

**GEAUGA PARK DISTRICT BOARD  
OF PARK COMMISSIONERS  
BOARD MEETING MINUTES  
June 12, 2018**

The regular meeting of the Geauga Park District Board was held June 12, 2018 at The Meyer Center, Chardon Twp., Ohio. The meeting was called to order at 8:30 a.m. Commissioners Andrej Lah, Jackie Dottore and Howard Bates were present.

Mr. Lah called the meeting to order. The Pledge of Allegiance was recited.

<b>Park District Employees</b>	<b>GUESTS</b>
John Oros, Executive Director	See EXHIBIT "A" attached
Sheryl Hatridge, Administrative Services Manager	
Dennis Sloan, Lt. Ranger	
Paul Pira, Park Biologist	
Dan McConnaughy, Park Planner	
Don Lombardy, IT Manager	
Dawn Sweeney, Finance Assistant	
David Ondrey, Legal Counsel (Thrasher, Dinsmore & Dolan)	

John Oros called the roll.

**APPROVAL OF THE AGENDA**

Mr. Lah made a motion to approve the agenda. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mrs. Dottore	Yes
Mr. Bates	Yes
Mr. Lah	Yes

**EXECUTIVE SESSION**

Mr. Lah made a motion to enter into executive session to discuss pending litigation, personnel for an employee evaluation, matters related to employee bargaining negotiations and purchase of property.

Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Bates	Yes
Mr. Lah	Yes
Mrs. Dottore	Yes

The board entered Executive Session at 8:31 a.m. The Board came out of Executive Session at 9:25 a.m.

Mr. Lah made a motion to approve the bargaining agreement between the Fraternal Order of Police and Geauga Park District management for contract years 2018 to 2020, Mrs. Dottore seconded the motion after roll-call voice vote, the motion was approved 3 – 0:

Mrs. Dottore	Yes
Mr. Lah	Yes
Mr. Lah	Yes

**ADOPTION OF THE MINUTES**

The Board was presented with minutes from the May 8, 2018 Regular Board meeting.

Mrs. Dottore made a motion to approve the May 8, 2018 Board Meeting minutes. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

PRESENTATION OF FINANCIAL STATEMENT

*Geauga Park District*  
**FINANCIAL STATEMENT MONTH ENDED**  
**31-May-18**  
GENERAL FUND

<b>BEGINNING FUND BALANCE MAY 1, 2018</b>		<b>4,245,652.88</b>
<b>PERSONNEL EXPENDITURES</b>		
Salaries	\$212,889.71	
Medicare	\$3,012.82	
Hospitalization June premiums	\$57,498.22	
OPERS April 2018	\$30,731.57	
		<b>\$304,132.32</b>
<b>VOUCHERS</b>		
- Contract Services	\$101,345.19	
- Supplies	\$18,721.72	
- Materials	\$19,305.64	
- Equipment	\$27,134.25	
- Other	\$789.46	
- Travel	\$64.72	
- Advertising	\$6,286.47	<b>\$173,647.45</b>
<b>EXPENDITURES &amp; OTHER USES</b>		
		<b>\$477,779.77</b>
<b>REVENUES &amp; OTHER SOURCES</b>		
<i>Interest - May - 2018</i>	\$5,790.08	
<u><i>General Tax Collections</i></u>		
- Local Government Funds	\$8,194.61	
<u><i>Gifts &amp; Donations</i></u>		
- A. Stottler - \$25.00 in memory of Shirley Anne Ungard	\$25.00	
- Jeanne & Larry Baker \$500.00 for bench plaque	\$500.00	
- Women's Council of Hiram College - \$300.00 honorarium for John Muir program	\$300.00	
- Bird Box unrestricted - \$13.00, John & Geraldine Peck - \$35.00 Chip Henry Camp	\$48.00	
- Blackbrook Audubon Society - \$200.00 for Nature Scopes	\$200.00	
<u><i>Fees</i></u>		
- Camping	\$910.00	
- Shelters	\$930.00	
- Utilities	\$9,030.00	
- Programs / Workshops - \$278.00, Out of County fees - \$64.00	\$342.00	
- Vendor Fees - NAF - \$770.00, Farmer's Mkt - \$180.00	\$950.00	
- Adventure Camp registration - \$3,150.00, X-Treme Camp registration - \$120.00	\$3,270.00	
- Caveman Crawl registration- \$380.00, Web Testing - \$2.50	\$382.50	
Sales - TWW - \$3,099.17, MC - \$36.00	\$3,135.17	

