

**GEAUGA PARK DISTRICT
BOARD OF PARK COMMISSIONERS
BOARD MEETING MINUTES
September 20, 2016**

The regular meeting of the Geauga Park District Board was held September 20, 2016 at The Meyer Center, Chardon Twp., Ohio. The meeting was called to order at 10:00 a.m. Commissioners Bill Gertz, Jackie Dottore and Len Barker were present.

John Oros called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Sheryl Hatridge, Executive Administrative Assistant	
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Paul Pira, Park Biologist	
John Kolar, Chief Naturalist	

John Oros called roll.

APPROVAL OF THE AGENDA

Mrs. Dottore made a motion to approve the agenda also to include an additional item for Executive Session, specifically an employee evaluation. Mr. Barker seconded the motion. After roll-call voice vote, the motion was approved 3-0.

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

ADOPTION OF THE MINUTES

The Board was presented with minutes from the August 16, 2016 Regular Board meeting.

Mr. Gertz made a motion to approve the August 16, 2016 Board Meeting minutes.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided with a copy of the August 2016 Financial Statement. There were no questions by the Board.

Geauga Park District
**FINANCIAL STATEMENT MONTH ENDED
31-Aug-16**

GENERAL FUND

BEGINNING FUND BALANCE AUGUST 1, 2016	1,701,878.9
PERSONNEL EXPENDITURES	
Salaries	223,688.84
Medicare	3,201.65
Dental /Hospitalization	52,601.58
OPERS July 2016	48,975.27

	328,467.34
VOUCHERS	
- Contract Services	42,717.55
- Supplies	13,924.29
- Materials	5,751.54
- Equipment	4,995.42
- Other	4,812.37
- Travel	761.67
- Advertising	21,932.37
	94,895.21
EXPENDITURES & OTHER USES	
	423,362.55
REVENUES & OTHER SOURCES	
<i>Interest - August - 2016</i>	839.79
<u>General Tax Collections</u>	
- Local Government Funds	6,895.95
- Real Estate Tax (2nd half settlement 2016 - includes Manufactured - (reflects gross \$2,688,114.99 less Auditor's Fees of \$45,323.23)	2,642,791.7
<u>Gifts & Donations</u>	10,362.00
- Bird Box - \$26.00, Amphitheater - \$61.00, Katherine Orr - - Thomas & Marilyn Herrick in memory of Mary Ann Kral Daley - - Dan Mills in memory of Robert McCullough \$100.00 - Barbara & Edward McCullough in memory of Robert McCullough - - Dorothy A. Mansfield Trust - unrestricted - \$10,000.00	
<u>Fees</u>	
-Camping	1,235.00
- Shelters - refund	(300.00)
- Utilities	735.00
- Programs / Workshops	395.00
- Out of County	167.00
- NAF Table fees	285.00
- Adventure Camp fees	925.00
- X-Treme Days Camp fees	30.00
<u>Sales - TWW - \$1,005.41, MC - \$308.30</u>	1,313.71
<u>Other Revenue Receipts</u>	
- Observatory House Rent - Sindelar	300.00
- Swine Creek House Rent - Harry	400.00
- Chickagami House Rent - Kolar	400.00
- Govt. Forms & Supplies reimbursement for sales tax charged in error	2.67
<u>- Muni Court Citation</u>	69.00
<u>- Public Records Request</u>	3.70
REVENUES & OTHER SOURCES	
	2,666,850.5
ENDING FUND BALANCE AS OF AUGUST 31, 2016	
	3,945,366.9
<u>LAND IMPROVEMENT FUND</u>	
BEGINNING FUND BALANCE AUGUST 1, 2016	
	5,050,092.2

