

**GEAUGA PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
BOARD MEETING MINUTES  
March 15, 2016**

The regular meeting of the Geauga Park District Board was held March 15, 2016 at The Meyer Center, Chardon Twp., Ohio. The meeting was called to order at 10:03 a.m. Commissioners Bill Gertz, Jackie Dottore and Len Barker were present.

Jackie Dottore called the meeting to order. The Pledge of Allegiance was recited.

<b>Park District Employees</b>	<b>GUESTS</b>
John Oros, Executive Director	See EXHIBIT "A" attached
Sheryl Hatridge, Executive Administrative Assistant	
Matt McCue, Director of Planning & Operations	
Stephanie Zigman, Human Resources Manager	
Brett Bellas, Grounds & Facilities Manager	
Dennis Sloan, Lt. Ranger	
Denise Weisbarth, Ranger	

John Oros called roll and wished Bill Gertz a Happy Birthday.

Jackie Dottore explained the March 8, 2016 meeting date was rescheduled to March 15, 2016 due to a loss of a dear family member and thanked everyone for their understanding.

**APPROVAL OF THE AGENDA**

Mrs. Dottore made a motion to approve the agenda, Mr. Barker seconded the motion. After roll-call voice vote, the motion was approved 3-0.

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

**ADOPTION OF THE MINUTES**

The Board was presented with minutes from the February 9, 2016 Regular Board meeting.

Mrs. Dottore made a motion to approve the February 9, 2016 regular Board Meeting minutes.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

**OPEN TO THE PUBLIC** – Mrs. Dottore requested all topics be kept to today’s agenda items and to a 3 minute limitation. Below are comment summaries:

- Dave Partington, Munson, expressed his gratitude that the Park District will be engaged in the Wall That Heals, Vietnam Memorial activity in the future. He shared a story about losing a friend in Vietnam and thanked Michele Pennell for bringing the Wall here.
- Ed Buckles, Troy Twp., commented about snowmobiling at Observatory Park and shared his observations. He said for the limited benefit of very few people the trail was shut down for several days. Mr. Buckles stated that what John Oros does is a reflection on the Board and their reputation, and he suggested they rein him in or fire him.
- John Augustine, Parkman Twp., commented about snowmobiling, and stated it puts more carbon monoxide in the air and encourages people to make things worse. Mr. Augustine discussed white amurs and said they were previously used and were a disaster, and asked several questions regarding maple sugaring in the parks. Mr. Gertz disagreed with some of the information.

- Kathryn Hanratty, Chardon Twp., questioned the amount of control the Board members have given the Executive Director and how they see that benefitting Geauga County. She also asked the Board if Michele Pennell's position will be filled at the same level of authority and if a job search will be implemented soon.
- Barb Partington, Munson Twp., stated she is disappointed the department reports are not included in Board packets. Jackie Dottore stated they are receiving the department reports weekly, and Ms. Partington requested she would like to have them included in her public record requests or made available to everyone.

**PRESENTATION OF FINANCIAL STATEMENT**

The Board was provided with a copy of the February 2016 Financial Statement. There were no questions by the Board.

*Geauga Park District*  
**FINANCIAL STATEMENT MONTH ENDED**

February 29, 2016

**GENERAL FUND**

<b>BEGINNING FUND BALANCE FEBRUARY 1, 2016</b>	<b>5,921,075.74</b>
<b>EXPENDITURES &amp; OTHER USES</b>	
Personnel	234,706.36
Medicare	3,359.25
Dental /Hospitalization	52,978.94
OPERS January 2016	47,119.56
Transfer to Land Improvement Fund	2,000,000.00
Vouchers	91,471.05
<b>EXPENDITURES &amp; OTHER USES</b>	<b>2,429,635.16</b>
<u>Investment Income</u>	1,735.55
- February 2016	
<u>Gifts &amp; Donations</u>	496.50
- Bird Box - \$26.50 , J.Fincun Memorial donation - \$420.00-unrestricted	
- J.Fincun Memorial donation -\$50.00 for enhancement of park from	
- the Law Committee of International Claim Association	
<u>Fees</u>	
- Camping	810.00
- Shelters	1,500.00
- NAF Table Fees	50.00
- Utility fees	3,555.00
- Workshops - General - Public program	20.00
- Programs - Out-of-county	804.00
- Programs	628.00
<u>Sales</u>	
- Tree Tops - TWW	900.00
<u>Other Receipts</u>	
- GPD Foundation rental space/equipment	216.43
- Observatory house - Sindelar	300.00
- Swine Creek house - Harry	400.00
- Chickagami house - Kolar	400.00

