

**GEAUGA PARK DISTRICT BOARD  
OF PARK COMMISSIONERS  
BOARD MEETING MINUTES  
April 16, 2019**

The rescheduled regular meeting of the Geauga Park District Board was held April 16, 2019 at The Meyer Center, Chardon Twp., Ohio. The meeting was called to order at 8:28 a.m. Commissioners Andrej Lah, Jackie Dottore and Howard Bates were present.

Mr. Lah called the meeting to order. The Pledge of Allegiance was recited.

<b>Park District Employees</b>	<b>GUESTS</b>
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Dennis Sloan, Lt. Ranger	
Gloria Freno, Finance Manager	
Sheryl Hatridge, Administrative Services Manager	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

John Oros called the roll.

**APPROVAL OF THE AGENDA**

Mr. Lah made a motion to approve the agenda. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

**EXECUTIVE SESSION**

Mr. Oros requested a motion to enter into executive session to discuss the purchase of property and the discipline of a public employee. Mr. Lah made a motion to enter into executive session to discuss the purchase of property and the discipline of a public employee. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Bates	Yes
Mrs. Dottore	Yes
Mr. Lah	Yes

The board entered Executive Session at 8:29 a.m. The Board came out of Executive Session at 8:49 a.m. No items were brought forward.

**ADOPTION OF THE MINUTES**

The Board was presented with minutes from the March 19, 2019 Regular Board meeting.

Mr. Lah made a motion to approve the March 19, 2019 Board Meeting minutes.

Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 2-1, abstained.

Mr. Bates	Yes
Mr. Lah	Yes
Mrs. Dottore	Abstained

**PRESENTATION OF FINANCIAL STATEMENT**

The Board was provided with the March 2019 Financial Statement. Mr. Lah stated that the Worker’s Compensation refund says a lot about the park’s safety enforcement and commended Mr. Oros and staff.

*Geauga Park District*  
**FINANCIAL STATEMENT MONTH ENDED  
31-Mar-19**

**GENERAL FUND**

<b>BEGINNING FUND BALANCE MARCH 1, 2019</b>	<b>1,943,017.55</b>
<b>PERSONNEL EXPENDITURES</b>	
Salaries	\$298,248.85
Medicare	\$4,259.41
Hospitalization April premiums	\$59,008.06
OPERS February 2019	\$29,108.87
<b>VOUCHERS</b>	<b>\$390,625.19</b>
- Contract Services	\$86,960.67
- Supplies	\$23,976.18
- Materials	\$6,170.44
- Equipment	\$23,183.99
- Other	\$24,598.55
- Travel	\$305.97
- Advertising	\$6,839.28
<b>EXPENDITURES &amp; OTHER USES</b>	<b>\$562,660.27</b>
<b>REVENUES &amp; OTHER SOURCES</b>	
<i>Interest - March - 2019</i>	\$5,366.20
<u>General Tax Collections</u>	
- Local Government Funds	\$6,424.04
<u>Gifts &amp; Donations</u>	
- SAR Donations - \$1,139.83 , Tree Tappers Ball donations - \$61.00	\$1,200.83
- Cleveland Fdn. - Quarterly donation from Lewis & Ruth Affelder Fund - \$470.75	\$470.75
- Kinetico - Caveman Crawl Sponsorship \$500.00,	\$500.00
- Junction Auto - Caveman Crawl Sponsorship - \$500.00, Bird Box unrestricted - \$26.50	\$526.50
<u>Fees</u>	
- Camping	\$545.00
- Shelters	\$1,705.00
- Utilities	\$4,530.00
- Programs / Workshops	\$148.00
- Aventure Camp - \$150.00	\$150.00
- Michael Hall TWW Wednesdays vendor fee - \$45.00	\$45.00
- Caveman Crawl registration	\$60.00
<u>Sales - TWW - \$1,701.25 , SAR - \$2,050.53</u>	\$3,751.78
<u>Other Revenue Receipts</u>	
- Observatory House Rent - Sindelar	\$300.00
- Chickagami House Rent - Kolar	\$400.00
- Centerra Co-Op distribution of funds - \$117.32, Walmart refund tax on purchase - \$2.47	\$119.79
- M. Post - \$3,350.00 sale of surplus 2010 Ford Explorer	\$3,350.00

