

Held

OCTOBER 14, 2003

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The regular meeting of the Geauga Park District Board was held on October 14, 2003, at the Park District office, Chardon, Ohio. The meeting was called to order at 3:30 p.m. President Robert McCullough was in the chair. Board member Mark Rzeszotarski was present. Employees present were: Tom Curtin, Keith McClintock, Nate Eppink, Paige Hosier, Sylvia Neptune, Robin Pilarczyk, and Eileen Smith.

Guests present were: Jonathan Green, Tracy Jemison and Gil Koeth.

ADOPTION OF THE AGENDA

Dr. Rzeszotarski moved to accept the agenda as amended for the meeting.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Absent
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

Miss Cope arrived at 3:35 p.m.

ADOPTION OF THE MINUTES OF SEPTEMBER 8, 2003

Dr. Rzeszotarski moved that the minutes of September 8, 2003, be approved as amended.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

ADOPTION OF THE MINUTES OF SEPTEMBER 24, 2003

Dr. Rzeszotarski moved that the minutes of September 24, 2003, be approved as amended.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

ADOPTION OF THE MINUTES OF OCTOBER 4, 2003

Dr. Rzeszotarski moved that the minutes of October 4, 2003, be approved as presented.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

INTRODUCTION OF GUESTS

Tracy Jemison, Geauga County Auditor, shared with the Board copies of both Geauga County's Comprehensive Annual Financial Report and the Citizens Financial Report for 2002. Robert A. Kolcum depicts The West Woods Nature Center and Ansel's Cave through sketches on the covers of both these reports. Mr. Jemison presented to the Board framed prints of both report covers.

Mr. Jemison complimented the Park on The West Woods stating that it was a gem in our emerald necklace.

Mr. Jemison also complimented the Park on their excellent audit review and commending the Park on attending the tax budget session.

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GEAUGA PARK DISTRICT

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

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**FINANCIAL STATEMENT
FOR THE MONTH ENDING
SEPTEMBER 30, 2003**

GENERAL FUND

BALANCE SEPTEMBER 1, 2003	3,131,978.20
EXPENDITURES	1,966,714.17

Personnel		147,832.34
PBX- August		185.06
Medicare		1,594.86
Ohio PERS		20,045.50
Hospitalization - September		27,512.58
Vouchers		69,543.83
Transfer of funds to Construction Fund		1,700,000.00

RECEIPTS	51,399.73
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Fees:

Camping		20.00
Rookery Heat		40.00
NEOEA Participants		345.00
Canoe/Kayak Programs		160.00
Wreath Workshop (66.00
Out of county programs: Champion School Dist		344.00
Copies of park information: J. Aveni		30.90
Copies of park information: Raffa		15.70
Holly Days Table Fees		905.00
Rental Properties-September		
- McKinnon- Hyde House	350.00	
- Scott - Krehlik House	350.00	
- Kolar - Burton Wetlands House	350.00	
- Harry - Swine Creek House -security deposit	200.00	
Sales: Nature Stores	1,924.42	
Sale of Surplus Property at County Auction	3,293.32	
Refund: Dominion Gas - Hyde House	116.13	
West Res Farm Co-op - Annual Share Plan	211.68	
Donation: Sobodosh- Memory of Ashley - Park Bench	500.00	
State Reimbursement Tax	34,895.00	
Citation Disbursement- Chardon Muni Court	109.00	
Local Government Funds	6,011.06	
Interest earned- August	1,162.52	

BALANCE SEPTEMBER 30, 2003	1,216,663.76
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CONSTRUCTION FUND

