

GEAUGA PARK DISTRICT  
MINUTES  
February 8, 2005

The regular meeting of the Geauga Park District Board was held on February 8, 2005 at the Park District office, Chardon, Ohio. The meeting was called to order at 3:30 p.m. President Robert McCullough was in the chair. Board members Betty Cope and Mark Rzeszotarski were present.

Employees present were:

Tom Curtin, Executive Director  
Keith McClintock, Deputy Director  
Les Bednar, Development Officer  
Sherry Bosworth, Business Affairs Director  
Barb Emch, Executive Secretary  
Tami Gingrich, Field Naturalist  
Paige Hosier, Marketing Director  
John Oros, Natural Resources Manager  
Michele Pennell, Accountant  
Robin Pilarczyk, Human Resources Manager  
Paul Pira, Land Steward  
Eileen Smith, Administrative Assistant

No Geauga Park District Foundation member was present.

**ADOPTION OF THE AGENDA**

Dr. Rzeszotarski moved to accept the agenda as revised for the meeting.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

**ADOPTION OF THE MINUTES OF JANUARY 11, 2005**

Miss Cope moved that the minutes of January 11, 2005 be approved as amended.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

FINANCIAL STATEMENT  
FOR THE MONTH ENDING  
JANUARY 31, 2005

**GENERAL FUND**

**BALANCE JANUARY 1, 2005**

**868,146.39**

**EXPENDITURES**

**292,482.43**

Personnel	143,706.45
Medicare	1,688.43
Dental /Hospitalization	29,500.35
PERS	19,460.85
Unemployment Transfers	1,064.00
Vouchers	97,062.35

<b>RECEIPTS</b>		<b>58,221.94</b>
General:		
State Reimburse Tax	2,064.82	
State Reimburse Personal Property Tax	40,060.93	
Fees:		
Out of County School Program Fees	154.00	
- Bass Lake Heat	20.00	
- Rookery Heat	180.00	
- Workshops - General	40.00	
- Programs - General	307.83	
Rental Properties		
Rentals - Agricultural Land Use - Briggs, Rick	350.00	
- Harry- Swine Creek house	350.00	
- Kolar - Burton Wetlands House	350.00	
- McKinnon - Hyde House	350.00	
Sales:		
Sales: Gift Cart - Meyer Center	68.40	
Sales: Tree Tops	2,650.98	
Sales - Credit Cards	1,300.00	
(\$56.66 - Meyer Center, \$1,243.34 Tree Tops)		
Other:		
Citation Disbursement	25.00	
Parking Ticket Collections	20.00	
Recycling Proceeds	10.76	
Donations:	325.00	
- in Memory of Edward Gorinc (\$25)		
- Anderson - Maintain Bridle Trails (\$250)		
- Brownie Troop #823 - General (\$50)		
Local Government Funds	6,435.50	
Interest earned	1,706.58	
Other Miscellaneous - Abela tax reimb, postage reimb	1,452.14	
<b>BALANCE AS OF JANUARY 31, 2005</b>		<b>633,885.90</b>
<b>CONSTRUCTION FUND</b>		
<b>BALANCE JANUARY 1, 2005</b>		<b>1,991,848.89</b>
<b>EXPENDITURES</b>		<b>858,371.01</b>
Vouchers	858,371.01	
<b>RECEIPTS</b>		<b>4,113.23</b>
Interest Earned	3,454.06	
Other	63.42	
- Geauga Clerk of Courts Return Filing Deposit - Baker, Hatch		
Royalties: Oxford Oil Co	353.74	
Royalties: Cedar Valley Energy	198.74	
Royalties - Power Gas	43.27	
<b>BALANCE AS OF JANUARY 31, 2005</b>		<b>1,137,591.11</b>

**VOUCHER RESOLUTION NO. 03-05**

Dr. Rzeszotarski moved the adoption of the voucher resolution, a copy of which is on file in the Park District office, so marked Resolution No. 03-05.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

**COMMUNICATIONS TO THE BOARD**

Mr. Curtin presented the following communications to the Board:

**Leadership Geauga Reception**

A letter was received from Keith Chapman representing the Education Committee of Leadership Geauga. They are requesting permission to serve beer and wine during their reception on February 18, 2005 at The West Woods Nature Center. The event will be held in the lower level with approximately thirty people in attendance.

