

**GEAUGA PARK DISTRICT
BOARD OF PARK COMMISSIONERS
BOARD MEETING MINUTES
July 9, 2013**

The regular meeting of the Geauga Park District Board was held on July 9, 2013 at the Donald W. Meyer Center, Chardon, Ohio. The meeting was called to order at 3:30 p.m. President James Patterson was in the Chair. Commissioners Michael Petruziello and Nicholas Fischbach were present.

President James Patterson called the meeting to order. The Pledge of Allegiance was recited.

Employees Present:	Guests:
Paige Orvis, Marketing & Admin. Services Director	John Augustine, Parkman Resident
Anna McDonald, Executive Secretary	Marilyn Fisher, County Resident
Michele Pennell, Chief Financial Officer	Nancy Ondrejka, County Resident
Gloria Freno, Accountant	Edward Bushik, County Resident
Robin Pilarczyk, Human Resources Director	Michael Brown, County Resident
Sandy Ward, Communications Specialist	Kathryn Sickling, Ohio Horseman's Council
Diane Valen, Naturalist Services Director	
Don Lombardy, Information Technology Manager	

ADOPTION OF THE AGENDA

Mr. Patterson noted that Mr. Curtin is on vacation and that the meeting Agenda is abbreviated. Items on the original agenda will be covered during the Special Board Meeting scheduled for August 5th or at the August 13th Regular Board Meeting. The Temporary Budget must be submitted to the county by July 15th and will be covered during this Board Meeting.

Mr. Petruziello moved to adopt the Revised Agenda.

Mr. Fischbach seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Fischbach	Yes
Mr. Petruziello	Yes
Mr. Patterson	Yes

Board President James Patterson reviewed the guidelines regarding public input at Park Board meetings.

ADOPTION OF THE MINUTES

The Board was presented with minutes from the following meetings: June 4, 2013 Special Board Meeting, June 11, 2013 Regular Board Meeting and June 17, 2013 Special Board Meeting.

Mr. Fischbach moved to accept the minutes of the June 4th Special, June 11th Regular and June 17th Special Board meetings.

Mr. Petruziello seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Fischbach	Yes
Mr. Petruziello	Yes
Mr. Patterson	Yes

INTRODUCTION OF GUESTS

Ms. Orvis requested that all guests introduce themselves. In addition to Park District employees, the following guests were present at the meeting: Nancy Ondrejka, Edward Bushik, John Augustine, Michael Brown, Kathryn Sickling and Marilyn Fisher.

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided a copy of the June 2013 Financial Statement. All questions by the Board were answered satisfactorily.

Geauga Park District
FINANCIAL STATEMENT MONTH ENDED
JUNE 30, 2013

GENERAL FUND

BEGINNING FUND BALANCE JUNE 1, 2013*	5,738,874.79
EXPENDITURES & OTHER USES	
Personnel	236,662.77
Medicare	3,397.93
Dental /Hospitalization	44,992.98
PERS (May payment)	32,751.83
Vouchers	80,862.35
EXPENDITURES & OTHER USES	398,667.86
REVENUES & OTHER SOURCES	
<i>Investment Income</i>	206.38
<i>Gifts & Donations</i>	29,837.12
- GPD Foundation - Naturescopes transfer (\$25,500)	
- GPD Foundation - Union Chapel transfer (\$438)	
- GPD Foundation - NAF and memorials transfer (\$3,750)	
- CH Polka Band - performance donations (\$95.63)	
- General public - program refreshment donations (\$26)	
- General public - bird box donations TWW (\$27.49)	
<i>Fees</i>	
- Programs - Schools - Out-of-county	3,623.00
- Camping	300.00
- Shelters	520.00
- NAF Table Fees	1,400.00
- Utility fees	150.00
- Adventure Camp registration fees	3,450.00
- Space Camp registration fees	1,875.00
- Programs - General - Public Program	129.00

Sales

- Tapper's Treasures - MC	112.35
- Tree Tops - TWW	1,187.11
- Syrup Sales	19.50

Other Receipts

- Observatory house - Farrar	300.00
- Foundation rental space/equipment - GPD Foundation	492.00
- Swine Creek house - Harry	400.00
- Burton Wetlands house- Kolar	400.00
- Hyde house - Rose	400.00
- Chickagami house - Maksim (includes security deposit)	750.00
- Citation Disbursement	150.00
- Refunds - Arborwear - faulty material on rain suits	320.00
- Local Government Funds	7,915.52
- Miscellaneous Receipts	862.69
- D. Hostetler Tree Removal proceeds from sale of Lumber (\$520)	
- Underwood prevailing wage public request (\$0.96)	
- GPD Foundation - postage reimbursement (\$341.73)	