Other Revenue Receipts

- Observatory House Rent - Sindelar - \$300.00, Chickagami House Rent - Kolar - \$400.00	\$700.00
- Surplus Sales - \$75.00 - Trailer , \$10.00 - Drafting Stool , \$200.00 - Four Soccer Goals	\$285.00
- Surplus Sales - \$70.00 - Cubicle Equipment, \$65.00 - Stick Welder	\$135.00
- Public Records request - \$1.00, Employees reimbursement for tax charged - \$6.57	\$7.57

**REVENUES & OTHER SOURCES** **\$35,134.93**

**ENDING FUND BALANCE AS OF MAY 31, 2018** **3,803,008.04**

LAND IMPROVEMENT FUND

**BEGINNING FUND BALANCE MAY 1, 2018** **2,480,393.63**

**EXPENDITURES & OTHER USES**

Vouchers	
- Contract Services	\$6,704.34
- Project Contracts	\$11,887.73

**EXPENDITURES & OTHER USES** **\$18,592.07**

**REVENUES & OTHER SOURCES**

- <u>Interest - May 2018</u>	\$3,663.20
- <u>Other - Royalties/In-Lieu Fees</u>	
- <u>Ford-Windsor - \$31.47</u>	\$31.47
- <u>EPA - \$2,204.34 Griswold Creek Restoration</u>	\$2,204.34

**REVENUES & OTHER SOURCES** **\$5,899.01**

**ENDING FUND BALANCE AS OF MAY 31, 2018** **2,467,700.57**

RETIREMENT RESERVE ACCOUNT

**BEGINNING FUND BALANCE MAY 1, 2018** **83,696.06**

**REVENUES & OTHER SOURCES**

<u>Interest - May 2018</u>	\$124.83
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**REVENUES & OTHER SOURCES** **124.83**

**ENDING FUND BALANCE AS OF MAY 31, 2018** **83,820.89**

PARK CAPITAL RESERVE ACCOUNT

<b>BEGINNING FUND BALANCE MAY 1, 2018</b>	<b>1,550,858.71</b>
<b>EXPENDITURES &amp; OTHER USES</b>	
Vouchers	
- Contract Services	\$4,079.41
<b>EXPENDITURES &amp; OTHER USES</b>	<b>\$4,079.41</b>
<b>REVENUES &amp; OTHER SOURCES</b>	
<u>Interest - May2018</u>	\$2,313.17
<b>REVENUES &amp; OTHER SOURCES</b>	<b>2,313.17</b>
<b>ENDING FUND BALANCE AS OF MAY 31, 2018</b>	<b>1,549,092.47</b>

**K-9 FUND**

<b>BEGINNING FUND BALANCE MAY 1, 2018</b>	<b>1,903.75</b>
<b>REVENUES &amp; OTHER SOURCES</b>	
<u>Donations</u>	
<b>REVENUES &amp; OTHER SOURCES</b>	<b>-</b>
<b>EXPENDITURES &amp; OTHER USES</b>	
Vouchers	
- Other K-9 Expenses	\$582.86
<b>EXPENDITURES &amp; OTHER USES</b>	<b>582.86</b>
<b>ENDING FUND BALANCE AS OF MAY 31, 2018</b>	<b>1,320.89</b>

The Board was provided with the May 2018 Financial Statement. Mrs. Dottore asked about the Adventure Camp cost to run and Mr. Oros responded that information will be provided to her.

