

**GEAUGA PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
WORK SESSION MINUTES  
May 1, 2012**

A work session of the Geauga Park District Board was held on May 1, 2012 at the Donald W. Meyer Center, Chardon, Ohio. The meeting was called to order at 9:00 a.m. President James Patterson was in the Chair. Commissioners John Leech and Michael Petruziello were present.

Employees Present:

Thomas Curtin, Executive Director  
Keith McClintock, Deputy Director  
Kathy Hanes, Executive Secretary  
John Oros, Operations Director

Guests:

None

**ADOPTION OF THE AGENDA**

Mr. Leech moved to adopt the agenda for the meeting.

Mr. Petruziello seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Petruziello	Yes
Mr. Patterson	Yes
Mr. Leech	Yes

**WORK SESSION WITH THE OPERATIONS DEPARTMENT**

Mr. Patterson provided background on the reason for the work session (to delve deeper into the various aspects of the Park District and its departments).

John Oros thanked the Commissioners for the opportunity to meet with them and discuss the Operations Department. Mr. Oros explained the organizational structure of the department as well as the individual roles within the department. He reviewed his department's Annual Plan of Operations and the numerous projects undertaken by the Construction and Maintenance Divisions. Some of the projects include construction of park amenities (i.e., tables, benches, signs, trails, kiosks, cabinets), special projects (Maple Highlands covered bridge, exhibits) and maintenance of park grounds and facilities (i.e., mowing, landscaping, snow removal, stone installation, facility cleaning, parking lot and road maintenance). In addition, the Operations Department conducts vehicle and equipment maintenance, workforce training, and assists with programming, special events, and volunteer projects.

The draft infrastructure replacement plan based on budget projections for 2012-19 was discussed and the Board commented that it was useful in providing strategic guidance for the future.

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

**ADJOURNMENT**

The meeting was adjourned at 10:29 a.m.

**SUNSHINE LAW COMPLIANCE**

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

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Thomas Curtin, Executive Director

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James Patterson, President