REVENUES & OTHER SOURCES **54,799.67**

ENDING FUND BALANCE AS OF JUNE 30, 2013 **5,395,006.60**

***Off by correction for posting error in May of \$11,273.08 - Local Government Fund double posting**

LAND IMPROVEMENT FUND

BEGINNING FUND BALANCE JUNE 1, 2013 **2,353,821.41**

EXPENDITURES & OTHER USES

Vouchers	149,466.25
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EXPENDITURES & OTHER USES **149,466.25**

REVENUES & OTHER SOURCES

<u>Investment Income</u>	89.36
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<u>Gifts & Donations</u>	125,000.00
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- GPD Foundation - Observatory Park

Royalties/In-Lieu Fees

- Ford-Windsor	162.33
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REVENUES & OTHER SOURCES

125,251.69

ENDING FUND BALANCE AS OF JUNE 30, 2013

\$ 2,329,606.85

RETIREMENT RESERVE ACCOUNT

BEGINNING FUND BALANCE JUNE 1, 2013		
		\$ 82,399.30
EXPENDITURES & OTHER USES		
Vouchers		0.00
	-	
REVENUES & OTHER SOURCES		
<i>Investment Income</i>		2.83
	2.83	
ENDING FUND BALANCE AS OF JUNE 30, 2013		\$ 82,402.13

VOUCHER RESOLUTION NO. 23-13

The Board was provided with a copy of June 2013 vouchers. All questions by the Board and by guest Marilyn Fisher were answered satisfactorily.

Mr. Petruziello moved to adopt Voucher Resolution No. 23-13, a copy of which is on file in the Park District office.

Mr. Fischbach seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Fischbach	Yes
Mr. Petruziello	Yes
Mr. Patterson	Yes

COMMUNICATIONS TO THE BOARD

There were no communications to the Board.

OPEN TO THE PUBLIC

There were no comments.

UNFINISHED BUSINESS

2014 Temporary Budget Appropriations, Resolution No. 21-13

The Board was provided with a copy of the 2014 Temporary Budget Appropriations, Resolution No. 21-13.

Mr. Patterson advised that the Board has reviewed the 2014 Temporary Budget at prior Board Meetings.

Mr. Fischbach moved to adopt the 2014 Temporary Budget Appropriations, Resolution No. 21-13:

SECTION 1 That to provide temporary appropriations for the current expenses and other expenditures of the Geauga Park District during the fiscal year commencing January 1, 2014 the following sums are hereby set aside and appropriated as follows:

SECTION II That there be appropriated from the General Park Board Fund (6017):

6017-057-00-501	PERSONNEL	3,263,500.13
6017-057-00-503	HOSPITALIZATION	625,764.34
6017-057-00-502	MEDICARE	45,331.53
6017-057-00-504	OHIO PERS	458,952.28
6017-057-00-505	WORKERS' COMPENSATION	35,769.00
6017-057-00-506	UNEMPLOYMENT COMPENSATION	2,000.00
6017-057-00-701-5701	SUPPLIES	273,350.90
6017-057-00-701-5702	MATERIALS	195,942.28
6017-057-801	EQUIPMENT	418,729.05
6017-057-00-602	CONTRACT – REPAIR	0.00
6017-057-00-601	CONTRACT – SERVICES	699,611.35
6017-057-00-903	ADVERTISING	31,170.00
6017-057-00-902	TRAVEL AND EXPENSES	19,092.00
6017-057-00-901-5701	OTHER	87,945.00
6017-057-00-901-5703	CONTINGENCY	300,000.00
6017-057-00-999	TRANSFERS	<u>1,500,000.00</u>
	TOTAL – GENERAL FUND	7,957,157.86

SECTION III That there be appropriated from the Land Improvement Fund (6015):

6015-057-00-601	CONTRACT – SERVICES	110,000.00
6015-057-00-603	CONTRACT – PROJECTS	1,518,490.00
6015-057-00-802	LAND ACQUISITION	200,000.00
6015-057-00-901	OTHER	<u>0.00</u>
	TOTAL – LAND IMPROVEMENT FUND	1,828,490.00

SECTION IV That there be appropriated from the Retirement Reserve Fund (6033):

No appropriations for this fund.

Mr. Petruziello seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Fischbach	Yes
Mr. Petruziello	Yes
Mr. Patterson	Yes

Ms. Orvis distributed proposed playground concept drawings and cost to the Board for review and discussion at a future Board meeting. Ms. Fisher inquired as to which Parks the playgrounds were planned for. Mr. Patterson advised that the playgrounds are 2014 project expenditures for Swine Creek, Orchard Hills and Beartown Lakes. Ms Fisher expressed her opinion that The West Woods should be considered for a playground as it draws a lot of families with children attending programs. Mr. Fischbach noted that eventually the Park District would like to add play grounds at The West Woods and Big Creek Park.

