

**GEAUGA PARK DISTRICT
BOARD OF PARK COMMISSIONERS
BOARD MEETING MINUTES
January 10, 2017**

The regular meeting of the Geauga Park District Board was held January 10, 2017 at Geauga County Probate/Juvenile Court, 231 Main Street Ste. 200, Chardon, Ohio 44024, Chardon Twp., Ohio. The meeting was called to order at 9:38 a.m. Commissioners Jackie Dottore, Len Barker, and Andrej Lah were present.

Jackie Dottore called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Sheryl Hatridge, Administrative Services Manager	
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Stephanie Zigman, Human Resources Manager	
Dennis Sloan, Lt. Ranger	

John Oros called roll.

ELECTION OF OFFICERS

Mr. Oros called for nominations for the election of Officers.

Mr. Barker made a motion to nominate Jackie Dottore for the Office of President.

Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 2-0.

Mr. Lah	Yes
Mr. Barker	Yes
Mrs. Dottore	Abstained

Mrs. Dottore made a motion to nominate Len Barker for the Office of Vice-President.

Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 2-0.

Mrs. Dottore	Yes
Mr. Lah	Yes
Mr. Barker	Abstained

APPROVAL OF THE AGENDA

John Oros requested a motion to approve the agenda.

Jackie Dottore made a motion to approve the agenda. Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mrs. Dottore	Yes
Mr. Barker	Yes
Mr. Lah	Yes

ADOPTION OF THE MINUTES

The Board was presented with minutes from the December 13, 2016 Regular Board meeting.

Mrs. Dottore made a motion to approve the December 13, 2016 Board Meeting minutes.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 2-0.

Mr. Barker	Yes
Mrs. Dottore	Yes
Mr. Lah	Abstained

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided with an amended copy of the November 2016 Financial Statement. John Oros requested a motion to rescind the previously presented November 2016 Financial Statement due to a spreadsheet error.

Mrs. Dottore made a motion to rescind the November 2016 Financial Statement and replace with the amended November 2016 Financial Statement. Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mr. Barker	Yes
Mrs. Dottore	Yes
Mr. Lah	Yes

The Board was provided with a copy of the December 2016 Financial Statement. There were no questions by the Board.

Geauga Park District

FINANCIAL STATEMENT MONTH ENDED

31-Dec-16

GENERAL FUND

BEGINNING FUND BALANCE DECEMBER 1, 2016		3,058,996.99
PERSONNEL EXPENDITURES		
Salaries	\$219,534.87	
Medicare	\$3,211.78	
Dental /Hospitalization (includes \$3,606.00 waivers paid out)	\$55,685.92	
OPERS November 2016	\$30,695.85	
VOUCHERS		\$309,128.42
- Contract Services	\$48,268.05	
- Supplies	\$24,678.68	
- Materials	\$15,023.89	
- Equipment	\$18,144.01	
- Other	\$1,723.66	
- Travel	\$2,035.89	
- Advertising	\$4,598.17	\$114,472.35
EXPENDITURES & OTHER USES		\$423,600.77
REVENUES & OTHER SOURCES		
<i>Interest - December - 2016</i>	\$1,869.75	
<u>General Tax Collections</u>		
- Local Government Funds	\$8,057.80	
<u>Gifts & Donations</u>		
- Bird Box - \$10.00, L.Potter \$151.95 Land Stewardship for tree planting	\$1,317.45	
- Cleveland Foundation - Affelder Quarterly donation - \$455.50		
- M.Howson - \$500.00 for John T. McLaughlin memorial plaque		
- GPD Patron - \$5.00, J.Arden - \$100.00, Geauga Walkers - 95.00		
<u>Fees</u>		
-Camping	\$90.00	
- Shelters		

- Utilities	\$705.00	
- Programs / Workshops	\$265.00	
-Out of County school fee - Hathaway Brown	\$116.00	
<u>Sales - TWW - \$2,074.37, MC - \$40.00</u>	\$2,114.37	
<u>Other Revenue Receipts</u>		
- Observatory House Rent - Sindelar	\$300.00	
- Chickagami House Rent - Kolar	\$400.00	
- Public Records request	\$1.00	
REVENUES & OTHER SOURCES		\$15,236.37

ENDING FUND BALANCE AS OF DECEMBER 31, 2016		2,650,632.59
--	--	---------------------

<u>LAND IMPROVEMENT FUND</u>		
BEGINNING FUND BALANCE DECEMBER 1, 2016		2,993,537.20

EXPENDITURES & OTHER USES		
Vouchers		
- Contract Services	\$47,231.90	
- Project Contracts	\$166,396.21	
EXPENDITURES & OTHER USES		213,628.11

REVENUES & OTHER SOURCES		
<u>- Interest - December 2016</u>	\$2,142.11	
<u>- Other - Royalties/In-Lieu Fees</u>		
- Hehmeyer - \$167.13, Ford Windsor - \$282.46, Sunnybrook - \$ 87.99	\$1,228.73	
- New Republic Title excess escrow funds - Longo Property - \$691.15		
REVENUES & OTHER SOURCES		\$3,370.84