Mr. McCullough moved to permit Leadership Geauga to serve beer and wine at their event on February 18, 2005.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

Mr. Curtin added that the members of the Board were also invited to attend the event.

Mr. Curtin announced that a letter was received from Kristi Edwards, a 4<sup>th</sup> grade teacher in the Kenston School District. Her class field trip to The West Woods for the *Engage the Ice Age!* exhibit had to be cancelled due to lack of school funding for field trips. Arrangements were made for John Kolar, Naturalist, to conduct the program at the school so the students could have the experience. Ms. Edwards especially commended John for his expertise and enthusiasm and thanked the Park District for meeting the needs of students and teachers in Geauga County.

Mr. Curtin read from a letter to the editor of *The News Herald* from Rick and Debbie Klepper expressing their appreciation of the *Engage the Ice Age!* exhibit. They felt that the exhibit was on a par with those of major natural history museums and was extremely informative and educational.

**OBSERVATORY PARK- NATURAL RESOURCE MANAGEMENT REPORT**

John Oros explained that his department is creating a park management plan for the Observatory Park properties which comprises over 700 acres. Their forest cover and habitat inventory have revealed good habitat diversity with a semi-mature woodland and open land. They have used several biological scoring matrices to assess the floral species, habitats, and the hydrology of the property. Aerial maps from 1930, 1959, 1972, and 2000 have been used to determine the successional status. Patch quality was assessed to determine the connectivity of the green space. A bioblitz for professional scientists and naturalists will be held on this property in June.

**SMALL RESEARCH GRANTS**

Tami Gingrich reported that seven research grants were submitted for funding. The Natural Resources Department reviewed the proposals and made recommendations to approve the following for funding:

- Roger F. Thoma - "*The Crayfishes of Geauga County*"  
\$6,000.00 grant for two years
- Julie A. Wolin, Ph.D. - "*Environmental History of Bass Lake, Geauga County, Ohio*"  
\$6,000.00 grant for two years
- Samuel J. Mazzer, Ph.D. - "*Bass Lake: Survey and Mapping of Emergent and Submergent Aquatic Vegetation*"  
\$3,000.00 grant for one year

Dr. Rzeszotarski stated that the three that were recommended corresponded to his top three selections and will provide very useful information. It was decided that as the amount budgeted for small research grants was Eleven Thousand Dollars (\$11,000.000) and only Nine Thousand Dollars (\$9,000.00) was awarded for year number one, that the unused dollars would be rolled over to next year's grant fund.

Dr. Rzeszotarski made a motion to approve the funding of the 2005 small research grants as stated above to Roger F. Thoma in the amount of Six Thousand Dollars (\$6,000.00) over two years; Julia A. Wolin, Ph.D. in the amount of Six Thousand Dollars (\$6,000.00) over two years; and Samuel J. Mazzer, Ph.D. in the amount of Three Thousand Dollars (\$3,000.00) for one year. Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

**2005 FINAL APPROPRIATIONS -RESOLUTION NO. 04-05**

The Board was provided with copies of the 2005 budget for their review prior to the meeting. They were given the opportunity to have their questions answered about particular line items. The Board commended the staff for their work on the preparation of the budget.