NEW BUSINESS

Surplus Property

The Board was asked to approve the following as surplus property:

	Inventory No.	Description	Starting Bid
1	7108C	Airless paint sprayer (does not function properly)	scrap
2	-	The Last Luau exhibit-TWWNC	Item to be donated
3	-	Those Were the Days exhibit-TWWNC	Item to be donated
4	-	Are We Having Fun Yet? Exhibit-TWWNC	Item to be donated
5	-	Back From the Brink exhibit-TWWNC	Item to be donated
6	-	On This Farm We Had an Elk exhibit-TWWNC	Item to be donated
7	-	Local Lifesaving exhibit-TWWNC	Item to be donated
8	-	How Are YOU Feeling exhibit-TWWNC	Item to be donated
9	-	The Species We Save exhibit-TWWNC	Item to be donated
10	-	6 Damaged Maroon Curtains from Affelder House	Scrap

All questions by the Board regarding the donation of Exhibit pieces were satisfactorily answered.

Mr. Petruziello moved to approve the above outlined property as surplus.

Mr. Fischbach seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Fischbach	Yes
Mr. Petruziello	Yes
Mr. Patterson	Yes

COMMISSIONERS' TIME

There were no items brought forward for discussion.

QUESTIONS FROM THE PUBLIC

Ms. Fisher inquired as to the possibility of creating a Park District museum with surplus property instead of donating the articles. Mr. Patterson explained that the Park District does not give articles with historical value away and that this donation of surplus property is unusual in that surplus property usually has no value. Ms. Fisher inquired if the surplus property was auctioned off. Ms. Pennell advised that if surplus property is declared scrap it is destroyed and if it has value it is sent to auction and the general public can bid on the property via the County website auction.

Nancy Ondrejka of Munson Twp. addressed the Board in regard to the forthcoming report concerning the removal of a car from the Dorothy and Don Felkin property. Mr. Patterson advised that there was not a firm date for the report and the report's purpose is to address the question of why the car was buried, determine if the Felkin estate was properly probated, and to establish guidelines for the handling of future gifts to the Park District. Mrs. Ondrejka expressed her concern that the car was buried with petroleum products and the possibility of contamination to area well water. She inquired if this information would be included in the report. Mr. Fischbach indicated that the Park District was limited on information to share but that it should be included in the report. Ms. Ondrejka inquired as to why the car was not just 'junked'. Mr. Fischbach advised

that was one of questions that will be addressed in the report. Ms. Ondrejka thanked the Board for the information.

Edward Bushik of Munson Twp. addressed that Board indicating he was aware that Felkins had a number of weapons including fully automatic and other types of weapons and ammunition. He stated that Ms. Ondrejka is concerned about the car, and that he is concerned with the house, everything that was in it and where the contents went. Mr. Bushik stated that he wanted to be on record that he had seen and held these weapons, and that Dorothy Felkin had shown them to him. He reiterated that these included an Uzi, a Thompson tommy gun, sticks, magazines, skeet guns and a number of hand guns. Mr. Patterson confirmed that the report is dealing with the entire estate.

Ms. Fisher stated that she had read that car was still on the property and was not yet dug up. The Board confirmed to Ms. Fisher that the car was removed.

EXECUTIVE SESSION – ROLL CALL

Mr. Petruziello moved to go into Executive Session at 4:05 p.m. for the purpose of discussing land acquisition and personnel.

Mr. Fischbach seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Fischbach	Yes
Mr. Petruziello	Yes
Mr. Patterson	Yes

The Board returned from Executive Session at 4:25 p.m. The following item was brought forward:

Mr. Patterson advised that permission was received from the Probate Judge to auction surplus property located in Chester Township and that further action on this item will be taken at the August Board Meeting.

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

IN THE MATTER OF)	CASE NO. 13 09 2
)	JUDGE TIMOTHY J. GRENDALL
GEAUGA COUNTY PARK DISTRICT)	JJUDGMENT ENTRY

This matter came on for conference hearing on this 26th day of June, 2013.

The request for permission to auction surplus land is approved.

You are hereby notified that on this date a Judgment Entry was filed that may be an “appealable” order.

IT IS SO ORDERED.

TIMOTHY J. GRENDALL, Probate Judge

Mr. Patterson requested a motion to amend the March 22, 2013 Special Board Meeting Minutes to reflect that the Board of Park Commissioners agreed to hire Rodger A. Pelagalli, Esq. to review and make a recommendation on the Felkin Estate probate proceedings.

Mr. Fischbach moved to amend the March 22, 2013 Special Board Meeting Minutes as outlined above. Mr. Petruziello seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Mr. Fischbach	Yes
Mr. Petruziello	Yes
Mr. Patterson	Yes

REPORTS FROM COMMITTEES OF THE BOARD

There were no reports from Committees of the Board.

REPORTS FROM OFFICERS AND EMPLOYEES OF THE BOARD

Departmental reports for the month of April were submitted to the Executive Director and a summary sheet was forwarded to the Board prior to the meeting.

ADJOURNMENT

The meeting was adjourned at 4:28 p.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

Thomas G. Curtin, Executive Director

James F. Patterson, President