- Public Records requests - \$1.00	1.00	
- Local Government Funds	8,941.80	
<b>REVENUES &amp; OTHER SOURCES</b>		<b>20,758.28</b>

<b>ENDING FUND BALANCE AS OF FEBRUARY 29, 2016</b>		<b>3,512,198.86</b>
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**LAND IMPROVEMENT FUND**

<b>BEGINNING FUND BALANCE FEBRUARY 1, 2016</b>		<b>2,877,894.91</b>
<b>EXPENDITURES &amp; OTHER USES</b>		

Vouchers	11,209.24	
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<b>EXPENDITURES &amp; OTHER USES</b>		<b>11,209.24</b>
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<b>REVENUES &amp; OTHER SOURCES</b>		
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<i>Investment Income</i>	818.17	
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<i>Transfer from General Fund</i>	2,000,000.00	
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<i>Royalties/In-Lieu Fees</i>	358.71	
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- Farley - \$67.70, Hehmeyer - \$124.07, Ford-Windsor \$70.66  
 - Hart - \$59.34, Sunnybrook \$36.94

<b>REVENUES &amp; OTHER SOURCES</b>		<b>2,001,176.88</b>
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<b>ENDING FUND BALANCE AS OF FEBRUARY 29, 2016</b>	<b>\$</b>	<b>4,867,862.55</b>
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**RETIREMENT RESERVE ACCOUNT**

<b>BEGINNING FUND BALANCE FEBRUARY 1, 2016</b>	<b>\$</b>	<b>57,521.39</b>
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<b>REVENUES &amp; OTHER SOURCES</b>		
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<i>Investment Income</i>	16.34	
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- February 2016

<b>REVENUES &amp; OTHER SOURCES</b>		<b>16.34</b>
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<b>ENDING FUND BALANCE AS OF FEBRUARY 29, 2016</b>	<b>\$</b>	<b>57,537.73</b>
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**PRESENTATION OF VOUCHERS**

The Board was presented with vouchers paid during the month of February 2016. These vouchers represented the normal day-to-day operating expenses, approved budgeted expenses and payroll.

Mr. Gertz made a motion to accept the February 2016 paid vouchers into the record as presented. Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

**SURPLUS PROPERTY**

The Board was asked to approve the following as Surplus Property. All questions by the Board were satisfactorily answered.

	<b>Inventory No.</b>	<b>Description</b>	<b>Starting Bid</b>
1	2004 V	2006 Ford F-250 GV1943	Trade in
2	2188 V	2008 Ford F-250 GV6598	Trade in
3	2028 T	2002 Kubota F3060 front mount mower	Trade in

4	1436 T	1988 Big Tex trailer	Trade in
5	-	DELTA-Milwaukee Rockwell metal band saw	\$175.00
6	1886 E	Dell Dimension 2400 computer (item is defective)	Scrap
7	1832 E	2004 Toshiba TLP-S71 projector (item is defective)	Scrap
8	-	Generic computer used in TWWNC exhibit (item is defective)	Scrap

Mrs. Dottore made a motion to approve the items declared surplus as presented.  
Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

**PLANNING UPDATES**

Matt McCue presented four construction project updates:

- NASA Station Observatory project – Received 3 bids, ranging from \$1,199,500.00 to \$1,208,475.00. He recommended awarding the project to Hummel Construction for \$1,199,500.00.
- Rookery Asphalt project – Received 6 bids, ranging from \$67,872.00 to \$97,945.12. He recommended awarding the project to Chagrin Valley Paving for \$67,872.00
- Orchard Hills Asphalt project – Received 2 proposals, he recommended awarding the low bid from Ohio Paving for \$14,298.54.
- Big Creek Park Asphalt project – Received 2 proposals, he recommended awarding the low bid from Chagrin Valley Paving for \$20,443.50.