Dr. Rzeszotarski moved the adoption of the following resolution:

RESOLVED:

- SECTION I                    That to provide appropriations for the current expenses and other expenditures of the Geauga Park District during the fiscal year commencing January 1, 2005 the following sums are hereby set aside and appropriated as follows:
- SECTION II                That there be appropriated from the General Park Board Fund:

63-S05	PERSONNEL	2,052,000.00
63-S05 H	HOSPITALIZATION	375,542.00
63-S05 M	MEDICARE	27,489.00
63-S05 P	OHIO PERS	291,893.00
63-S05 W	WORKERS' COMPENSATION	40,834.00
63-S05 U	UNEMPLOYMENT COMPENSATION	5,660.00
64-S05	SUPPLIES	167,385.00
65-S05	MATERIALS	195,441.00
66-S05	EQUIPMENT	246,589.00
67-S05	CONTRACT - REPAIR	40,400.00
68-S05	CONTRACT - SERVICES	601,331.00
71-S05	ADVERTISING	13,850.00
72-S05	TRAVEL AND EXPENSES	12,673.00
76-S05	OTHER	146,004.00
76A-S05	CONTINGENCY	297,000.00
999-S05	TRANSFERS	<u>2,951,000.00</u>
	<b>TOTAL</b>	<b>7,465,091.00</b>

SECTION III That there be appropriated from the Construction Fund

70-Q41	CONTRACT - SERVICES	620,980.00
71-Q41	CONTRACT - PROJECTS	1,777,520.00
72-Q41	LAND ACQUISITION	2,470,444.00
77-Q41	OTHER	<u>230,000.00</u>
	<b>TOTAL</b>	<b>5,098,944.00</b>

Mr. McCullough seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

**APPROVAL OF TRAVEL OF EXECUTIVE DIRECTOR & BOARD MEMBER**

On January 27<sup>th</sup> & 28<sup>th</sup> 2005, Mr. McCullough and Mr. Curtin traveled to Columbus, Ohio to visit contacts at the Ohio Geological Survey as Geauga Park District would like to include seismology equipment as a research and educational tool at the new Observatory Park being planned. They saw equipment that is used for recording earthquakes and were told that it would be beneficial to have equipment south of Lake County.

They visited the Liberty Presbyterian Church which was built using timber frame construction.

Also included in this trip was a meeting with John O'Meara, Director of Columbus & Franklin County Metroparks, who took them to visit a tall grass prairie park. Mentioned were their use of solar and windmill technology for heating restrooms in this park.

Dr. Rzeszotarski made a motion to approve the travel expenses for Mr. Curtin and Mr. McCullough.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

**E. G. & G. INC. – CHANGE ORDER NO. 2**

Change Order No. 2 was submitted for the design and engineering services contract with E. G. & G. Inc. for The Maple Highlands Trail Central parking area on the former Geauga Mechanical property. The change order reflects an increase of One Thousand Nine Hundred Dollars (\$1,900.00) for redesign of the system for handling storm water on the entrance drive. This increase will result in the total revised contract amount of Thirty-Seven Thousand Six Hundred Dollars (\$37,600.00).

Mr. McCullough made a motion to approve Change Order No. 2 for the design and engineering services contract with E. G. & G., Inc. in the amount of One Thousand Nine Hundred Dollars (\$1,900.00).

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

**PARK UPDATES**

Mr. Curtin updated the Board on the following:

**Legal Fees**

Mr. Curtin reported that Thrasher Dinsmore and Dolan are proposing to keep the legal fee of One Hundred Fifty Dollars (\$150.00) per hour for standard legal work and charging a rate of One Hundred Eighty Dollars (\$180.00) per hour for work involving litigation or arbitration.

**Geauga Park District Foundation**

Tom Curtin asked Les Bednar to review the document she prepared for fundraising for the Pastures to Prairies project at Frohring Meadows. She also presented a donor review form which she will be using to track giving history and ability of donors.

**Bass Lake Home Owners Association**

Tom Curtin reported that the Park is looking at renewing the use agreement with the Bass Lake Home Owners Association. Mr. Curtin will be meeting with them soon and will have a document ready to present to the Board at the next meeting.

**The Maple Highlands Trail-Central-Aquilla Rd. Bridge**

Mr. Curtin reported the previously announced 120-day maximum closure for replacement of the bridge at Aquilla Road has been met with some resistance. Tom presented three other options that were provided to him for consideration that would avoid closing the road for that length of time but would increase the costs.

