

GEAUGA PARK DISTRICT
MINUTES OF THE SPECIAL BOARD MEETING
OCTOBER 22, 2002

A special meeting of the Geauga Park District Board was held on October 22, 2002, at the Park District office, Chardon, Ohio. The meeting was called to order at 4:05 p.m. President Robert McCullough was in the chair. Board members Betty Cope and Mark Rzeszotarski were present. Employees present were: Tom Curtin, Keith McClintock and Eileen Smith.

ADOPTION OF THE AGENDA

Miss Cope moved to accept the agenda as presented for the meeting.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

FARLEY PROPERTY

At the March 12, 2002, Board meeting, the Board made a motion declaring 29.6304 acres of land in Parkman Township as surplus. This property went up for public auction in August, 2002. There were no bidders for this property.

Dr. Rzeszotarski moved to rescind the motion made at the March 12, 2002, Board meeting declaring the 29.6304 acres of land in Parkman Township as surplus.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

Mr. McCullough moved to declare as surplus property 4.0944 acres of land in Parkman Township, which acreage will include the house and outbuildings.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

BIOHABITATS INCORPORATED—SILVER CREEK RESTORATION PROJECT

Keith McClintock presented to the Board two pay requests from Biohabitats Incorporated. The first pay request is in the amount of Eleven Thousand Eighty-Eight Dollars and Seventy-Nine Cents (\$11,088.79), which reflects the project expenditure meeting and field reconnaissance. The second pay request is in the amount of Twenty-Eight Thousand Five Hundred Twelve Dollars and Ninety Cents (\$28,512.90), which reflects the supplemental survey and base map production as well as the hydrology and sediment transplant analysis.

Dr. Rzeszotarski moved to approve the two pay requests from Biohabitats Incorporated as referred to above.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
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Miss Cope	Yes
Mr. McCullough	Yes

Keith McClintock gave a summary of the meeting with Biohabitats Incorporated held on October 9, 2002. Mr. McClintock reported that Robert McCullough, Betty Cope, Teresa Hudson, Paul Anderson, Kyle Dryfus-Wells, Greg Studen, Jay Abercrombie and himself attended this meeting. Biohabitats Incorporated gave a presentation on the conceptual plans for the Silver Creek Restoration Project. Meaningful discussion on the conceptual plans followed. After holding discussions with Ben Sustin, Keith McClintock would like to increase the size of the project area to incorporate the downstream part of the application. Mr. McClintock asked the Board to approve a proposal to extend the scope of services for Biohabitats Incorporated, which would include the section from the Park's property line to Route 87. This extension would increase Biohabitats Incorporated contract by Sixteen Thousand Three Hundred Seventy-Four Dollars (\$16,374.00).

Miss Cope moved to approve the increase in the contract for Biohabitats Incorporated in the amount of Sixteen Thousand Three Hundred Seventy-Four Dollars (\$16,374.00), extending their scope of services for the Silver Creek Restoration Project to be added on to the encumbered contract in 2003.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

RUSSELL TOWNSHIP PARK COMMISSIONERS

The Director received a request from the Russell Township Park Commissioners for a letter of support for property they are considering acquiring through an NRAC grant. The Geauga Park District has received similar requests for support in the past. There was discussion as to whether a letter of support should be written generally or with reference to a specific project. Miss Cope indicated that letters of support should be written contingent upon review of the NRAC proposal. Dr. Rzeszotarski concurred adding that the Board would consider a letter of support once they have been given the opportunity to review the written proposal.

2003-2004 NEWSLETTER CONTRACT

Tom Curtin requested permission from the Board to go out to bid for a one-year and a two-year contract for the *Treeline Telegraph*. Mr. Curtin indicated that last year's contract for printing exceeded \$10,700 for printing five issues plus the all-county issue. In 2003, the Marketing Department would like to propose sending two all-county mailings (spring and fall). Miss Cope asked the circulation numbers. Mr. Curtin responded that currently we have 8,000 patrons on our mailing list. The all-county mailing reaches 38,000 households. Dr. Rzeszotarski stated that we need to stay in touch with the citizens and encouraged the two all-county mailings.

Dr. Rzeszotarski made a motion to grant permission to the Marketing Department to go out to bid for a one-year and a two-year contract for the Geauga Park District's *Treeline Telegraph*.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

THE WEST WOODS—WHEELCHAIR

Mr. McCullough brought up for discussion the need to have available a wheelchair for The West Woods Nature Center patrons. There was further discussion concerning the need to have a wheel chair for patrons to visit the exhibitry. The Director will follow up on this request.

EXECUTIVE SESSION

Mr. McCullough moved to go into Executive Session at 4:45 p.m. for the purpose of discussing land acquisitions and personnel.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

The Board returned from Executive Session at 5:27 p.m.

FIVE RIVERS METROPARKS – AMICUS BRIEF

Mr. Curtin updated the Board of Geauga Park District’s involvement with the filing of an Amicus Brief in support of Five Rivers Metroparks. Mr. Curtin had previously reported to the Board that the anticipated expenses for preparing and filing this brief would be between Five to Ten Thousand Dollars (\$5,000-\$10,000). Mr. Curtin recently received correspondence from the legal counsel preparing the Amicus Brief. Legal counsel advised Mr. Curtin and the other participating park districts that their share of the expense for the filing of the Amicus Brief would be not more than One Thousand Dollars (\$1,000.00).

CONTRACT EXTENSION

Dr. Rzeszotarski made a motion to increase the contract of Dublin Management Inc., consultant, by Ten Thousand Dollars (\$10,000.00).

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

AFFELDER HOUSE

Miss Cope brought up the Affelder House dedication and how gracious the family was. There was discussion that if there is a time when the family is together again, the Geauga Park District should plan to share with the family the master plan for the house and property.

THE WEST WOODS GRAND OPENING

The Board expressed how pleased they were with the grand opening of The West Woods Nature Center. The Board presented to Mr. Curtin a letter expressing their appreciation of the staff. The attendance for the grand opening was over 1,500 patrons.

The meeting adjourned at 5:50 p.m.

SUNSHINE LAW COMPLIANCE

The rules of the Park Board were complied with by sending notice pursuant to the rules adopted by the Board.

Respectfully submitted,

Thomas G. Curtin, Director

Robert McCullough, President