

**GEAUGA PARK DISTRICT  
SPECIAL BOARD MEETING  
March 29, 2011**

The special meeting of the Geauga Park District Board was held on March 29, 2011 at The West Woods Nature Center, Russell Township, Ohio, for the purpose of discussing the Orchard Hills Park, Phase II contract and a wildlife management proposal from the U.S. Department of Agriculture. The meeting was called to order at 4:35 p.m. President Dr. Mark Rzeszotarski was in the Chair. Board members Mr. Leech and Mr. Patterson were present.

Employees present:  
Tom Curtin, Executive Director  
Keith McClintock, Deputy Director  
Paige Hosier, Marketing & Administrative Services Director

Visitors Present:  
Josh Echt, *The Geauga Maple Leaf*

**ADOPTION OF THE AGENDA**

Dr. Rzeszotarski moved to adopt the agenda for the meeting.

Mr. Leech seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Patterson	Yes
Mr. Leech	Yes
Dr. Rzeszotarski	Yes

**APPROVE OR AMEND MINUTES**

No minutes were presented.

**INTRODUCTION OF GUESTS**

Paige Hosier introduced Josh Echt of *The Geauga Maple Leaf*.

**PRESENTATION OF FINANCIAL STATEMENT**

No financial statements were presented.

**PRESENTATION OF VOUCHERS**

No vouchers were presented.

**COMMUNICATIONS TO THE BOARD**

No communications were presented.

**OPEN TO PUBLIC**

There were no comments from the public.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**CONTRACT AWARD - ORCHARD HILLS PARK, PHASE II, RESOLUTION NO. 19-11**

Tom Curtin provided an overview for the Orchard Hills, Phase II improvements which will include trails, a small parking lot and shelter by the sledding hill, a small shelter by the fishing pond, and a boardwalk.

The Board reviewed the six bids which were received for the project:

<u>Company Name</u>	<u>Lump Sum Bid</u>
Northeastern Inc.	\$544,919.00
LCI Construction	\$553,344.00
Ohio Paving & Construction	\$573,255.64
MR Excavator	\$606,691.21
Hummel Construction	\$612,800.00
United Civil Contractors	\$648,440.05

The Board was pleased to see the number of responsive bids and that the bids were competitive. They agreed to award the bid to Northeastern, Inc. in the amount of \$544,919, as it was the lowest and best bid. In addition:

- The low bid submitted by Northeastern, Inc. has been reviewed and determined to be complete.
- The bid is under the original budget of \$675,000.
- Successful reference checks were performed resulting in positive feedback.
- The Ohio Auditor Findings for Recovery Database yielded no results.

Mr. Leech moved to award the Orchard Hills, Phase II contract to Northeastern, Inc. in the amount of \$544,919.

Dr. Rzeszotarski seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Patterson	Abstained
Mr. Leech	Yes
Dr. Rzeszotarski	Yes

**U.S. DEPT. OF AGRICULTURE MANAGEMENT PROPOSAL, RESOLUTION NO. 20-11**

The Board reviewed a meso-predator management program from the U.S. Department of Agriculture for The Rookery beginning in May or early June.

The management program will control the raccoon population at The Rookery for the protection and preservation of two very rare species (the state-listed Threatened Blanding’s and Spotted turtles). Dr. Rzeszotarski was pleased to see that tissue samples will be analyzed for the presence of rabies. Tom Curtin reported that the Natural Resources Management staff will work closely with the USDA officials to ensure that all traps are placed away from public areas. Dr. Rzeszotarski requested that a presentation of the program results and findings be made at the end of the study period.

Dr. Rzeszotarski moved to approve the U.S. Dept. of Agriculture Wildlife Management Proposal, Resolution No. 20-11.

Mr. Patterson seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Patterson	Yes
Mr. Leech	Yes
Dr. Rzeszotarski	Yes

**REPORTS FROM COMMITTEES OF THE BOARD**

There were no reports from committees of the Board.

**REPORTS FROM OFFICERS AND EMPLOYEES OF THE BOARD**

There were no reports from officers and employees of the Board.

**ADJOURNMENT**

The meeting was adjourned at 4:51 p.m.

**SUNSHINE LAW COMPLIANCE**

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

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Thomas G. Curtin, Executive Director

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Dr. Mark Rzeszotarski, President