**PRESENTATION OF VOUCHERS**

Mr. Lah asked about the Holohil System for spotted turtle transmitters. Paul Pira explained the transmitters are refurbished annually and the costs are for new transmitters to release the endangered turtles back into the wild and track them. Mr. Pira explained that this is a collaboration with the Cleveland Zoo and other groups to help this endangered species. Mr. Lah asked where the EZ Go cart is used and Mr. Oros explained they are used most often for programs and events with the Department of Aging for seniors and patrons with disabilities.

After roll-call voice vote, the motion was approved 2- 1, abstained:

Mrs. Dottore	Yes
Mr. Bates	Abstained
Mr. Lah	Yes

**OLD BUSINESS**

**BUDGET PROJECTIONS**

Mr. Oros presented budget projections based on a 1 mil levy renewal at the previous tax rate. Mr. Lah asked about the expiration, and Mr. Oros explained the collection expires at the end of 2020. Mrs. Dottore asked about the different funds that show going into negative and requested to see projections if the levy were not to pass. She also said she would like to see voter history data from past levies. Mr. Lah suggested voters should understand and be aware of the value and benefits of continuing to support the parks and what their money is being spent on.

**NEW BUSINESS**

**PLANNING & OPERATIONS UPDATE**

Mr. Oros presented updated construction projects and costs to the board. Mrs. Dottore asked if the bid amounts include a contingency, Dan McConnaughy responded that a 10% contingency is included.

**2019 APPROPRIATIONS BUDGET DRAFT**

Mr. Oros presented the 2019 budget draft. Mr. Lah inquired about what is included in travel. Mr. Oros said this item includes employee training for CEU’s for certifications, conferences, management school and the OPRA conference for several employees. Mrs. Dottore asked how donations are projected and Ms. Sweeney responded that the average for the past five years is used.

**RESOLUTION NO. 6-18**

Mr. Oros requested a motion for an appropriation transfer to move \$200.00 from the Naturalist Other Expenses account to the Naturalist Travel account.

Mr. Lah made a motion to approve the transfer of funds.

Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

**RESOLUTION NO. 7-18**

Mr. Oros requested a motion for approval for a revenue certification for the Land Improvement Fund for Pinebrook mitigation credits received and for the EPA grant award for Griswold Creek restoration project for a total of \$278,185.00. A revenue certification is also included for the Capital Reserve fund for grant funds awarded to Middlefield Village and passed through to GPD for construction of Maple Highlands Trail South for a total of \$210,970.54.

Mrs. Dottore made a motion to approve the transfer of funds.

Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mrs. Dottore	Yes
Mr. Bates	Yes
Mr. Lah	Yes

**SURPLUS PROPERTY**

Mr. Oros presented a request for several items to be scrapped and a vehicle to be sent to auction.

Mrs. Dottore made a motion to approve, and Mr. Lah seconded the motion. After roll-call voice vote, the motion was approved 3-0:

Mr. Bates	Yes
Mr. Lah	Yes
Mrs. Dottore	Yes

**COMMISSIONER’S TIME**

Mr. Oros discussed the dates and times for the July and August board meetings based on the Commissioner's availability. The July board meeting is scheduled for Thursday, July 19, 2018 at 8:30 a.m. and the August board meeting is scheduled for Wednesday, August 15, 2018 at 8:30 a.m.

Mrs. Dottore asked how the ropes course opening went and how things have been going so far. Mr. Oros responded there have been no hiccups and turnout has been steady but not overly busy. He said there has been many compliments about Claridon Woodlands and the different amenities.

Mr. Lah made a motion to adjourn the meeting.

Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Bates	Yes
Mr. Lah	Yes
Mrs. Dottore	Yes

The meeting was adjourned at 10:00 a.m.

**SUNSHINE LAW COMPLIANCE**

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

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John Oros, Executive Director

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Andrej Lah, President