

**GEAUGA PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
BOARD MEETING MINUTES  
July 5, 2016**

The regular meeting of the Geauga Park District Board was held July 5, 2016 at The Meyer Center, Chardon Twp., Ohio. The meeting was called to order at 10:02 a.m. Commissioners Bill Gertz, Jackie Dottore and Len Barker were present.

Jackie Dottore called the meeting to order. The Pledge of Allegiance was recited.

<b>Park District Employees</b>	<b>GUESTS</b>
John Oros, Executive Director	See EXHIBIT "A" attached
Sheryl Hatridge, Executive Administrative Assistant	
Stephanie Zigman, Human Resources Manager	
Allan Frantz, Sgt. Ranger	
Mike Benesh, Ranger	

John Oros called roll.

**APPROVAL OF THE AGENDA**

Mrs. Dottore made a motion to approve the agenda, Mr. Barker seconded the motion. After roll-call voice vote, the motion was approved 3-0.

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

**ADOPTION OF THE MINUTES**

The Board was presented with minutes from the June 14, 2016 Regular Board meeting.

Mr. Gertz made a motion to approve the June 14, 2016 Board Meeting minutes.

Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

**PRESENTATION OF FINANCIAL STATEMENT**

The Board was provided with a copy of the June 2016 Financial Statement. There were no questions by the Board.

*Geauga Park District*  
**FINANCIAL STATEMENT MONTH ENDED  
30-Jun-16**

**GENERAL FUND**

<b>BEGINNING FUND BALANCE JUNE 1, 2016</b>	<b>2,529,268.88</b>
<b>PERSONNEL EXPENDITURES</b>	
Salaries	224,711.76
Medicare	3,217.43
Dental /Hospitalization	51,590.90

OPERS May 2016	30,839.18	
Unemployment	435.00	
		<b>310,794.27</b>
<b>VOUCHERS</b>		
- Contract Services	25,269.64	
- Supplies	27,325.33	
- Materials	11,709.95	
- Equipment	41,210.34	
- Other	4,386.42	
- Travel	49.46	
- Advertising	57,612.62	
		<b>167,563.76</b>
<b>EXPENDITURES &amp; OTHER USES</b>		
		<b>478,358.03</b>
<b>REVENUES &amp; OTHER SOURCES</b>		
<i>Interest June 2016</i>	1,188.07	
<u>General Tax Collections</u>		
- Local Government Funds	8,127.11	
<u>Gifts &amp; Donations</u>		
- Bird Box - \$7.72 Amphitheater - \$9.50	1,472.72	
- Cleveland Foundation quarterly Lewis & Ruth Affelder donation -		
- Eagles Club sponsorship of Cave Man Crawl Race - \$1,000.00		
<u>Fees</u>		
-Camping	730.00	
- Shelters	500.00	
- Utilities	810.00	
- Programs	80.00	
- Out of County	20.00	
- Caveman Crawl Race registrations	6,840.00	
- NAF Table fees	2,155.00	
- X-Treme Days Camp fees	510.00	
- Adventure Camp fees	5,000.00	
<u>Sales - TWW - \$2,704.42, MC - \$47.25</u>	928.61	
<u>Other Revenue Receipts</u>		
- GPD Foundation rental space / equipment	216.43	
- Observatory House Rent - Sindelar	300.00	
- Swine Creek House Rent - Harry	400.00	
- Chickagami House Rent - Kolar	400.00	
- Municipal Court citation	95.00	
- Public Records Request	2.00	