John Oros explained the 3 step approval process to the Board, the 2015 Board approved the projects last year, then approved them in the 2016 budget, and they are now being brought before the Board for a motion to recognize they have been bid.

Mrs. Dottore requested to see all bids. Discussion ensued and all questions by the Board were satisfactorily answered.

Mrs. Dottore made a motion to discuss and approve the bids.  
Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

**CREDIT CARD LIMIT INCREASE - Resolution No. 9-16**

John Oros presented a request to increase the credit card limit from \$10,000 to \$15,000. Discussion ensued, all questions were answered satisfactorily.

Mrs. Dottore made a motion to increase the credit card limit.  
Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 2 – 1:

Mr. Gertz	No
Mrs. Dottore	Yes
Mr. Barker	Yes

**COMMISSIONER’S TIME**

The following items were discussed during Commissioners’ time:

- Jackie Dottore stated the agenda is a work in progress and encouraged feedback. She suggested a sign-up sheet at the door for anyone who wishes to speak at a meeting during the Open to the Public session. Len Barker agreed.

- John Oros stated that 40 snowmobile permits were issued, 47 applied for, and the program was successful with no issues reported to him. He read a letter submitted by Judge Grendell in which Ms. Hanratty’s park group’s objections to the phrase “Preserve, Conserve, Connect” as an affront to the Geauga Park District’s preservation and conservation efforts, and limited recreational activities being available in Geauga County parks were addressed. Judge Grendell also attached and referenced the Delaware County Park newsletter, currently directed by previous Geauga Park District Executive Director Tom Curtin. He noted that activities such as rock climbing, fishing, and other activities are available through the Delaware County Preservation Park, however Ms. Hanratty’s group argues that these types of activities are not appropriate in Geauga County’s parks.

**EXECUTIVE SESSION**

Mrs. Dottore made a motion to enter Executive Session to discuss resolving an employee discipline issue and purchase of property.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

The Board entered Executive Session at 10:55 a.m.

The Board came out of Executive Session at 11:40 a.m. The following items were brought forward:

**APPROVAL OF SEVERANCE PACKAGE**

Mrs. Dottore made a motion to approve Michelle Pennell’s severance package as presented by the Executive Director in cooperation with the Geauga Park District legal counsel.

Mr. Gertz seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

**PROPERTY PURCHASE NEGOTIATION**

Mrs. Dottore made a motion to allow the Executive Director to enter into negotiations for purchase of property in Claridon and Burton Townships.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

John Oros confirmed the next meeting would be Tuesday, April 12, 2016 at 10:00 a.m. at the Meyer Center.

Mrs. Dottore made a motion to adjourn the meeting.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

The meeting was adjourned at 11:44 a.m.

**SUNSHINE LAW COMPLIANCE**

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio’s Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Jackie Dottore, President

EXHIBIT A

**GEAUGA PARK DISTRICT**  
Board of Park Commissioners  
March 15, 2016 – Regular  
The Meyer Center

Name	Organization/Company
Tom Dima Jones	A Wind in the Woods
DAVID Bauer	OSSA/Mantville Highlanders
JANE VALUODA	MUNSON RESIDENT
Diane and BARB PARTINGTON	MUNSON Resident
John Hegertine	Lackman Resident
Kenneth Hamman	CHARDON TWP
Joy Deo	Bainbridge Twp
Nora Stanton	O.H.S.
Sue & Paul Kaplinski	S. Russell
Pat Jacob	Heesbeeck
Laura Wohlken	Burton
J. A. Wohlken	Burton
Brenda Lissbauer	Chester
Ed & Sandy Bucke	Troy
Kathy Abraham	
Edna Morrow	Chardon
Joe Kozioł	Quins
Jo Fedor	Russell
Dan Herzig	CHARDON