

GEAUGA PARK DISTRICT
MINUTES
NOVEMBER 16, 2004

The regular meeting of the Geauga Park District Board was held on November 16, 2004, at the Park District office, Chardon, Ohio. The meeting was called to order at 3:30 p.m. President Robert McCullough was in the chair. Board members Betty Cope and Mark Rzeszotarski were present. Employees present were: Tom Curtin, Keith McClintock, Leslie Bednar, Barb Emch, Paige Hosier, Sally Lehmann, Michele Pennell, and Eileen Smith.

Foundation Guest: Jay Giles

ADOPTION OF THE AGENDA

Miss Cope moved to accept the agenda as revised for the meeting. Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

ADOPTION OF THE MINUTES OF OCTOBER 12, 2004

Dr. Rzeszotarski moved that the minutes of October 12, 2004, be approved. Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

FINANCIAL STATEMENT
FOR THE MONTH ENDING
OCTOBER 31, 2004

GENERAL FUND		
BALANCE OCTOBER 1, 2004		829,348.45
EXPENDITURES		330,405.46
Personnel	212,084.27	
Medicare	2,499.60	
Dental /Hospitalization	25,785.97	
PERS	29,012.72	
Vouchers	61,022.90	
RECEIPTS		61,587.56
General:		
Grants	4,799.00	
Fees:		
Out of County Program Fees	502.00	
- Camping	10.00	
- Facility Utilities	80.00	
- Swine Creek Heat	20.00	
- Rookery Heat	260.00	

- Programs - General - Out of County School Programs	92.00	
Rental Properties		
Rentals - Agricultural Land Use - Soltis	2,000.00	
- Harry- Swine Creek house	350.00	
- Kolar - Burton Wetlands House	350.00	
- McKinnon - Hyde House	350.00	
Sales:		
Sales: Gift Cart - Meyer Center	524.28	
Sales: Tree Tops	559.14	
Sales - Credit Cards	800.00	
(\$125.99 - Meyer Center, \$674.01 Tree Tops)		
Other:		
Citation Disbursement	113.00	
Donations:	40,765.00	
- Foundation 26,710 Ice Age, 11,925 Binocular, 2,125 Misc TWW		
- Bromelmeier - \$5		
Local Government Funds	6,940.27	
Interest earned	1,253.86	
Other Miscellaneous - Auction Correction, Copy Fee	1,819.01	
BALANCE AS OF OCTOBER 31, 2004		560,530.55
CONSTRUCTION FUND		
BALANCE OCTOBER 1, 2004		2,339,960.31
EXPENDITURES		167,042.47
Vouchers	167,042.47	
RECEIPTS		17,352.64
Interest Earned	3,117.62	
Donations (GPD Foundation 12,530 WW Pavers, 1,050 Land Acq)	13,580.00	
Royalties: Oxford Oil Co	244.01	
Royalties: Cedar Valley Energy	349.72	
Royalties - Farley - Power Gas	61.29	
BALANCE AS OF OCTOBER 31, 2004		2,190,270.48

VOUCHER RESOLUTION NO. 25-04

Miss Cope moved the adoption of the voucher resolution, a copy of which is on file in the Park District office, so marked Resolution No. 25-04.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

COMMUNICATIONS TO THE BOARD

Tom Curtin, Executive Director, read a letter from employee, Jerry Tvergyak, thanking the Board for keeping the employee health care costs down. Mr. Curtin also read an email from an artist who is displaying art work in the *Snow & Ice: Past & Present* art exhibit at The West Woods Nature Center. The artist expressed congratulations on a truly outstanding and high quality exhibit of the Ice Age. Mr. McCullough stated that he has received many compliments on the Ice Age exhibit. Dr. Rzeszotarski commented that the flow of patron visitation has been such that patrons have been easily accommodated.

Mr. McCullough has heard complimentary patron comments on the trails at The West Woods. A patron was especially impressed by seeing deer and coyote in the park.

RULES & REGULATIONS

RESOLUTION NO. 26-04

Changes to the Park Rules and Regulations were presented by Tom Curtin. Several changes and corrections were suggested by the Board.

Mr. McCullough moved for the adoption of a resolution approving the changes to the Rules and Regulations as amended.