EXPENDITURES & OTHER USES	
Vouchers	
- Contract Services	6,471.41
- Project Contracts	232,757.86
EXPENDITURES & OTHER USES	239,229.27
REVENUES & OTHER SOURCES	
<u>Interest - August 2016</u>	2,286.27
<u>Donations</u>	
-Foundation for Geauga Parks - Observatory Park Phase III	7,750.00
<u>Other - Royalties/In-Lieu Fees</u>	232.12
- Ford-Windsor - \$232.12	
REVENUES & OTHER SOURCES	10,268.39
ENDING FUND BALANCE AS OF AUGUST 31, 2016	4,821,131.3
<u>RETIREMENT RESERVE ACCOUNT</u>	
BEGINNING FUND BALANCE AUGUST 1, 2016	57,651.37
REVENUES & OTHER SOURCES	
<u>Interest - August- 2016</u>	25.81
REVENUES & OTHER SOURCES	25.81
ENDING FUND BALANCE AS OF AUGUST 31, 2016	57,677.18
<u>PARK CAPITAL RESERVE ACCOUNT</u>	
BEGINNING FUND BALANCE AUGUST 1, 2016	2,853,222.9
REVENUES & OTHER SOURCES	
<u>Interest - August 2016</u>	1,277.54
REVENUES & OTHER SOURCES	1,277.54
ENDING FUND BALANCE AS OF AUGUST 31, 2016	2,854,500.4
<u>K-9 FUND</u>	
BEGINNING FUND BALANCE AUGUST 1, 2016	-
REVENUES & OTHER SOURCES	
<u>Donations</u>	485.00
-D.Weisbarth - \$230.00, R.Sieloff - \$100.00, P.Chapic - \$50.00	
-J.Portman - \$15.00, NAF event - \$75.00, Park patron - \$15.00	
REVENUES & OTHER SOURCES	485.00
ENDING FUND BALANCE AS OF AUGUST 31, 2016	485.00

PRESENTATION OF VOUCHERS

The Board was presented with vouchers paid during the month of August 2016. These vouchers represented the normal day-to-day operating expenses, approved budgeted expenses and payroll.

Mrs. Dottore made a motion to accept the August 2016 paid vouchers into the record as presented. Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Gertz Yes
 Mrs. Dottore Yes
 Mr. Barker Yes

NEW BUSINESS

Chief Naturalist John Kolar presented information about the NatureScopes program. Mr. Kolar shared that in the past year GPD programs have reached 30,000 people. He said NatureScopes is one of the most successful programs and provides 5th graders with binoculars for kids to get out and use. NatureScopes is currently in 16 Geauga County schools, 45 classrooms, serving 965 fifth graders. Mr. Kolar explained the binoculars can be used as a telescope or microscope and teaches kids to explore. He said the program has received funds from numerous organizations including the Foundation for Geauga Parks and thanked all of them for their support.

PLANNING AND OPERATIONS UPDATE

Matt McCue provided updated construction project costs summaries. He said they are finishing up the asphalt trail work and the Nassau project is on schedule.

Project Name <i>(Project Contractor)</i>	Original Construction Budget	Original Bid Award	Current Construction Cost	Original Construction Budget (-) Current Construction Cost	
				(\$) Difference	(%) Difference
Nassau Station Observatory (Hummel Construction)	\$1,385,191.88	\$1,199,500.00	\$1,225,063.51	\$160,128.37	11.6%
Rookery - Asphalt Trails (Chagrin Valley Paving)	\$70,000.00	\$67,872.00	\$53,775.00	\$16,225.00	23.2%
Orchard Hills - Asphalt Trails (Ohio Paving)	\$15,000.00	\$14,298.54	\$14,298.54	\$701.46	4.7%
Ruth Kennan Asphalt Trail (Chagrin Valley Paving)	\$25,000.00	\$20,443.50	\$20,443.50	\$4,556.50	18.2%
Welton's Gorge Barn Demolition (Wood Stock)	\$14,740.00	\$14,740.00	\$14,740.00	\$0.00	0.0%
TOTAL	\$1,509,931.88	\$1,316,854.04	\$1,328,320.55	\$181,611.33	12.0%

BUDGET AMENDMENT #7 – RESOLUTION No. 17-16

John Oros requested a motion to increase the 2016 supplemental appropriation in the General Fund for the amount of \$3,200.00 for Geauga County real estate taxes.

Mrs. Dottore made a motion to increase the 2016 supplemental appropriation in the General Fund for the amount of \$3,200.00 as presented.

Mr. Gertz seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Gertz Yes
 Mrs. Dottore Yes
 Mr. Barker Yes

CERTIFICATION OF TAX LEVIES – RESOLUTION No. 18-16

The Geauga County Budget Commission approves the Geauga Park District budget for the upcoming year and the Board of Park Commissioners is required to approve via resolution the amounts and rates of the tax levies held by the district to certify for the County Auditor. The attached resolution approves the rate to be levied for a total of 2.7 mills collecting \$6,463,747.00.