<b>REVENUES &amp; OTHER SOURCES</b>	<b>\$29,592.89</b>
<b>ENDING FUND BALANCE AS OF MARCH 31, 2019</b>	<b>1,409,950.17</b>
<b><u>LAND IMPROVEMENT FUND</u></b>	
<b>BEGINNING FUND BALANCE MARCH 1, 2019</b>	<b>1,866,887.66</b>
<b>EXPENDITURES &amp; OTHER USES</b>	
Vouchers	
- Contract Services	\$6,024.25
- Project Contracts	
<b>EXPENDITURES &amp; OTHER USES</b>	<b>\$6,024.25</b>
<b>REVENUES &amp; OTHER SOURCES</b>	
<u>- Interest - March 2019</u>	\$2,526.98
<u>- Other - Royalties/In-Lieu Fees</u>	
- Abela - \$75.00, Ford-Windsor - \$83.95	\$158.95
- AGM DBA: Painesville Country Club sale of Wicked Woods equipment	\$14,895.00
- CLE Golf Properties sale of Wicked Woods equipment	\$8,650.00
Grants	
- Ohio Horseman's Council Geauga Trail Grant for Holbrook Hollows	\$2,000.00
<b>REVENUES &amp; OTHER SOURCES</b>	<b>\$28,230.93</b>
<b>ENDING FUND BALANCE AS OF MARCH 31, 2019</b>	<b>1,889,094.34</b>
<b><u>RETIREMENT RESERVE ACCOUNT</u></b>	
<b>BEGINNING FUND BALANCE MARCH 1, 2019</b>	<b>85,227.74</b>
<b>REVENUES &amp; OTHER SOURCES</b>	
<u>Interest - March 2019</u>	\$168.85
<b>REVENUES &amp; OTHER SOURCES</b>	<b>168.85</b>
<b>ENDING FUND BALANCE AS OF MARCH 31, 2019</b>	<b>85,396.59</b>
<b><u>PARK CAPITAL RESERVE ACCOUNT</u></b>	
<b>BEGINNING FUND BALANCE MARCH 1, 2019</b>	<b>617,436.02</b>
<b>EXPENDITURES &amp; OTHER USES</b>	
Vouchers	
- Contract Services	\$0.00
<b>EXPENDITURES &amp; OTHER USES</b>	<b>\$0.00</b>
<b>REVENUES &amp; OTHER SOURCES</b>	
<u>Interest - March 2019</u>	\$1,223.19
<b>REVENUES &amp; OTHER SOURCES</b>	<b>1,223.19</b>

<b>ENDING FUND BALANCE AS OF MARCH 31, 2019</b>	<b>618,659.21</b>
<b><u>K-9 FUND</u></b>	
<b>BEGINNING FUND BALANCE MARCH 1, 2019</b>	<b>1,828.61</b>
<b>REVENUES &amp; OTHER SOURCES</b>	
<i>Donations</i>	
- K-9 Calendar donations	\$50.00
<b>REVENUES &amp; OTHER SOURCES</b>	<b>\$50.00</b>
<b>EXPENDITURES &amp; OTHER USES</b>	
Vouchers	
- Other K-9 Expenses	\$90.00
<b>EXPENDITURES &amp; OTHER USES</b>	<b>90.00</b>
<b>ENDING FUND BALANCE AS OF MARCH 31, 2019</b>	<b>1,788.61</b>

**PRESENTATION OF VOUCHERS**

Mr. Lah asked about the size of the mower purchased and where it would be used. Mr. McCue responded that it is a larger 60" walk behind to be used at Claridon Woodlands, Big Creek and other park areas with larger lawn areas.

Mrs. Dottore made a motion to accept the March 2019 paid vouchers into the record as presented. Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

**OLD BUSINESS**

**2019 AGGREGATE STONE MATERIALS BID AWARD**

Mr. Oros presented a recommendation to accept the lowest and best aggregate bids from Shelly Company and Arms Trucking Co. Mr. Lah inquired about breaking up the bidding. Mr. McCue replied the bids were requested for actual items, since the park will use over \$50,000.00 of material this year and the exact amount of material needed and where is not known ahead of time.

Mr. Lah made a motion to award the 2019 aggregate stone materials bid award as recommended. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 2-1, abstained:

Mrs. Dottore	Yes
Mr. Bates	Abstained
Mr. Lah	Yes

**WICKED WOODS BANQUET FACILITY**

Mr. Oros updated the board regarding the request for qualifications for management services, including catering and/or food service operations at the banquet facility that was distributed via email. He said he has received some interest and inquiries, and 3 firms came to look at the facility last week. Mrs. Dottore shared that she feels this shouldn't be something we are bound to if it's not what we want. She doesn't think we should settle on something or rush anything, and we are looking for something very specific. She doesn't want this available for just a select few, she wants something that offers an option for everybody. She proposed to open the banquet facility while options are explored. Mr. Lah stated he is

concerned about the equipment, and these areas and items need to be blocked off. Discussion regarding pricing and a date to accept reservations through was discussed. It was determined one reservation slot per day at \$150.00 for residents, and \$300 for non-residents through June 30, 2019.

### **WICKED WOODS NAME**

Mr. Oros presented the board with the name voted on by the public for a Veteran's memorial park. The name with 49% of the total vote was Veteran's Legacy Woods with 161 votes. Mr. Oros requested approval to name the park Veteran's Legacy Woods.