Miss Cope seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

The Rules and Regulations shall take effect and be in force from and after its adoption and legal publication. The copy of the definitions of the respective terms as used in the Rules and Regulations, and said Rules and Regulations are located in their entirety in the Park District Office.

RANGER MANUAL

RESOLUTION NO. 27-04

Mr. Curtin presented the Ranger Manual for approval. Several changes and corrections were suggested by the Board.

Dr. Rzeszotarski moved for the adoption of a resolution to approve the Ranger Manual as amended.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

A copy of said Ranger Manual is on file in its entirety in the Park District Ranger Office.

EMPLOYEE CONTRIBUTIONS FOR HEALTH CARE
2005 COUNTY OF GEUGA INSURANCE WAIVER OPTION

The schedule of the employee contribution health care coverage was presented to the Board for approval. Discussion took place regarding the increases occurring in health care in the foreseeable future. Miss Cope questioned how long we will be able to offer these rates to our employees. Dr. Rzeszotarski stated that with rising health care costs, we will need to plan for another 15% increase for next year and to consider health care coverage as a part of a total compensation plan. The insurance waiver option policy and waiver amount was reviewed.

Dr. Rzeszotarski moved that the Employee Contribution to Health Care with Aetna Healthcare and the Insurance Waiver Option be approved. The health insurance co-pay schedule based on the Geauga Park District Board's budgeting and as recommended by the Geauga County Commissioners is as follows:

<u>Type</u>	<u>Coverage</u>	<u>Geauga County's Monthly Premium</u>	<u>Geauga Park District's Employee Monthly Premium</u>
PLAN A	Single	\$325.92	\$20.00
PLAN A	Family	\$818.10	\$40.00
PLAN B	Single	\$270.66	\$15.00
PLAN B	Family	\$679.44	\$30.00
PLAN C	Single	\$240.56	\$10.00
PLAN C	Family	\$604.18	\$20.00
Delta Dental	Single	\$26.96	\$-0-
Delta Dental	Family	\$72.53	\$-0-

Waiver Rates/Per Year

Employees Waiving Full Coverage	Single - \$780.00	Family - \$1,980.00
Employees Waiving Medical & Prescription only	Single - \$720.00	Family - \$1,800.00

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

GEUGA MECHANICAL PROPERTY (TAYLOR-WELLS PROPERTY)

Discussion took place regarding the name "Three River Rise" for the land acquired from Geauga Mechanical. As this name was not deemed acceptable, Dr. Rzeszotarski suggested a park employee contest to name the park. Miss Cope thought the name should come out of the history of the area. The discussion was tabled to allow for additional names to come forward from staff.

AMEND RESOLUTION NO. 10-04 RANGER APPOINTMENT
RESOLUTION NO. 28-04

An amendment to resolution No. 10-04, dated May 18, 2004, (*Geauga Park District Minutes*, May 18, 2004, Book 6, Page 181) was brought forward to reflect a change in status for Joel Firem from part-time to full-time park ranger. Joel Firem was hired as a part-time ranger on April 26, 2004 and was appointed to full time status effective October 31, 2004.

Dr. Rzeszotarski moved for the adoption of the following resolution:

RESOLVED, that in accordance with Section 1545.13 of the Ohio Revised Code, Joel Firem be appointed as a police officer (Ranger) of Geauga Park District, and

RESOLVED, that this appointment shall be effective October 31, 2004.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

DECERTIFICATION OF FUNDS -2004 BUDGET

Mr. Curtin explained that the Geauga County Auditor's office has asked for a decertification of funds to reflect the accurate income received in 2004. This reduction is due to the fact that we did not receive \$60,000.00 from the Transportation Fund for the covered bridge, \$201,000.00 in wetlands mitigation money as expected, and \$15,740.51 in interest income. Miss Cope asked about the impact of this loss. Mr. Curtin replied that we still had to pay for the covered bridge, so dollars will be transferred from the contingency fund and from land acquisitions.

Mr. McCullough moved that the decertification of funds be approved as stated.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

**AMEND RESOLUTION NO. 17-04 – 2005 TEMPORARY BUDGET
RESOLUTION NO. 29-04**

Mr. Curtin presented to the Board an amendment to the 2005 temporary budget adopted by Resolution No. 17-04 dated July 13, 2004.