BALANCE SEPTEMBER 1, 2003	2,670,473.66
EXPENDITURES	1,019,654.67

Vouchers		1,019,654.67
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RECEIPTS	1,720,562.08
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Interest Earned-August		2,253.53
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Donations:		770.00
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Memory of Jerome Sanford-K. Schaefer	50.00	
Memory of Jerome Sanford-K & M Post	25.00	
Memory of Jerome Sanford-N Meyer	50.00	
Memory of Jerome Sanford-Kolsom	25.00	
Memory of Jerome Sanford-Sunshine Fund	40.00	
Memory of Jerome Sanford-B. Brown	25.00	
Memory of Jerome Sanford-J. Sprague	180.00	
Memory of Jerome Sanford-Staff of D Russel Lee	225.00	
Memory of Don Meyer - N. Meyer	100.00	
Memory of Jean Curtin - N. Meyer	50.00	
Cleve Frnd. Affelder Trust		423.00
City of Strongsville - Silver Creek Mitigation		16,500.00
Royalties: Farley Property - Power Gas		56.76
Royalties: Oxford Oil - Ford Well		416.08
Royalties: Cedar Valley Energy - Hehmeyer		142.71
Transfer of Funds from General Fund		1,700,000.00

BALANCE SEPTEMBER 30, 2003	3,371,381.07
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VOUCHER RESOLUTION NO. 32-03

Dr. Rzeszotarski moved the adoption of the voucher resolution, a copy of which is on file in the Park District office, so marked Resolution No. 32-03.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

COMMUNICATIONS TO THE BOARD

Mr. Curtin shared with the Board a letter he received from Christina Livers, Russell Township Trustee, thanking Geauga Park District for allowing them to host the Russell Community Day at The West Woods park. Their goal was to draw together diverse groups and organizations in Russell Township to celebrate the State of Ohio's Bicentennial. Ms. Livers shared that over 600 people were in attendance.

Mr. McCullough shared an e-mail he received from Mr. and Mrs. Ben Fisco. Mr. Fisco stated that his family got over to the bike trail and rode the six-mile section that is open. He expressed how beautiful the bike trail was and that he and his family is anxious for the remainder of the trail to open.

Mr. McCullough received a letter from Pat Leech. Mrs. Leech thanked the Board for the opportunity to have served on the Geauga Park District Foundation Board. She expressed her appreciation of being associated with the Park Commissioners and staff and loves the Park system.

Dr. Rzeszotarski shared with the Board comments made to him at the Volunteer Gathering brunch on Saturday, October 11, 2003. Volunteers expressed the need to heat the bathrooms at The Rookery. Mr. Curtin responded that the heating of the bathrooms could be accomplished and would be included in next year's project list.

Mr. McCullough shared with the Board a copy of a photograph he received from Paul Newman depicting the fall foliage surrounding the entrance of the Donald W. Meyer Center.

Mr. Curtin shared communication concerning the acceptance of the donated telescope. Mr. Curtin and Mr. McCullough plan to go to North Royalton where the telescope is housed and make arrangements for the telescope to be transported to the McGrath property for renovation.

DONALD W. MEYER CENTER RENOVATIONS

Mr. Curtin shared with the Board that the Park has received bid proposals for the renovations of the Cherry Room acoustics, carpeting, and painting at the Donald W. Meyer Center. Mr. Curtin shared with the Board that \$35,400.00 had been budgeted for this project. Bids were received as follows:

Cherry Room Acoustic Wall Carpet

<u>Contractor</u>	<u>Base Bid</u>
Reilly Painting & Contracting, Inc.	\$14,970.00
Petersen Construction and Contracting	\$14,200.68
Frank's Floor & Carpet	\$10,755.00

Floor Carpeting in Public Areas

<u>Contractor</u>	<u>Base Bid</u>
Homestead Interiors, Inc.	\$10,420.00
Four Star Carpet	\$12,413.40

Painting of Walls

<u>Contractor</u>	<u>Base Bid</u>
William Gest & Sons	\$20,360.00
Petersen Construction and Contracting	\$23,173.00
Andy Clyde Painting	\$20,636.00
Capitol Painting, Inc.	\$16,570.00
Diversified Painting	\$18,305.00

It was Mr. Curtin's recommendation to the Board to approve the following: Frank's Floor & Carpet for the Cherry Room acoustic wall carpet, Homestead Interiors, Inc. for the floor carpeting in the public areas, and Capitol Painting, Inc. for the painting of the walls in the Donald W. Meyer Center.