<b>REVENUES &amp; OTHER SOURCES</b>	<b>29,774.94</b>
<b>ENDING FUND BALANCE AS OF JUNE 30, 2016</b>	<b>2,080,685.79</b>
<b><u>LAND IMPROVEMENT FUND</u></b>	
<b>BEGINNING FUND BALANCE JUNE 1, 2016</b>	<b>5,184,140.98</b>
<b>EXPENDITURES &amp; OTHER USES</b>	
Vouchers	
- Land Purchase - Orchard Hills consolidation survey fee	97.50
- Project Contracts	60,454.99
<b>EXPENDITURES &amp; OTHER USES</b>	<b>60,552.49</b>
<b>REVENUES &amp; OTHER SOURCES</b>	
<i>Interest - June 2016</i>	2,241.69
<i>Other - Royalties/In-Lieu Fees</i>	
- Farley - \$120.47, Ford-Windsor - \$69.54	190.01
<b>REVENUES &amp; OTHER SOURCES</b>	<b>2,431.70</b>
<b>ENDING FUND BALANCE AS OF JUNE 30, 2016</b>	<b>5,126,020.19</b>
<b><u>RETIREMENT RESERVE ACCOUNT</u></b>	
<b>BEGINNING FUND BALANCE JUNE 1, 2016</b>	<b>57,601.60</b>
<b>REVENUES &amp; OTHER SOURCES</b>	
<i>Interest June 2016</i>	24.80
<b>REVENUES &amp; OTHER SOURCES</b>	<b>24.80</b>
<b>ENDING FUND BALANCE AS OF JUNE 30, 2016</b>	<b>57,626.40</b>
<b><u>PARK CAPITAL RESERVE ACCOUNT</u></b>	
<b>BEGINNING FUND BALANCE JUNE 1, 2016</b>	<b>2,850,760.00</b>
<b>REVENUES &amp; OTHER SOURCES</b>	
<i>Interest June 2016</i>	1,227.29
<b>REVENUES &amp; OTHER SOURCES</b>	<b>1,227.29</b>
<b>ENDING FUND BALANCE AS OF JUNE 30, 2016</b>	<b>2,851,987.29</b>

**PRESENTATION OF VOUCHERS**

The Board was presented with vouchers paid during the month of June 2016. These vouchers represented the normal day-to-day operating expenses, approved budgeted expenses and payroll.

Mr. Gertz made a motion to accept the June 2016 paid vouchers into the record as presented.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Gertz Yes  
Mrs. Dottore Yes  
Mr. Barker Yes

**SURPLUS PROPERTY**

The Board was asked to approve the following as Surplus Property. There were no questions by the Board.

	<b>Inventory No.</b>	<b>Description</b>	<b>Starting Bid</b>
1	1989 E	DELL E176FP Flat panel monitor (item is defective)	Scrap

Mrs. Dottore made a motion to approve the item declared surplus as presented.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz Yes  
Mrs. Dottore Yes  
Mr. Barker Yes

**PROPOSED BYLAW CHANGES, RESOLUTION NO. 15-16**

The Board was provided with proposed revisions to the Park District Bylaws which were presented and entered into the record at the June 14, 2016 Board meeting. Mrs. Dottore read the proposed changes upon request and made a motion to approve Resolution No. 15-16 to adopt the amendments to Article XVI of the Bylaws into the record as presented at the June 14, 2016 Board meeting.

ARTICLE XVI MEETING AGENDA

The meeting Agenda of the Park Board shall be prepared, following a discussion prior to the regular meetings, between the ranking official of the Geauga Park District staff and the President of the Board. Adjustments to the published agenda are allowed at the discretion of the President of the Board or a majority of the Commissioners of the Board present. ~~The following topics will typically be included on the agenda of all regular Board Meetings in the following order, subject to such modification as the President may determine as set forth herein. Comments from the public to the Board are requested to be limited to three minutes or less, unless permitted by the President.~~

- ~~1. Roll Call~~
- ~~2. Pledge of Allegiance~~
- ~~3. Approval or amendment of minutes of the previous meeting~~
- ~~4. Open to the Public~~
- ~~5. Presentation of Financial Statement~~
- ~~6. Presentation of Vouchers~~
- ~~7. Unfinished Business~~
- ~~8. New Business~~
- ~~9. Adjournment~~

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Gertz Yes  
Mrs. Dottore Yes  
Mr. Barker Yes

**PLANNING AND OPERATIONS UPDATE**

John Oros shared the current construction costs for the following:

Nassau Station Observatory Park - \$1, 187,500.00  
Rookery – Asphalt trails - \$67,872.00

Orchard Hills – Asphalt trails - \$14,298.54  
 Ruth Kennan Asphalt trail - \$20,443.50  
 Welton’s Gorge Barn Demolition - \$14,740.00