Dr. Rzeszotarski moved the adoption of the amended 2005 Temporary Budget, a copy of which is on file in the Park District office, so marked resolution No. 29-04.

RESOLVED:

SECTION I That to provide appropriations for the current expenses and other expenditures of the Geauga Park District during the fiscal year commencing January 1, 2005 the following sums are hereby set aside and appropriated as follows:

SECTION II That there be appropriated from the General Park Board Fund:

63-S05	PERSONNEL	2,104,525.00
63-S05 H	HOSPITALIZATION	393,564.00
63-S05 M	MEDICARE	27,981.00
63-S05 P	OHIO PERS	297,761.00
63-S05 W	WORKERS' COMPENSATION	41,776.00
63-S05 U	UNEMPLOYMENT COMPENSATION	-
64-S05	SUPPLIES	142,665.00
65-S05	MATERIALS	186,578.00
66-S05	EQUIPMENT	209,525.00
67-S05	CONTRACT – REPAIR	34,200.00
68-S05	CONTRACT – SERVICES	612,889.00

71-S05	ADVERTISING	11,475.00
72-S05	TRAVEL AND EXPENSES	12,375.00
76-S05	OTHER	72,075.00
76A-S05	CONTINGENCY	300,000.00
999-S05	TRANSFERS	<u>3,000,000.00</u>
	TOTAL	7,447,389.00

SECTION III That there be appropriated from the Construction Fund:

70-Q41	CONTRACT – SERVICES	165,000.00
71-Q41	CONTRACT – PROJECTS	1,368,532.00
72-Q41	LAND ACQUISITION	2,232,504.00
77-Q41	OTHER	50,000.00
	TOTAL	3,816,036.00

Mr. McCullough seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

BIOHABITATS, INCORPORATED INVOICE

Mr. Keith McClintock presented a signed and notarized release from Biohabitats, Incorporated for the initial phase of work associated with Phase I of the Silver Creek Restoration Project. Mr. McClintock stated that Biohabitats has asked that their retainer of Twelve Thousand Eight Hundred Dollars (\$12,800.00) be returned to them. Mr. McClintock stated that he wants to be certain that all assurances have been met.

Dr. Rzeszotarski made a motion to approve payment contingent upon review that all assurances have been met.

Miss Cope seconded the motion and the role being called upon its adoption the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Mr. McClintock presented an invoice from Biohabitats, Incorporated for work associated with Phase II of the Silver Creek Restoration Project in the amount of Thirty-Four Thousand Two Hundred Sixty-Seven Dollars and Twenty-Four Cents (\$34,267.24). This invoice was part of the approved budget for Phase II. Mr. McClintock requested approval to authorize the payment of the invoice.

Dr. Rzeszotarski moved to approve Biohabitats, Incorporated's invoice in the amount of Thirty-Four Thousand Two Hundred Sixty-Seven Dollars and Twenty-Four Cents (\$34,267.24) as stated above.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

SODA CONSTRUCTION CONTRACT FOR THE MAPLE HIGHLANDS TRAIL-CENTRAL

Tom Curtin explained that the construction of The Maple Highlands Trail – Central went out to bid in the summer of 2004. Only one bid was received- from Soda Construction. Tim Kallay, Planning Director, reviewed the bid and researched the work and reputation of the company and recommended that we enter into a contract with them. Tom Curtin asked the Board to award the bid for the construction of The Maple Highlands Trail- Central to Soda Construction in the amount of Four Million, Seven Hundred Sixty-eight Thousand, Three Hundred Fourteen Dollars and Seventy-five Cents (\$4,768,314.75). Three Million Eight Hundred Thousand Dollars (\$3,800,000.00) will be paid directly from the Ohio Department of Transportation. The Geauga Park District contract will be in the amount of Nine Hundred Sixty-Eight Thousand Three Hundred Fourteen Dollars and Seventy-Five Cents (\$968,314.75). This is contingent upon the verification by Soda Construction that they will meet all of the ODOT (Ohio Department of Transportation) requirements including the DBE (Disadvantaged Business Enterprise) goals for the project and upon the approval of ODOT following the pre-award meeting. It is also contingent upon the closing of the last two properties along this section of the right of way. Work could begin before the end of 2004 starting with bridges at Aquilla and Taylor Wells Roads and over the Cuyahoga River and on culverts starting at Headwaters coming north. Next spring work can begin on the base and paving, bridge decks, and bridge enclosures which would look like covered bridges