1. 30-day total closure (excluding emergency vehicles) would add One Hundred Thousand Dollars (\$100,000.00).
2. 60-day total closure (excluding emergency vehicles) would add Eighty-Seven Thousand Dollars (\$87,000.00).
3. Limited closures- 12 week period- with flaggers, barriers, etc. would add One Hundred Twenty-Seven Thousand Dollars (\$127,000.00).

Mr. Curtin stated that he would have the bridge assessment report from Richland Engineering by the end of February which would indicate whether or not the bridge would need to be replaced. Dr. Rzeszotarski suggested that if replacement is necessary that we pursue option number two with closure for 30 days and ask the City of Chardon to split the costs.

**Affelder Cottage Improvements**

Mr. Curtin reported that phone service has been installed. During the demolition process, some live wires were discovered. Jim Ziemnik from the Planning Department will meet with the electrical contractor to redefine the scope of work.

**The Maple Highlands Trail- Central**

Contracts have been finalized with E. D. & G., Inc. for the construction oversight of The Maple Highlands Trail Central. Heavy snow and low temperatures have slowed progress on the bikeway during January; however some surveying and clearing work has been completed.

**The West Woods Nature Center**

The roof cables are being installed today and the ventilation fans in the crawl space were installed yesterday.

**Mark Sperry Memorial**

Mr. Curtin shared the three ideas that have been brought forward for the use of the money donated in honor of Mark Sperry.

1. Establish a fund that can be used to provide transportation of students to park programs.
2. Add on a warm room to the sugar house at Swine Creek Reservation for group programs.
3. Dedicate a trail in the sugar bush at Swine Creek Reservation in honor of Mr. Sperry.

Tom Curtin will get together with Aggie Sojka regarding the suggestions and possibly invite her to a board meeting to discuss the options.

**LEVY MILLAGE APPROVAL-RESOLUTION NO. 05-05**

A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION AND REQUESTING CERTIFICATION OF THE COUNTY AUDITOR OF THE DOLLAR AMOUNT GENERATED AT THE REQUEST OF THE GEAGA PARK DISTRICT AS AUTHORIZED BY O.R.C. 1545.21

The Board of Park Commissioners of the Geauga Park District, State of Ohio, met in regular session on the 8<sup>th</sup> day of February, 2005, commencing at 3:30 p.m. at the Park District office, 9160 Robinson Rd, Chardon, Ohio, with the following members present.

Dr. Mark Rzeszotarski  
Miss Betty Cope  
Mr. Robert McCullough

Mr. McCullough moved for the adoption of the following resolution:

WHEREAS, the Board of Park District Commissioners has determined that it is necessary to levy a tax outside the ten-mill limitation for the requirements of the Geauga Park District established pursuant to Chapter 1545 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED that the Board of Park District Commissioners of Geauga Park District, County of Geauga, State of Ohio, hereby certifies to the Geauga County Auditor this resolution requesting the County Auditor certify to the Board of Park District Commissioners the total current tax valuation of Geauga Park District and the dollar amount of revenue that would be generated by a renewal levy of seven tenths (.70) mills.

BE IT FURTHER RESOLVED, by the Board of Park District Commissioners, two-thirds of all members appointed thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of the Geauga Park District for the purpose of providing the Geauga Park District with sufficient funds for the purpose of acquiring future Geauga Park District lands and preserving, protecting, operating and improving all existing and future Geauga Park District lands under provision of section 1545.21 of the Ohio Revised Code at a rate not exceeding seven tenths (.70) mills for each one dollar (\$1.00) of valuation, which amounts to seven cents (\$.07) for each one

hundred dollars (\$100.00) of valuation for a period of twenty (20) years and which levy is a renewal of an existing levy for said amount.

BE IT FURTHER RESOLVED that said levy shall be for a period of twenty (20) years and this levy is a renewal levy of seven tenths (.70) mills to be placed upon the tax year 2006 if a majority of the electors voting thereon vote in favor thereof at the general election to be held on November 8, 2005.

Miss Cope seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

Mr. Curtin stated that this levy will be on the ballot in November 2005 and will bring in an estimated Eight Hundred Ninety-Two Thousand One Hundred Dollars (\$892,100.00). It could also be on the ballot in November of 2006 if needed. The current levy expires at the end of 2006.

