

**GEAUGA PARK DISTRICT
BOARD OF PARK COMMISSIONERS
BOARD MEETING MINUTES
December 13, 2016**

The regular meeting of the Geauga Park District Board was held December 13, 2016 at The Meyer Center, Chardon Twp., Ohio. The meeting was called to order at 9:07 a.m. Commissioners Bill Gertz, Jackie Dottore and Len Barker were present.

Prior to the call to order, Barb Partington read a statement proposing that the Board resume public comment at monthly meetings.

Jackie Dottore called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Sheryl Hatridge, Executive Administrative Assistant	
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Stephanie Zigman, Human Resources Manager	
Dennis Sloan, Lt. Ranger	

John Oros called roll.

APPROVAL OF THE AGENDA

John Oros requested a motion to approve the agenda.

Jackie Dottore made a motion to approve the agenda. Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

ADOPTION OF THE MINUTES

The Board was presented with minutes from the November 15, 2016 Regular Board meeting.

Mr. Gertz made a motion to approve the November 15, 2016 Board Meeting minutes.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided with a copy of the November 2016 Financial Statement. There were no questions by the Board. (Amended statement presented at January 10, 2017 Board Meeting below)

Geauga Park District

FINANCIAL STATEMENT MONTH ENDED

30-Nov-16

GENERAL FUND

BEGINNING FUND BALANCE NOVEMBER 1, 2016

3,481,038.37

PERSONNEL EXPENDITURES

Salaries	\$215,141.67	
Medicare	\$3,056.79	
Dental /Hospitalization	\$52,079.92	
OPERS October 2016	\$30,710.82	
VOUCHERS		\$300,989.20
- Contract Services	\$34,387.11	
- Supplies	\$16,381.81	
- Materials	\$17,387.99	
- Equipment	\$47,974.92	
- Other	\$4,395.75	
- Travel	\$1,891.20	
- Advertising	\$7,282.12	\$129,700.90
Transfers Out November 2016 - Nassau-\$50,000.00, Park Entry - \$25,000.00	\$75,000.00	\$75,000.00
EXPENDITURES & OTHER USES		505,690.10
REVENUES & OTHER SOURCES		
<i>Interest - November - 2016</i>	\$2,019.20	
<u>General Tax Collections</u>		
- Local Government Funds	\$6,936.31	
<u>Gifts & Donations</u>	\$66,316.00	
- Bird Box - \$1.00, F.Barber -\$15.00 unrestricted		
- Gail & Olney Dekker - \$50.00 Mary A. Daley memorial		
- J.Bouchard - \$1,000.00 Ruh memorial for Sunnybrook		
- James M.Pavlow Trust - \$65,000.00 Sunnybrook improvements		
- Chagrin Valley Rotary Club - \$250.00 Nature Scopes		
<u>Fees</u>		
-Camping	\$315.00	
- Shelters	-\$100.00	
- Utilities	\$1,860.00	
- Programs / Workshops	\$1,548.00	
<u>Sales - TWW - \$2,257.27, MC - \$30.40</u>	\$2,287.67	
<u>Other Revenue Receipts</u>		
- Observatory House Rent - Sindelar	\$300.00	
- Swine Creek House Rent - Harry	\$400.00	
- Chickagami House Rent - Kolar	\$400.00	
- Western Reserve Farm Co-op annual dividend	\$59.58	
- Refund of credit card charges for travel over allowed daily stipend	\$47.86	

- Refund for tax charged on food purchase for program	\$1.40
- Refund of Discover credit card processing fee	\$5.00
- Honest Scales Recycling -Burton Wetlands scrap metal	\$1,251.70
- Public Records request	\$1.00
REVENUES & OTHER SOURCES	\$83,648.72

ENDING FUND BALANCE AS OF NOVEMBER 30, 2016	3,058,996.99
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LAND IMPROVEMENT FUND

BEGINNING FUND BALANCE NOVEMBER 1, 2016	4,297,890.35
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EXPENDITURES & OTHER USES	
Vouchers	
- Contract Services	\$6,880.73
- Project Contracts	\$284,172.23
	\$1,090,775.
- Land Purchase - Longo Property - Hambden Township	10
EXPENDITURES & OTHER USES	1,381,828.06

REVENUES & OTHER SOURCES	
<i>- Interest - November 2016</i>	\$2,393.79
<i>- Transfers In November 2016 - Nassau - \$50,000.00, Park Entry-\$25,000.00</i>	\$75,000.00
<i>Other - Royalties/In-Lieu Fees</i>	
- Hart	\$81.12
REVENUES & OTHER SOURCES	\$77,474.91