Mr. McCullough moved to approve the awarding of The Maple Highlands Trail – Central construction contract to Soda Construction in the amount of Nine Hundred Sixty-Eight Thousand Three Hundred Fourteen Dollars and Seventy-Five Cents (\$968,314.75) contingent upon the resolution of the issues as stated above.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

PARK UPDATES

Mr. Curtin updated the Board on the following:

Affelder Cottage Improvements- Chandler Tree Service has been contracted for the minimum clearing necessary for the utility corridor. Mr. McCullough asked about the trenching from Surrey Downs. Mr. Curtin stated that the trenching was all on park property. Electric and telephone utilities will be installed in November. Gas and sanitary lines will be set by the end of November but the utilities will not be hooked up until next year.

The Maple Highlands Trail-North – Spur Parking Area – Planting of the parking area has been completed.

The Maple Highlands Trail-Central- Tom Curtin reported that once the last two purchase agreements are signed, the Park will then own all the properties along the central section of The Maple Highlands Trail leaving only one property owner left in the entire trail through to State Route 528.

The Maple Highlands Trail – Central – Parking Area – Preliminary full-size drawing for the haul road phase of the project were received. Final plans will be brought to the Board at the December meeting.

The Maple Highlands Trail-North- Mr. Curtin stated that a meeting will be set up with Great Lakes Construction to discuss how we will recoup our costs for the reconstruction of the failed slopes.

Silver Creek Restoration – Phase II- Mr. Curtin reported that the work is continuing on schedule. The construction is at Station 200 out of 1600 or 12 ½% which represents \$30,000.00.

The West Woods Nature Center –Mr. Curtin reported that the repairs to heating and ventilation are in process. Heat tapes and ventilation fans will be installed.

Big Creek Shop and Ranger Garage – Mr. Curtin reported that there are problems with ice build up and gutters. Prices for roof vents are being gathered and gutters will be installed by Weather-tech. Lakeland Management Systems will clear insulation from overhang vents and repair the crack at the joint between the old and new sections of the hallway.

Bat Condo- Union Chapel –The project is near completion. Mr. Curtin stated that Tami Gingrich, Field Naturalist, commented that Alex Bergman, the Eagle Scout who developed the project, is doing an excellent job and that the condo is of the highest quality with a capacity for 10,000 bats. Questions were asked about the species of bats that will inhabit the condo and how they will find it. Mr. McClintock responded that they are little and big brown bats and research suggests that they should find it eventually. Whether we board up the barn or leave it open will be up to Tami. Miss Cope asked whether we will have a dedication for the bat condo. Mr. Curtin said that he would discuss that with Paige Hosier, Marketing Director. Miss Cope mentioned that perhaps the ceremony could be held at the Union Chapel. Mr. Curtin said that we can check into that with the Boy Scout Council.

Miss Cope stated that we should request help for other Park projects from the Boy Scouts Eagle Scout program and such a relationship would be good for the scout as well as the Park. Mr. Curtin stated that we should come up with a list of projects to be submitted to the Boy Scout Council.

Engage the Ice Age Exhibit – Mr. Curtin reported the visitation numbers for the past weekend- 575 (Saturday) 535 (Sunday). Over \$500.00 has been collected in the Volunteer Advisory Committee's donation box since the opening and will be used for future exhibits. Mr. McCullough reported that the program, *A Pit Full of Discovery* was very well attended in spite of a little confusion about the location.

Ink Cartridge Recycling – Tom Curtin mentioned that Paul Clemens wanted to know if we could ask the high schools and businesses in our area to participate in our cartridge recycling program. The money raised from the recycling goes to the Park volunteer fund. Everyone was in agreement with the suggestion.