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Mr. Curtin added that Jerry Holzheimer, Project Manager, was currently in discussion with Frank's Floor & Carpet to determine the exact installation criteria in anticipation of a price adjustment to his base bid. Mr. Curtin's recommendation to approve Frank's Floor & Carpet is based on a figure that would keep this project within the budget.

An adjustment would also be made to Capitol Painting, Inc.'s contract reducing the base bid by deleting selected itemized prices, such as wood touch up, varnishing and woodwork washing in the Cherry Room.

Mr. McCullough moved to accept the Executive Director's recommendation as stated above and the prices as received based on all the elements not exceeding the budgeted amount of Thirty-Five Thousand Four Hundred Dollars (\$35,400.00) for the renovation of the Donald W. Meyer Center. Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

Mr. Curtin shared with the Board that the work would commence after the first of the year.

FELKIN HOUSE

Tom Curtin updated the Board on the auction of the Felkin house contents, which the Board previously approved as surplus property at the July 8, 2003, Board meeting. Advertisement, open houses, and procedure for the auction were conducted in accordance with Ohio Revised Code Section 1545.12 guidelines. Packets were distributed to eleven entities. One bid was received. Mr. Curtin asked the Board to approve the bid for the contents of the Felkin house on an "as is" basis to Rodney Ziegler for the amount of Five Hundred Twenty-Six Dollars (\$526.00). Mr. Ziegler would have until October 29th to remove the contents.

Dr. Rzeszotarski moved to accept the bid for the contents of the Felkin house as stated above to Rodney Zeigler for the amount of Five Hundred Twenty-Six Dollars (\$526.00).

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

Dr. Rzeszotarski inquired about the time-line for the demolition of the house pursuant to the terms of the Agreement with Mr. and Mrs. Felkin. Mr. McClintock responded that once the contents of the house have been removed, the Park would proceed with demolition. It is anticipated that the demolition would take place in November. Dr. Rzeszotarski further inquired whether we had any interest in a controlled burn. Mr. Curtin responded that because of the trees that surround the house, the Park would not be conducting a controlled burn.

THE WEST WOODS UPDATE

Geothermal System

Tom Curtin reported to the Board that there has been a resolution of the geothermal heating issue. The field water temperatures have been monitored throughout the summer and into early fall. We will need to add the ethanol to the system. This would lower the viscosity, which is better on the pumps, and ethanol is environmentally approved. The temperatures never reached as high as we would have liked, but they are falling to levels that indicate the definitive need to add ethanol. We need to move quickly on this.

Roof Leaks

J. G. Johnson Construction Company will be coming out to look at the roof leaks. They will concentrate on the flashing at the employee entrance and lobby. J. G. Johnson Construction Company believes that the changes we made to the cupola should relieve the freezing problem. Materials around the cupola were removed to create better air circulation in the attic space.

SILVER CREEK RESTORATION

Keith McClintock, Deputy Director, reported that the permits from the Ohio Environmental Protection Agency and the U. S. Army Corp of Engineers have been approved. The plans were reviewed and found to be in compliance. Mr. McClintock reported that we would commence surveying work next week with construction beginning in early November. Mr. McClintock will keep the Board updated.

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CITY OF BRUNSWICK

Mr. McClintock also reported that we received a request from the City of Brunswick requesting that we accept 500 feet of mitigation for a project they are working on at Brunswick Lake to be applied to the Silver Creek restoration project. Mr. McClintock recommended that Geauga Park District accept this mitigation in the amount of Seventy-Five Thousand Dollars (\$75,000.00).

Miss Cope moved to accept the mitigation from the City of Brunswick in the amount of Seventy-Five Thousand Dollars (\$75,000.00) as stated above.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

PARK UPDATES

Tom Curtin reported the following:

Affelder – Architects are in the process of reworking the project cost estimates.

Bass Lake Preserve — A plan to repair the truss at the clubhouse is being prepared. A Rom-Tec restroom will be placed adjacent to the clubhouse connected by a breezeway and will be heated with electric heat. Dr. Rzeszotarski questioned the time frame for work to begin. Mr. Curtin responded the beginning of 2004.