**2017 TEMPORARY BUDGET APPROPRIATIONS RESOLUTION NO. 14-16**

John Oros presented the 2017 temporary budget as follows:

SECTION I That to provide temporary appropriations for the current expenses and other expenditures of the Geauga Park District during the fiscal year commencing January 1, 2017 the following sums are hereby set aside and appropriated as follows:

SECTION II That there be appropriated from the General Park Board Fund (6017):

6017-057-00-501	PERSONNEL	3,104,243.00
6017-057-00-503	HOSPITALIZATION	693,390.00
6017-057-00-502	MEDICARE	44,647.00
6017-057-00-504	OHIO PERS	431,075.00
6017-057-00-505	WORKERS’ COMPENSATION	31,259.00
6017-057-00-506	UNEMPLOYMENT COMPENSATION	5,000.00
6017-057-00-701-5701	SUPPLIES	396,533.00
6017-057-00-701-5702	MATERIALS	253,802.00
6017-057-801	EQUIPMENT	259,216.00
6017-057-00-601	CONTRACT – SERVICES	725,481.00
6017-057-00-903	ADVERTISING	203,475.00
6017-057-00-902	TRAVEL AND EXPENSES	20,565.00
6017-057-00-901-5701	OTHER	97,911.00
6017-057-00-999	TRANSFERS	<u>550,000.00</u>
	TOTAL – GENERAL FUND	6,816,596.00

\*\* - Detail of General Fund Appropriations by department attached

SECTION III That there be appropriated from the Land Improvement Fund (6015):

6015-057-00-601	CONTRACT – SERVICES	250,000.00
6015-057-00-603	CONTRACT – PROJECTS	2,750,000.00
6015-057-00-802	LAND ACQUISITION	500,000.00
6015-057-00-901	OTHER	<u>0.00</u>
	TOTAL – LAND IMPROVEMENT FUND	3,500,000.00

SECTION IV That there be appropriated from the Retirement Reserve Fund (6033):  
 No appropriations for this fund.

SECTION V That there be appropriated from the Capital Projects/Land Acquisition Fund (6034):  
 6034-057-00-999 Transfer out to Intergovernmental Funds 2,850,000.00

SECTION VI That there be appropriated from the K-9 Fund (60--)  
 60--057-00-60-- 10,000.00

Mrs. Dottore made a motion to approve Resolution No. 14-16, after all questions by the Board were satisfactorily answered.

Mr. Gertz seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

**COMMISSIONER’S TIME**

The following items were discussed during Commissioners’ time:

- John Oros wished Len Barker a happy birthday.
- John Oros reminded the board that the Annual Nature Arts Festival is August 7, 2016 at Big Creek Park.
- Jackie Dottore added that the Boy Scouting event will be taking place at Observatory Park at the end of the month.

**EXECUTIVE SESSION**

John Oros made a motion to move into executive session to discuss the purchase of property and proposed inviting the property owners.

Mrs. Dottore made a motion to enter Executive Session to discuss the purchase of property.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

The Board entered Executive Session at 10:18 a.m.

The Board came out of Executive Session at 10:55 a.m.

No items were brought forward from Executive Session.

John Oros announced the next board meeting will be scheduled for Tuesday, August 16, 2016 at 10 a.m. at Big Creek Park.

Mrs. Dottore made a motion to adjourn the meeting.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

The meeting was adjourned at 10:56 a.m.

**SUNSHINE LAW COMPLIANCE**

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio’s Sunshine Laws.

Respectfully submitted,

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John Oros, Executive Director

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Jackie Dottore, President

**GEAUGA PARK DISTRICT**  
 Board of Park Commissioners  
 July 5, 2016 – Regular  
 The Meyer Center

Name	Organization/Company/Location
KATHRYN HANNATTY	Chardon Twp.
Gayle Wohlsen	Buxton OH
Jim Wohlben	Buxton OH.
Kid Buckles	Troy Twp
Sandy Buckle	Troy
BARB & Dave Prutzke	Munson
John Kogut	Parkway President
Doreen + Paul Lapinski	S. Russell
Catherine + Elbert White	Munson
Jo Fedor	Russell
KATHLEEN WBSB	MUNSON