ENDING FUND BALANCE AS OF NOVEMBER 30, 2016	2,993,537.20
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RETIREMENT RESERVE ACCOUNT

BEGINNING FUND BALANCE NOVEMBER 1, 2016	57,732.86
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REVENUES & OTHER SOURCES	
<i>Interest - November - 2016</i>	\$31.32
REVENUES & OTHER SOURCES	31.32

ENDING FUND BALANCE AS OF NOVEMBER 30, 2016	57,764.18
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PARK CAPITAL RESERVE ACCOUNT

BEGINNING FUND BALANCE NOVEMBER 1, 2016	2,857,256.14
REVENUES & OTHER SOURCES	
<i>Interest - November - 2016</i>	\$1,549.94
REVENUES & OTHER SOURCES	1,549.94
ENDING FUND BALANCE AS OF NOVEMBER 30, 2016	2,858,806.08

K-9 FUND

BEGINNING FUND BALANCE NOVEMBER 1, 2016	1,102.01
REVENUES & OTHER SOURCES	
-	
EXPENDITURES & OTHER USES	
Vouchers	
- Other K-9 Expenses	\$48.07
EXPENDITURES & OTHER USES	48.07
ENDING FUND BALANCE AS OF NOVEMBER 30, 2016	1,053.94

PRESENTATION OF VOUCHERS

The Board was presented with vouchers paid during the month of November 2016. These vouchers represented the normal day-to-day operating expenses, approved budgeted expenses and payroll.

Mrs. Dottore made a motion to accept the November 2016 paid vouchers into the record as presented. Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

NEW BUSINESS

PLANNING AND OPERATIONS UPDATE

John Oros informed the Board Nassau Station at Observatory is the only project that is still ongoing by Hummel Construction and that all other projects are completed.

BUDGET AMENDMENT #13, 2017 AMENDED BUDGET APPROPRIATIONS – RESOLUTION NO. 28-16

John Oros made a request for a resolution to approve the 2017 amended budget appropriations.

Mr. Gertz made a motion to approve Resolution No. 28-16 as presented.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

COMMISSIONER’S TIME

John Oros shared biographical information about Mr. James M. Pavlow with the board. He said Mr. Pavlow was an outdoorsman, a Korean War veteran, and taught Industrial Arts at Mayfield High School. Mr. Oros expressed gratitude for the most recent donation received from the James M. Pavlow Trust of \$65,000.00, one of three which total \$215,000 for materials and services for Sunnybrook Preserve. He stated it was a privilege and honor to meet with Michalene Hower, trustee and cousin of Mr. Pavlow, to discuss how the donation will be used and thank her.

Mr. Oros wished the Commissioners a Merry Christmas, thanked them for everything this year and expressed appreciation.

Several members of the audience began shouting disapproval and accusations while disrupting the attempt by Mrs. Dottore to make a motion to enter into Executive Session.

EXECUTIVE SESSION

John Oros requested a motion to move into executive session to discuss the following; to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and to consider the investigation of charges or complaints against a public employee, and the purchase of property

Mrs. Dottore made a motion to enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and to consider the investigation of charges or complaints against a public employee, and the purchase of property

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

The Board entered Executive Session at 9:17 a.m.

The Board came out of Executive Session at 10:04 a.m.

Mrs. Dottore made a motion to approve the compensation schedule and the promotion schedule as presented by the Executive Director. Mr. Gertz seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

John Oros announced the next board meeting will be scheduled for Tuesday, January 10, 2017 at 9:30 a.m. at Big Creek Park.

Mrs. Dottore made a motion to adjourn the meeting.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Gertz	Yes
Mrs. Dottore	Yes
Mr. Barker	Yes

The meeting was adjourned at 10:06 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio’s Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Jackie Dottore, President

GEAUGA PARK DISTRICT
Board of Park Commissioners
December 13, 2016 – Regular
The Meyer Center

Name	Organization/Company/Location
Louise & Ron Kimmich	Munson Twp. ^{HSP}
Ed & Gurdy Buckles	Troy Twp
Brenda Crossbrown	Chester
Pat & John Feede	
James Walker	Barton
Joe Valole	Munson
John Heggstad	Packman President
FRANK JACOBSON	CITIZEN
Barb & Dave Harrington	Munson
Deleon Johnson	Clavdon
Latherine Whiteley	Munson
Shelley Cherrin	Russell
KATHLEEN WARB	MUNSON
Joe Kozial	Times
Lami Masuoka	Chardon
Star Rich	Neaburg
Hammond	Barton
Joe Fedor	Russell
Kelly Patten	CHARDON TWP.