Water Vending Machine at The West Woods Nature Center – Mr. McCullough asked details on this project proposed by Kinetico Corp. Mr. Curtin reported that the size of the machine is 72" high by 40" wide by 29" deep. We are looking at locating the machine in the gallery. All the water will be donated by Kinetico and we will get the profit charging \$1.00 per bottle. We would also have a bottle recycling container near the machine. Dr. Rzeszotarski asked if the profit money would go through the Park District Foundation as a benefit for Kinetico Corp. We could then designate that the funds be used as seed money for the next exhibit. Dr. Rzeszotarski asked that we work out the best way to handle the revenue stream.

Covered Bridge – Dr. Rzeszotarski stated that at the Covered Bridge Opening Ceremony, he was concerned that the horse might stumble slightly where the concrete meets the bridge. He asked if we could put a tapered board in place until the permanent decking is installed.

2005 FEE APPROVALS- RESOLUTION NO. 30-04

The following fees for 2005 were presented to the Board for approval:

OUT OF COUNTY SHELTER & PROGRAM FEES

Picnic Shelter	\$40.00
Lodge Building	\$75.00
with heat, add	\$20.00 per 4 hour period (heat fee applies to all county patrons as well)
Camping	\$10.00 per site per visit
Outdoor Programs –	\$2.00 per person with a minimum fee of \$25.00 per school or group for Signs of the Season Walks and other programs. \$3.00 per person with a minimum fee of \$25.00 per school or group for Natural Communities, Geology, and Wetlands which are more intensive and longer in duration.
Indoor Programs –	\$50.00 for speaker programs for passive (seated) audiences.

RANGER DEPARTMENT FEES

Parking Fine	\$10.00
Handicapped Parking Fine	\$25.00

Dr. Rzeszotarski asked if we have sufficient signage for handicapped parking. Mr. Curtin stated that we have the standard handicapped designated signage.

Dr. Rzeszotarski moved the adoption of the 2005 fee schedule as stated above, and so marked Resolution No. 30.-04.

Mr. McCullough seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

TRAVEL EXPENSE GUIDELINES

The Board was presented with the 2005 Travel Expense Guidelines setting the limits of reimbursements for hotel and food expenses. The limits are stated as follows:

- Hotel: Actual government rate, if available;
- Food: Breakfast- Limit \$10.00,
Lunch – Limit \$10.00, and
Dinner – Limit \$20.00.

All travel expense requests must include original itemized receipts and be submitted within two (2) weeks of the employee’s return to work. No reimbursement is given for tips, snacks, or alcohol purchased for the trip.

Miss Cope moved to approve the Travel Expense Guidelines as stated above.

Mr. McCullough seconded the motion and upon its adoption the roll being called, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

APPOINTMENT OF NEW FOUNDATION TRUSTEES

The Board was presented with the nominees for new trustees and officers of the Geauga Park District Foundation. Nominees for a first 3-year term starting January 2005 are Kathleen Dangelo, Carol Donaldson, Dan Groth, Mary Beth O'Neill, and Joe Varhol. Nominees for a second 3-year term starting January 2005 are Keith Tompkins. Nominees as Officers of the Foundation for 2005 are Jon Green – President, Joanne Wanstreet – Treasurer, and Dave Weibel- Secretary.

Mr. McCullough moved to approve the appointment of the new trustees and officers of the Geauga Park District Foundation as listed above.

Miss Cope seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

RESCIND RESOLUTION 09-03

At the April 29, 2003, Board meeting, the Board passed a resolution of intent to appropriate certain railroad right-of-way real estate owned by Clifford and Gwendolyn Baker (*Geauga Park District Minutes*, April 29, 2003, Book 6, page 78.) The Park District has entered into a Purchase and Sale Agreement for said real estate. Mr. Curtin asked the Board to rescind Resolution No. 09-03.

Miss Cope moved to rescind Resolution No. 09-03 for the reason stated above.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

RESCIND RESOLUTION 10-03

At the April 29, 2003, Board meeting, the Board passed a resolution of intent to appropriate certain railroad right-of-way real estate owned by Brant and Loretta Boatwright (*Geauga Park District Minutes*, April 29, 2003, Book 6, page 78.) The Park District has entered into a Purchase and Sale Agreement for said real estate. Mr. Curtin asked the Board to rescind Resolution No. 10-03.