ENDING FUND BALANCE AS OF DECEMBER 31, 2016		2,783,279.93
--	--	---------------------

<u>RETIREMENT RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE DECEMBER 1, 2016		57,764.18

REVENUES & OTHER SOURCES		
<u>Interest - December - 2016</u>	\$32.73	
REVENUES & OTHER SOURCES		32.73

ENDING FUND BALANCE AS OF DECEMBER 31, 2016		57,796.91
--	--	------------------

<u>PARK CAPITAL RESERVE ACCOUNT</u>		
-------------------------------------	--	--

BEGINNING FUND BALANCE DECEMBER 1, 2016	2,858,806.08
REVENUES & OTHER SOURCES	
<i>Interest - December - 2016</i>	\$1,619.61
REVENUES & OTHER SOURCES	1,619.61
ENDING FUND BALANCE AS OF DECEMBER 31, 2016	2,860,425.69

<u>K-9 FUND</u>	
BEGINNING FUND BALANCE DECEMBER 1, 2016	1,053.94
REVENUES & OTHER SOURCES	
<i>Donations</i>	\$715.60
- Kate's Bar fundraiser - \$215.60, Willoughby Cleveland Elks club - \$500.00	
REVENUES & OTHER SOURCES	715.60
EXPENDITURES & OTHER USES	
Vouchers	
- Other K-9 Expenses	\$0.00
EXPENDITURES & OTHER USES	-
ENDING FUND BALANCE AS OF DECEMBER 31, 2016	1,769.54

PRESENTATION OF VOUCHERS

The Board was presented with vouchers paid during the month of December 2016. These vouchers represented the normal day-to-day operating expenses, approved budgeted expenses and payroll.

Mrs. Dottore made a motion to accept the December 2016 paid vouchers into the record as presented. Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Barker	Yes
Mrs. Dottore	Yes
Mr. Lah	Yes

NEW BUSINESS

PLANNING AND OPERATIONS UPDATE

John Oros updated the Board regarding Maple Highlands Trail, Hyde-Kaplan property, Beaver Creek restoration and a project cost summary for Nassau Station Observatory. Mr. Lah asked Matt McCue, Director of Planning and Operations, several questions regarding who the application was with and if the stream will meander into Bass Lake once it is completed. Mr. McCue responded the application is with the Ohio EPA as part of the WRRSP, which he believes may be part of the Clean Ohio Fund and that the restoration will provide a more natural flow. Mr. Lah inquired whether after restoration it would go into a mitigation bank and recommended Mr. McCue look into this.

HYDE-KAPLAN AND MAPLE HIGHLANDS SOUTH TRAIL MOTION TO BID & AWARD

John Oros requested a motion to bid and award the Hyde-Kaplan and Maple Highlands Trail South improvements.

Mrs. Dottore made a motion to seek bids and award the Hyde-Kaplan and Maple Highlands Trail South improvement projects. Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Barker	Yes
Mrs. Dottore	Yes
Mr. Lah	Yes

NAME OF NEW PARK – HYDE-KAPLAN TO CLARIDON WOODLANDS

John Oros stated the name Claridon Woodlands was chosen for the 127 acres because 68% of the property is forested with mature upland forest that includes sugar maples and American beech.

Mrs. Dottore made a motion to name the Hyde-Kaplan property to the new Claridon Woodlands Park. Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Barker	Yes
Mrs. Dottore	Yes
Mr. Lah	Yes

APPOINTMENT OF LEGAL COUNSEL

John Oros requested the Board appoint legal counsel Thrasher, Dinsmore and Dolan for 2017 at a billing rate of \$205/hour. Mr. Oros stated the next request for a proposal will be done in late 2018 on a three year cycle.

Mrs. Dottore made a motion to appoint Thrasher, Dinsmore and Dolan for legal counsel in 2017. Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Barker	Yes
Mrs. Dottore	Yes
Mr. Lah	Yes

COMMISSIONER’S TIME

APPOINTMENT OF PARK BOARD COMMISSIONER

John Oros welcomed new board commissioner Andrej Lah and asked him if he would like to address the audience. Mr. Lah stated he has been a Geauga County resident for 15 years, grew up in Lake County and is currently responsible for a few thousand acres of land as Director of Catholic Cemeteries.

John Oros invited the public to FrozenFest at the West Woods and shared that a mailer that was sent to county residents inviting them to the event as well.

EXECUTIVE SESSION

John Oros requested a motion to move into executive session for pending court action. Mrs. Dottore asked if there would be any action taken after. Legal Counsel Dale Markowitz responded not that he could foresee.

Mrs. Dottore made a motion to enter Executive Session for pending court action. Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Barker	Yes
Mrs. Dottore	Yes
Mr. Lah	Yes

The Board entered Executive Session at 9:55 a.m.

The Board came out of Executive Session at 10:21 a.m.

No items were brought forward.

John Oros announced the next board meeting will be scheduled for Tuesday, February 14, 2017 at 9:30 a.m., location to be determined.

Mrs. Dottore made a motion to adjourn the meeting.

Mr. Barker seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Barker	Yes
Mrs. Dottore	Yes

Mr. Lah

Yes

The meeting was adjourned at 10:22 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Jackie Dottore, President