Big Creek Addition and Ranger Garage — The punch list items for this project are being addressed. Jerry Holzheimer, Project Manager, will be meeting with the architect and contractor to close out the project.

The Maple Highlands Trail – Central — The Level 1 Ecological Survey requested by the Ohio Department of Transportation has been performed. The project should be bid out by the end of the year.

The Maple Highlands Trail – Chardon Connector — We are working with Foresight Engineering to map out the required easement behind Pentair Corporation. We are preparing a typical purchase agreement for Pentair Corporation's consideration.

The Maple Highlands Trail – North — We are making minor repairs to the bike trail (sealing cracks). We should have the test results on the properties of the fill material from the engineering firm by the end of the week.

The Maple Highlands Trail – Parking Area — Project plans have been resubmitted for the Ohio Department of Transportation's sale of the project this fall.

Donald W. Meyer Center — We have requested a larger piece of the acoustic fabric to be used in the Cherry Room. This will allow us to match the paint color. The replacement carpeting will be the same as what we used in the new addition of the building.

Walter C. Best Wildlife Preserve — Repairs to the Best Preserve have been completed, and the park is open. The water is high due to beaver activity at the outlet. We will work on remedying the situation.

Miscellaneous — The Phase I Environmental Site Assessments for Hambden Investments, Inc. has been completed. Environmental Site Assessments for the Gent Machine Company and the Edwards-Smith properties are underway.

EMPLOYEE HEALTH INSURANCE

Keith McClintock and Robin Pilarczyk, Human Resource Manager, have been attending health insurance subcommittee meetings with Geauga County governmental agencies. Two bids were received: Aetna Life Insurance Company (hereinafter referred to "Aetna") and QualChoice. Aetna presented an aggressive proposal giving employees the option of using University Hospitals and Cleveland Clinic. The Board of Geauga County Commissioners approved a contract with Aetna based on the recommendation from the subcommittee.

Dr. Rzeszotarski moved to approve a health insurance coverage plan with Aetna. The health insurance co-pay schedule based on the Geauga Park District Board's budgeting and as recommended by the Geauga County Commissioners is as follows:

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Type	Coverage	Geauga County's	Geauga Park District's
		Monthly Premium	Monthly Premium
POS (100/80)	Single	\$303.70	\$20.00
POS (100/80)	Family	\$762.30	\$40.00
POS (90/70)	Single	\$251.40	\$10.00
POS (90/70)	Family	\$631.10	\$20.00
POS (80/60)	Single	\$230.00	\$15.00
POS (80/60)	Family	\$577.30	\$30.00
Delta Dental (renewal)Single		\$ 26.96	\$-0-
Delta Dental (renewal)Family		\$ 72.53	\$-0-

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

RESCIND RESOLUTION NO. 21-82

Resolution No. 21-82 represented the hiring of a commissioned officer, Gilbert Koeth, as a ranger for Geauga Park District. On October 4, 2003, Mr. Koeth retired as a commissioned officer of Geauga Park District.

Dr. Rzeszotarski moved to rescind Resolution No. 21-82 for the reason stated above.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

RETIREMENT RESOLUTION NO. 33-03

Mr. McCullough moved to approve the following resolution:

WHEREAS, Gilbert Koeth has served Geauga Park District for 21 years; and

WHEREAS, Gilbert Koeth has devoted these years of service utilizing his knowledge, skills, and abilities as a Ranger and Chief Ranger; and

WHEREAS, Gilbert Koeth has served Geauga Park District and the community with dedication and professionalism; and

WHEREAS, Gilbert Koeth was admired by his peers and has shared his great sense of humor, and culinary skills; and

WHEREAS, Gilbert Koeth has made valuable contributions to Geauga Park District;

WHEREAS, Geauga Park District and the citizens of Geauga County have benefited from Gilbert Koeth's years of law enforcement service.

NOW, THEREFORE, BE IT RESOLVED that Geauga Park District's Board of Commissioners express their sincere thanks and appreciation to Gilbert Koeth for his years of service to the people of Geauga County and Geauga Park District.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

Mr. Koeth responded to the Board's resolution by stating that it was a privilege and honor to work at Geauga Park District.