Mr. Lah made a motion to name the park Veteran's Legacy Woods. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

### **FIVE MEMBER BOARD**

Mr. Oros asked the board to discuss a proposal for a 5 member board as requested by Mr. Bates previously. Mrs. Dottore stated that 70% of parks have 3 members. In her personal opinion, it takes 30 seconds to add government and many years to remove. She said for the record she had never had a conversation with Judge Grendell regarding the number of board members. Mr. Lah agreed he also had not. Mr. Bates asked Mr. Oros if he had any conversations with other parks, Mr. Oros responded he had not discussed this with other park colleagues. Mr. Bates said his concern is that over the past 2 and a half years the meetings were short a member about 30% of the time, and he doesn't see a big disadvantage. Mr. Dottore replied that she doesn't agree, and that in past 3 and a half years she thinks there was only one incident where there was not a quorum. Mr. Oros asked the members to vote on the motion to increase to a 5 member board.

Mr. Lah made a motion to move to increase the Geauga Park District to a five member board from a 3 member board. Mr. Bates seconded the motion and after roll-call voice vote, the motion was denied 1, yes-2, no:

Mrs. Dottore	No
Mr. Bates	Yes
Mr. Lah	No

### **NEW BUSINESS**

#### **LEVY/BALLOT ISSUE UPDATE**

Mr. Oros presented the board with upcoming actions that will be needed in preparation for the levy/ballot issue. He thanked legal counsel, Mr. Hicks, for his assistance and provided the board with copies of the future resolutions.

#### **PLANNING & OPERATIONS UPDATE**

Mr. Oros updated the board on the current status of construction projects. Mrs. Dottore requested a list of plans from Operations for trails, buildings, and all seasonal projects. Mr. Oros replied that this information would be provided from the annual plan of operations. Mr. McCue said the majority of construction projects will be at Big Creek Park for the rest of the year.

#### **BIG CREEK PARK BID AWARD**

Mr. Oros presented the board with the Big Creek bid award recommendations from Planning. He explained that the total of the bid with add/alternate costs would increase the project cost to \$430,495.00. If these add/alternate costs for window awnings and fireplace are approved, an amendment to increase the total budget for all 2019 improvements of \$52,630.00 would be necessary. Mr. McCue distributed a photo of the planned lodge with the add/alternate items for the board. Mrs. Dottore and Mr. Lah said they think the windows should be added for the natural light and for park

patrons to enjoy the view of the park and building. Mr. Bates also stated he would add the fireplace as well, with Mr. Lah and Mrs. Dottore agreeing. Mrs. Dottore asked for the estimated date of completion and Mr. McCue replied hopefully by the end of October.

Mrs. Dottore made a motion to award the bid with the add/alternate costs approved for an additional cost of \$52,630.00, Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Bates	Yes
Mr. Lah	Yes
Mrs. Dottore	Yes

**RESOLUTION NO. 8-19, BUDGET AMENDMENT #3**

Mr. Oros presented a request to increase appropriations for DSL/Wireless service at the Meyer Center, West Woods, Observatory Park and Nassau for \$5,000.00 for an amended total appropriated budget amount of \$244,136.00.

Mrs. Dottore made a motion to approve the increase for \$5,000 as presented, Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

**RESOLUTION NO. 9-19, ODOT BIENNIUM**

Mr. Oros introduced a resolution for the request of funds from ODOT and designation of projects for Ohio Parks Districts Roadwork Fund 2020-2021. Mr. Oros read the resolution to the board and Mrs. Dottore asked if the amount changes every other year, and Mr. McCue replied it is typically around \$52,000.

Mr. Bates made a motion to approve the request of funds from ODOT as presented, Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mrs. Dottore	Yes
Mr. Bates	Yes
Mr. Lah	Yes

**RESOLUTION NO. 10-19, MOU COUNTY ENGINEER**

Mr. Oros presented a resolution for board approval to participate in the Geauga County Engineer Resource Rental Program. Mr. McCue explained the county will provide the equipment and personnel for crack sealing at multiple parks. Mr. Lah asked if this was bid out, and Mr. McCue stated the Engineer was less than the budgeted amount and the advantage, in his opinion, is that the county offers a better product.

Mrs. Dottore made a motion to approve participation in the Geauga County Engineer Resource Rental Program as presented, Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Bates	Yes
Mr. Lah	Yes
Mrs. Dottore	Yes

**SURPLUS PROPERTY**

Mr. Oros presented items to be traded in and scrapped for board approval.

Mrs. Dottore made a motion to approve the items as surplus property, Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

**COMMISSIONER’S TIME**

Mrs. Dottore requested a schedule be created for the remaining 2019 park board meetings at different parks, and proposed to hold the next meeting at The West Woods.

Mr. Oros stated the next meeting would be Tuesday, May 14, 2019 at 8:30 a.m. at The West Woods.

Mrs. Dottore made a motion to adjourn the meeting.

Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mrs. Dottore	Yes
Mr. Bates	Yes
Mr. Lah	Yes

The meeting was adjourned at 9:44 a.m.

**SUNSHINE LAW COMPLIANCE**

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio’s Sunshine Laws.

Respectfully submitted,

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John Oros, Executive Director

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Andrej Lah, President