Mr. McCullough moved to rescind Resolution No. 10-03 for the reason stated above.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

RESCIND RESOLUTION 14-03

At the April 29, 2003, Board meeting, the Board passed a resolution of intent to appropriate certain railroad right-of-way real estate owned by Frederick and Sherill Hatch (*Geauga Park District Minutes*, April 29, 2003, Book 6, page 81.) The Park District has entered into a Purchase and Sale Agreement for said real estate. Mr. Curtin asked the Board to rescind Resolution No. 14-03.

Dr. Rzeszotarski moved to rescind Resolution No. 14-03 for the reason stated above.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

RESCIND RESOLUTION 15-03

At the April 29, 2003, Board meeting, the Board passed a resolution of intent to appropriate certain railroad right-of-way real estate owned by Frederick and Kathleen A. Koth (*Geauga Park District Minutes*, April 29, 2003, Book 6, page 82.) The Park District has entered into a Purchase and Sale Agreement for said real estate. Mr. Curtin asked the Board to rescind Resolution No. 15-03.

Miss Cope moved to rescind Resolution No. 15-03 for the reason stated above.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

RESCIND RESOLUTION 16-03

At the April 29, 2003, Board meeting, the Board passed a resolution of intent to appropriate certain railroad right-of-way real estate owned by Robert A. and Monica L. Moon (*Geauga Park District Minutes*, April 29, 2003, Book 6, page 82.) The Park District has entered into a Purchase and Sale Agreement for said real estate. Mr. Curtin asked the Board to rescind Resolution No. 16-03.

Miss Cope moved to rescind Resolution No. 16-03 for the reason stated above.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

RESCIND RESOLUTION 17-03

At the April 29, 2003, Board meeting, the Board passed a resolution of intent to appropriate certain railroad right-of-way real estate owned by Robert B. Moon Trust and Marianne D. Moon (*Geauga Park District Minutes*, April 29, 2003, Book 6, page 83.) The Park District has entered into a Purchase and Sale Agreement for said real estate. Mr. Curtin asked the Board to rescind Resolution No. 17-03.

Mr. McCullough moved to rescind Resolution No. 17-03 for the reason stated above.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

RESCIND RESOLUTION 18-03

At the April 29, 2003, Board meeting, the Board passed a resolution of intent to appropriate certain railroad right-of-way real estate owned by Robert N. and Sally F. Richmond (*Geauga Park District Minutes*, April 29, 2003, Book 6, page 84.) The Park District has entered into a Purchase and Sale Agreement for said real estate. Mr. Curtin asked the Board to rescind Resolution No. 18-03.

Miss Cope moved to rescind Resolution No. 18-03 for the reason stated above.
Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

CHANGE ORDER FOR 2004 MILBOURN PRESSWORKS

Mr. Curtin presented a change order for the 2004 newsletter printing and mail preparation contract with Milbourn Pressworks which consists of an increase of Ten Thousand Six Hundred Fifty Dollars and Forty-Four Cents (\$10,650.44). Ms. Hosier, Marketing Director, explained that this increase was due to changing the publication of the *Treeline Telegraph* newsletter from a bi-monthly to a quarterly issue. Milbourn Pressworks' current contract runs through February 2005 and will now need to include the first quarterly issue of the newsletter for 2005. The new *Treeline Telegraph* contract approved by the Board at the last meeting takes effect in March 2005.

Miss Cope moved to approve the change order in the amount of Ten Thousand Six Hundred Fifty Dollars and Forty-Four Cents (\$10,650.44).

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

RESOLUTION FOR NAVIGATIONAL AIDS GRANT RESOLUTION NO. 36-04

Geauga Park District applied for a grant from the Ohio Department of Natural Resources Division of Watercraft's Navigational Aids Grant Program. If received, the monies will be used to replace buoys at Headwaters Park. The ODNR Division of Watercraft will purchase the buoys and the Park will install and maintain them.

Miss Cope moved the adoption of the following resolution:

WHEREAS, Geauga Park District leases approximately 926 acres from the City of Akron located in Huntsburg and Claridon townships, within which contains East Branch Reservoir; and

WHEREAS, Geauga Park District is responsible for the resource management of said acreage and to provide patrons with safe and enjoyable water recreational experiences; and

WHEREAS, in order to maintain critical safety measures, it is imperative that Geauga Park District replace existing buoys that are used as a barrier for the dam spillway, located on the southeast corner of the reservoir.