### **ON-LINE REGISTRATION SYSTEM**

Michele Pennell made a presentation to the Board regarding the proposed On-Line Registration system for shelters and park programs. This system is used by Lorain County Metroparks and, with their agreement, the vendor, Emerge, Inc., is offering it to us at a discounted rate. The system permits patrons to register for shelters and programs at any time of day by logging on to our web site. A special portion of the site will allow our park volunteers to sign up for volunteer assignments. Volunteers can be selected by interest and emailed regarding special opportunities. Several changes to our current registration and reservations policies are necessary in order to implement the new system. The Board was asked to approve the following:

1. Offer two reservable time slots per day at the highly requested lodges, Bass Lake Lodge, Swine Creek Lodge and the Great Blue Heron Lodge. The two time slots proposed are 6:00 a.m. to 2:00 p.m. and 3:00 p.m. to 11:00 p.m.
2. Change the lodge rental fee for out-of-county patrons from Seventy-Five Dollars (\$75.00) to Fifty Dollars (\$50.00) to accommodate the shorter time frame.
3. Establish an automatic lodge heat fee to be charged during the months of November through February in the amount of Thirty-Five Dollars (\$35.00) per time slot.
4. Open an additional merchant services account to process credit card payment with Merchant Services through North American Bancard.
5. Permit the website contractor, Emerge Inc., to place their logo on the bottom right corner of all internet reservation pages excluding the home page. The logo would not appear on any other Geauga Park District web pages.
6. Payment of an annual web hosting and secure server package fee to Emerge Inc. in the amount of Two Thousand Five Hundred Ten Dollars (\$2,510.00).

To implement these online registration and volunteer sign up systems, the Board was asked to approve a contract with Emerge, Inc. not to exceed Twenty-Four Thousand Nine Hundred Ninety-Five Dollars (\$24,995.00).

Dr. Rzeszotarski wanted to be certain that any changes would still give preference to in-county residents for shelter reservations. Mrs. Pennell stated that the in-county patrons are given an early registration period (beginning November 1<sup>st</sup>) and the percentage of reservations made by out-of-county residents is very small. Modifications could be made in the future should this become an issue. Hours for upgrading or modifying the system are included in this contract, however the company would provide updates and make customized reports in the future at an hourly rate. Mrs. Pennell added that Emerge, Inc. would become our email provider as well.



Mr. McCullough made a motion to approve the contract with Emerge, Inc. for the on-line registration system, web hosting, and email services not to exceed Twenty-Four Thousand Nine Hundred Ninety-Five Dollars (\$24,995.00).

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

#### **WIRELESS NETWORK PROJECT**

Michele Pennell reported to the Board that the Park District has been experiencing communication connection issues with The Rookery and Swine Creek Reservation satellite maintenance offices. There is currently no bandwidth connectivity in place between these facilities and the Meyer Center. The wireless network would allow the staff at those locations to access the network server located at the Meyer Center and to have the same bandwidth connection on the internet as the Meyer Center. Michele met with the Geauga County Emergency Management Agency about using their towers for wireless communication to our satellites. They have agreed that we could use their tower space with no monthly charges. We would need to provide the equipment that would be mounted on the towers and they would install it with no labor charges. The total estimated cost is Twelve Thousand Five Hundred Thirty-One Dollars (\$12,531.00). Wireless cards and transmitters would need to be installed to network the computers in the satellite offices.

Miss Cope made a motion to approve the Wireless Network Project as stated above with an estimated cost of Twelve Thousand Five Hundred Thirty-One Dollars (\$12,531.00).

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

The dollars for the project have been appropriated in the 2005 budget.