Mr. Gertz made a motion to adopt Resolution No. 18-16 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, at a tax rate totaling 2.7 mills collecting \$6,463,747.00.

Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

MAPLE HIGHLANDS TRAIL 50-YEAR USE AGREEMENT/MIDDLEFIELD – RESOLUTION No. 19-16

A request for a 50-year use agreement with the Village of Middlefield, Ohio for the Maple Highlands South trail was presented to the Board, and in return Geauga Park District will make \$1.3 million in improvements. The agreement was approved at the September 8, 2016 Middlefield Council meeting.

Mr. Gertz stated he is not in favor of Article 1.1 allowing snowmobiles and mobility devices with horses and some other items because of the safety aspect. He said he would approve the agreement if the language allowing snowmobiles and mobility devices is stricken. Several members of the public disputed the Village of Middlefield approved the agreement. Mrs. Dottore asked for confirmation that Middlefield has voted on this item. Mr. Oros read language from the September 8, 2016 Village of Middlefield Council meeting minutes that authorized and directed the Mayor to enter into the agreement with the Geauga Park District. He requested that the Board not table the agreement to keep the project moving forward with the environmental design group.

Mrs. Dottore made a motion to discuss the 50-year use agreement before voting.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 2-1:

Mr. Gertz	No
Mrs. Dottore	Yes
Mr. Barker	Yes

COMMISSIONER’S TIME

The following items were discussed during Commissioners’ time:

- Mr. Gertz proposed a name for the new property being purchased on Bascom Rd., Stapel’s Meadow. He provided some history of the property dating back to 1953. He said Carl Stapel owned the property as a dairy farm. Mr. Gertz stated he had located Mr. Stapel’s daughter Lois, who said the property had been inherited by her father from his father. Mr. Gertz said Mrs. Dottore would like to do a historical background check to let people know how long the property has been in the family and the area. Mrs. Dottore stated she would like more research done on the property.

Mr. Gertz made a motion to name the Hambden property on Bascom Rd. Stapel’s Meadow.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 2-1:

Mr. Gertz	Yes
Mrs. Dottore	No
Mr. Barker	Yes

- John Oros read a letter submitted from Nick Fagan, Geauga County Public Library, thanking Sandy Ward and Denise Wolfe for their support and partnership with the library’s successful Geauga WORK Out event.
- John Oros stated it was an honor and privilege to partner with Veteran’s Services and the Geauga County Fair Board to host the Wall that Heals. He shared that an estimated 8,700 were in attendance, and he thanked Teresa Runion, Holly Sauder, Operations and several others for their hard work and assistance. Mr. Gertz stated he was impressed to see so many school buses also in attendance.
- John Oros stated the first annual Park Appreciation Day was a success and thanked Sheryl Hatridge for coordinating the food. He explained the management team was at various parks hosting varied activities and providing lunch, including hot dogs donated by Giant Eagle of Chardon. Mr. Oros said he was at Swine Creek with Paul Pira fishing with families, some that had not been fishing before.

EXECUTIVE SESSION

John Oros requested a motion to move into executive session to discuss the purchase of property and, as requested by Mrs. Dottore, an employee evaluation.

Mrs. Dottore made a motion to enter Executive Session to discuss the purchase of properties and an employee evaluation.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

The Board entered Executive Session at 10:40 a.m.

The Board came out of Executive Session at 11:32 a.m.

No items were brought forward from Executive Session.

John Oros announced the next board meeting will be scheduled for Tuesday, October 11, 2016 at 10 a.m. at Big Creek Park.

Mrs. Dottore made a motion to adjourn the meeting.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

The meeting was adjourned at 11:33 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio’s Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Jackie Dottore, President

EXHIBIT A

GEAUGA PARK DISTRICT
 Board of Park Commissioners
 September 20, 2016 – Regular
 The Meyer Center

Name	Organization/Company/Location
Ron + Joanne Kimmich	Munson Twp.
John Augustina	Pachman Township President
Bob & Dave Partington	MUNSON TWP.
Ed + Sandy Buckles	Troy Twp (Protect Geauga Parks)
Shelley Chernin	Russell
Kathy Hanrahan	Champion Twp
James Wohlken	Burton Village
MART MECKE	GPD
JANE VALUDA	MUNSON TWP.
Tom Block	
Jacqueline Samuel	Burton TWP
Lathene Whittege	Munson