerning the web page designer.

LEGAL COUNSEL

Mr. Curtin shared with the Board that given the legal fees that Geauga Park District has incurred recently, he is recommending increasing the contract of Thrasher, Dinsmore and Dolan by Six Thousand Dollars (\$6,000.00) for the current contract year.

Mr. McCullough moved to increase the contract of Thrasher, Dinsmore and Dolan by Six Thousand Dollars (\$6,000.00).

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

COUNCIL OF GOVERNMENTS

Tom Curtin informed the Board that he had forwarded to Keith Shy of MetroParks serving Summit County information on the Council of Governments. Mr. Curtin's correspondence inquired whether MetroParks serving Summit County would be interested in partnering with us in this Council of Governments. Mr. Curtin is awaiting a reply from Mr. Shy.

POSSIBLE BOARD RETREAT DATES

The Director presented to the Board several dates for future Board retreats. He asked the Board to check their calendars as to the workability of these dates.

PORTABLE DEFIBRILLATOR

Mr. Curtin has looked into the preliminary costs for a portable defibrillator. The Director reported that the unit sells for \$3,500.00, which includes the case, batteries and pads. It did not, however, include a service contract. Mr. Curtin also inquired on preliminary costs for the portable defibrillator from Zee Medical Services, a vendor who supplies Geauga Park District with our medical supplies. Zee Medical Services is in the process of revising their package. Mr. Curtin did have their old price of \$3,538.00. Mr. Curtin also reported that there would be a training cost per person of approximately \$50.00. This training would involve CPR plus six hours of additional training. Dr. Rzeszotarski questioned what staff would be trained and how many

portable defibrillators should be purchased. Mr. Curtin responded that the number of portable defibrillators is yet to be determined. There would be a defibrillator at the Donald W. Meyer Center, as well as The West Woods Nature Center. Mr. Curtin is estimating that approximately 15 to 18 staff members would be trained. Dr. Rzeszotarski stated that it is important that a portable defibrillator be available to people, especially during Geauga Park District's larger programs.

BUDGET PRIORITIES FOR 2002

Tom Curtin shared some of the thoughts both he and Keith McClintock had concerning the budget. Mr. Curtin and Mr. McClintock have prioritized projects, such as construction of Maple Highlands Trail North, expansion of the Big Creek maintenance shop, an addition of a garage for the Ranger vehicles, Silver Creek restoration, Walter C. Best and Hyde dam repairs and the causeway at Beartown Lakes. Mr. Curtin had additional secondary budgetary concerns. He asked the Board to review the list of budgetary priorities and to share any concerns with either Keith McClintock or himself. Mr. McCullough questioned whether this budgetary information would be part of the budget that will be submitted to the Auditor's Office in August. Mr. Curtin responded that the budget information pertaining to 2002 projects would have to be submitted to the Auditor's Office in July.

PARK UPDATES

THE ROOKERY

Heat/Exhaust Fan

Mr. Curtin followed up on Mr. McCullough's concern regarding the heat and the exhaust fan inter-acting. Mr. Curtin reported that during the winter, the exhaust fan is turned off. During the summer, the exhaust fan is thermostat controlled.

Fireplace Screen

Mr. Curtin shared with the Board that he was checking into a fireplace screen for The Rookery. Mr. Curtin will check into the size of the fireplace screen, as well as how to secure it and the possibility of making a screen to fit the necessary specifications.

Keyless Locks

Mr. Curtin reported that the Maintenance Supervisors are looking into keyless locks for the lodge door at The Rookery.

BIG CREEK

Meyer Center – Cherry Room Acoustics

As previously reported, the acoustical treatment in the Cherry Room is on hold because of a leak. Rod Fyfe, Maintenance-North Supervisor, is of the opinion that the leak is caused by a separation underneath the roof. In order to correct this problem, part of the roof would have to be removed. We are currently looking at the possibility of putting the acoustical treatment on 90% of the room.

Creek Trail

Tom Curtin reported that the Maintenance Department is currently working on the trail.

Maple Highlands Trail

Tom Curtin reported that the Maple Highland Trails is on track. The drawings for ODOT are complete. It is estimated that the project would go out for bid in October or November.

The West Woods Entrance Road

The Director reported that Cavanaugh has made the requested repairs to the entrance road to The West Woods.

Frohring Meadows

Mr. Curtin reported that the management plan for Frohring Meadows is 90% complete. Dr. Rzeszotarski expressed that he would like the opportunity to review the plan before it is submitted to Chagrin Falls.

Fisheries

Mr. Curtin will be seeking more information regarding stocking large mouth bass at Best Lake.

EXECUTIVE SESSION

Mr. McCullough moved to go into executive session at 6:55 p.m. for the purpose of discussing land acquisitions.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

The Board returned from Executive Session at 7:15 p.m.

DEPARTMENTAL REPORTS

Departmental reports from the Supervisors were submitted for the month of April to the Director and a summary sheet was forwarded to the Board in their mailing packet prior to the Board meeting.

The meeting adjourned at 7:17 p.m.

SUNSHINE LAW COMPLIANCE

The rules of the Park Board were complied with by sending notice pursuant to the rules adopted by the Board.

Respectfully submitted

Thomas G. Curtin

Robert McCullough

file: A-minutes 5-15-01