WHEREAS, Geauga Park District is desirous to be awarded the 2004 Navigational Aids Grant from the Ohio Division of Natural Resources, Division of Watercraft for funding to purchase four new buoys.

NOW, THEREFORE, BE IT RESOLVED that should Geauga Park District be awarded the 2004 Navigational Aids Grant, Geauga Park District will be responsible for the installation and maintenance of the buoys.

Mr. McCullough seconded the motion and the role being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

EXECUTIVE SESSION

Miss Cope moved to go into Executive Session at 4:50 p.m. for the purpose of discussing land acquisition and personnel matters.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

The Board returned from Executive Session at 6:00 p.m. The following was discussed for resolution:

LAND ACQUISITION
RAILROAD RIGHT-OF-WAY

Bullock

Mr. McCullough moved to authorize the Executive Director to proceed with the Purchase and Sale Agreement for real property from John T. and Stella E. Bullock, located along the railroad right-of-way in Claridon Township, containing approximately .8852 acres for Nineteen Thousand One Hundred Dollars (\$19, 100.00).

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Fowkes

Mr. McCullough moved to authorize the Executive Director to proceed with the Purchase and Sale Agreement for real property from Judith A. Tulley, aka Judith A. Fowkes and Terry W. Fowkes, located along the railroad right-of-way in Claridon Township, containing approximately .2181 acres for Three Thousand Five Hundred Dollars (\$3,500.00).

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

At the September 14, 2004 meeting, the Board authorized Mr. McCullough to sign purchase agreements for the Richmond, Baker, and Boatwright properties (*Geauga Park District Minutes*, September 14, 2004, Book 6, Page 218). The agreements did not arrive prior to the Board meeting. The purchase and sale agreements for the following properties have since been signed as authorized.

Richmond

The Executive Director was authorized to enter into an agreement with Robert N. and Sally F. Richmond, for real property consisting of two parcels located along the railroad right-of-way in Claridon Township, containing approximately .5665 acres and .6970 acres respectively for a total purchase price of Twenty-Six Thousand Dollars (\$26,000.00). A license agreement for approximately .0459 acres was entered into by Geauga Park District with Robert N. and Sally F. Richmond for the purpose of using same in conjunction with its public bike trail, known as the Maple Highlands Trail, to facilitate the operation and construction of The Maple Highlands Trail.

Baker

The Executive Director was authorized to enter into an agreement for real property with Clifford E. and Gwendolyn H. Baker, located along the railroad right-of-way in Claridon Township, containing approximately .096 acres for Thirty Thousand Five Hundred Dollars (\$30,500.00).

Boatwright

The Executive Director was authorized to enter into an agreement for real property with Edgar B. and Loretta C. Boatwright, located along the railroad right-of-way in Claridon Township, containing approximately .242 acres for Twenty Six Thousand Dollars (\$26,000.00).

The Maple Highlands Trail Right-of-Way

Mr. Curtin was pleased to announce to the Board that after three years of negotiations, all thirty-seven properties that will be part of The Maple Highlands Trail Central section, including four from the City of Akron, are now owned or licensed for use by the Park District. This announcement was met with a great deal of satisfaction and acknowledgement of the hard work required to accomplish this goal.

Parkman Township

Dr. Rzeszotarski moved to authorize the Executive Director to enter into negotiations for real property in Parkman Township.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Montville Township

Dr. Rzeszotarski moved to authorize the Deputy Director to enter into negotiations for real property in Montville Township.

Mr. McCullough seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

Burton/Claridon Township

Mr. McCullough moved to authorize the Executive Director to enter into negotiations for real property in Burton and Claridon Townships.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. McCullough	Yes
Dr. Rzeszotarski	Yes
Miss Cope	Yes

DEPARTMENTAL REPORTS

Departmental reports from the Supervisors were submitted for the month of October to the Executive Director and a summary sheet was forwarded to the Board in their packets prior to the Board meeting.

The meeting adjourned at 6:15 p.m.

SUNSHINE LAW COMPLIANCE

The rules of the Park Board were complied with by sending notice pursuant to the rules adopted by the Board.

Respectfully submitted,

Thomas G. Curtin, Executive Director

Robert McCullough, President

Note: Resolutions 31-35 not used