#### **FARM LEASES- PARKMAN PROPERTIES**

Geauga Park District requested proposals for agricultural leases on the Abela and Farley properties located in Parkman Township based on entering into a five (5) year lease agreement. Each parcel was identified separately and advertised in *The News Herald* and the *Maple Leaf* twice, as well as packets sent to individuals who expressed an interest. A bid opening took place on February 1, 2005. A recommendation was made to accept the highest bidder for each property. The highest bidder for the Abela property was Rick Briggs whose bid was an annual rent of Four Hundred Fifty Dollars (\$450.00). The highest bidder for the Farley Property was Jim Soltis whose bid was an annual rate of One Thousand Two Hundred Sixty Dollars (\$1,260.00).

Mr. McCullough made a motion to award the agricultural lease for the Abela property to Rick Briggs for the annual rent of Four Hundred Fifty Dollars (\$450.00) and for the Farley property to Jim Soltis for the annual rent of One Thousand Two Hundred Sixty Dollars (\$1,260.00).

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

**ENVIRONMENTAL DESIGN GROUP INC. (E.D.G., INC) CONTRACT FOR THE MAPLE HIGHLANDS TRAIL CENTRAL-DESIGN**

Mr. Curtin presented a contract for the oversight of the construction of The Maple Highlands Trail Central to Environmental Design Group Inc. (E. D. G., Inc.) in the amount of Three Hundred Eight Thousand Six Hundred Fourteen Dollars (\$308,614.00). Mr. Curtin stated that we had budgeted Three Hundred Twenty-Five Thousand Dollars (\$325,000.00) for this project and may see change orders in 2006 related to the hours of staff in the field to document the work.

Mr. McCullough made a motion to award the contract as stated above to Environmental Design Group Inc. (E. D. G., Inc.) in the amount of Three Hundred Eight Thousand Six Hundred Fourteen Dollars (\$308,614.00).

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

**COUNTY ENGINEER’S PROPOSED BRIDGE MAINTENANCE AGREEMENT**

Mr. Robert Phillips, Geauga County Engineer, contacted Mr. Curtin to discuss the inspection of the bridge over Taylor Wells Road on The Maple Highlands Trail. He offered to have his department conduct the inspections and sent an agreement for Mr. Curtin’s review. Tom brought forward the agreement for discussion with the Board. Several statements in the agreement were questioned and discussed. Mr. Curtin reported that we currently contract with Burgess & Niple for bridge inspections and that we could do the same for The Maple Highlands Trail bridges. Dr. Rzeszotarski suggested that the Park District put together its own bridge inspection plan using the same criteria that is used by the County Engineer’s office in order to keep control of the process.

The Board took a break from 5:40 p.m. to 5:50 p.m.

**EXECUTIVE SESSION**

Mr. McCullough moved to go into Executive Session at 6:00 p.m. for the purpose of discussing land acquisition and personnel matters.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

The Board returned from Executive Session at 6:50 p.m. The following was discussed for resolution:

**LAND ACQUISITION**

**Miller**

**Middlefield Township**

Mr. McCullough moved to authorize the Executive Director to proceed with the Purchase and Sale Agreement for real property from Melvin A. and Laura A. Miller, and Daniel A. Miller located in Middlefield Township, containing approximately 10.97 acres, for Two Hundred Thousand Dollars (\$200,000.00).

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

**Woodiebrook Preserve/Chagrin River Land Conservancy**  
**Munson Township**

Mr. McCullough moved to authorize the Executive Director to proceed with the Purchase and Sale Agreement for real property from the Chagrin River Land Conservancy located in Munson Township, containing approximately 11.79 acres, for Eighty-Five Thousand Dollars (\$85,000.00). Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Dr. Rzeszotarski	Yes
Miss Cope	Yes
Mr. McCullough	Yes

**DEPARTMENTAL REPORTS**

Departmental reports from the Supervisors were submitted for the month of January to the Executive Director and a summary sheet was forwarded to the Board in their packets prior to the Board meeting

The meeting adjourned at 7:00 p.m.

**SUNSHINE LAW COMPLIANCE**

The rules of the Park Board were complied with by sending notice pursuant to the rules adopted by the Board.

Respectfully submitted,

\_\_\_\_\_  
Thomas G. Curtin, Executive Director

\_\_\_\_\_  
Robert McCullough, President