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REQUEST FOR ALCOHOLIC BEVERAGES AT THE WEST WOODS

Mr. Curtin shared with the Board a requested he received from the Audubon Society of Greater Cleveland to serve alcoholic beverages at their annual holiday party to be held at The West Woods Nature Center on Saturday evening, December 6, 2003. Dr. Rzeszotarski questioned whether we would be having extra Ranger personnel on duty. Mr. Curtin responded that at this time, no additional personnel would be required. Mr. Curtin further stated that Lake Metroparks does require patrons to hire a Ranger for similar events.

Mr. McCullough moved that the Board grant permission to the Audubon Society of Greater Cleveland to serve alcoholic beverages at their annual holiday party as stated above.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

RANGER HOUSE—SURPLUS PROPERTY

Mr. Curtin asked the Board to declare the Ranger headquarters as surplus property. Dr. Rzeszotarski questioned the disposal of the well and septic fields. Mr. Curtin indicated that the well would be capped and the tank crushed. Mr. Curtin indicated that the structure of the house is not sound and that the house would be demolished.

Miss Cope moved to declare the Ranger headquarters, associated buildings, the septic and well fields as surplus property as further stated above and to be disposed of properly.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

NAMING OF TRAIL LINK TO MUSIC STREET

Tom Curtin stated that we are providing access from the Pioneer Bridle Trail to Music Street. It has been suggested this link be named "Music Street Link." The donor would like the sign to read, "Dedicated to all who love the outdoors. Hunter's Creek Farm and The Donaldson Family."

COVERED BRIDGE PRESENTATION

On Saturday, October 11, 2003, Geauga Park District hosted a Volunteer Gathering at The West Woods Nature Center. Tom Sterlekar, Park Technician, made a presentation on the covered bridge project associated with The Maple Highlands Trail. Mr. McCullough remarked on what a fine job Mr. Sterlekar did on the presentation and research for the covered bridge project.

EXECUTIVE SESSION

Mr. McCullough moved to go into Executive Session at 4:52 p.m. for the purpose of discussing land acquisitions.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

The Board returned from Executive Session at 6:55 p.m. The following has been discussed for resolution.

LAND ACQUISITION

Hambden Investments

Hambden Investments approached Geauga Park District concerning the acquisition of additional acreage. This would increase the previously reported acreage of approximately 51.13 acres of land in Claridon Township, which the Board approved at the September 24, 2003, Board meeting for the purchase price of Three Hundred Ninety Thousand Dollars (\$390,000.00), to approximately 70.0630 acres of land for the purchase price of Four Hundred Seventy-Seven Thousand, One Hundred Seventy Dollars (\$477,170.00).

Dr. Rzeszotarski moved to authorize the Executive Director to proceed with a purchase agreement to include the additional 18.933 acres of land in Claridon Township, thereby bringing the total amount of acreage to be purchased to approximately 70.0630, with a total purchase price of Four Hundred Seventy-Seven Thousand One Hundred Seventy Dollars (\$477,170.00).

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Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

FOUNDATION APPOINTMENT

Mr. McCullough moved to approve the appointment of Jonathan Green and David Weibel for a second three-year term as trustees to the Geauga Park District Foundation Board, effective January 1, 2004, through December 31, 2006.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Miss Cope	Yes
Mr. McCullough	Yes
Dr. Rzeszotarski	Yes

DEPARTMENTAL REPORTS

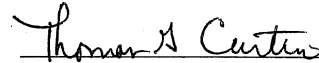
Departmental reports from the Supervisors were submitted for the month of September to the Executive Director and a summary sheet was forwarded to the Board in their mailing packets prior to the Board meeting.

The meeting adjourned at 7:00 p.m.

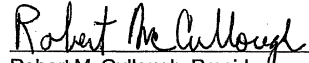
SUNSHINE LAW COMPLIANCE

The rules of the Park Board were complied with by sending notice pursuant to the rules adopted by the Board.

Respectfully submitted,



Thomas G. Curtin, Executive Director



Robert McCullough, President