

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
July 14, 2020**

The regular meeting of the Geauga Park District Board was held July 14, 2020 at the Sunnybrook Lodge at Sunnybrook Preserve, Chester, OH. The meeting was called to order at 8:30 a.m. Commissioners Howard Bates, Pat Preston, Bill Dieterle, Mario Innocenzi and Dennis Ibold were present.

Mr. Oros called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Dennis Sloan, Lt. Ranger	
Paul Pira, Park Biologist	
John Kolar, Chief Naturalist	
Sandy Ward, Marketing Coordinator	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

John Oros called the roll. He introduced the following new Geauga Park District Board of Commissioners members; Mr. Dennis Ibold, Mr. Mario Innocenzi and Mr. Bill Dieterle.

APPROVAL OF THE AGENDA

Mr. Preston made a motion to approve the agenda. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 5-0.

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes

ADOPTION OF THE MINUTES

The Board was presented with the minutes from the June 16, 2020 Regular Board meeting. Mr. Bates asked about a missing statement after Page 5 regarding sunshine law compliance. This statement was read aloud.

Mr. Preston made a motion to approve the June 16, 2020 Board Meeting minutes. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided the June 2020 Financial Statement.

Geauga Park District
**FINANCIAL STATEMENT MONTH ENDED
30-Jun-20
GENERAL FUND**

BEGINNING FUND BALANCE JUNE 1, 2020

5,200,363.96

PERSONNEL EXPENDITURES

Salaries	\$207,705.06	
Medicare	\$2,946.53	
Hospitalization June premiums	\$53,852.34	
OPERS May 2020	\$42,994.37	
VOUCHERS		\$307,498.30
- Contract Services	\$19,031.70	
- Supplies	\$34,698.97	
- Materials	\$6,669.09	
- Equipment	\$9,399.73	
- Other	\$1,309.01	
- Travel	\$0.00	
- Advertising	\$4,763.98	
- Covid	\$3,055.65	\$78,928.13
- Reversal of \$6,290.53 of 5/13/20 State Rollback 2019 Real Estate Tax Reimbursement	\$6,290.53	
<i>Cash Transfer -</i>		
- Transfer to County Commissioners for payment of Unemployment - Covid	\$299.61	\$6,590.14
EXPENDITURES & OTHER USES		\$393,016.57
REVENUES & OTHER SOURCES		
<i>Interest - May - \$4,162.02 & June - \$3,327.29</i>	\$7,489.31	
<i>Cash Transfer -</i>		
- Transfer in from 6033 Retirement Reserve Fund for employee retirement	\$13,000.00	
<u>General Tax Collections</u>		
- Local Government Funds	\$7,020.80	
<u>Grant</u>		
- DOJ Ranger Vest Grant	\$364.25	
<u>Gifts & Donations</u>		
- Bird Box unrestricted - \$2.00	\$2.00	
- Judge David & Michele Schroeder - \$150.00 for Chip Henry Institute	\$150.00	
- Cleveland Fdn. - Quarterly donation from Lewis & Ruth Affelder Fund - \$486.50	\$486.50	
<u>Fees</u>		
- Camping	\$30.00	
- Facilities	\$110.00	
- Utilities	\$0.00	
- Vendor Fees - NAF - \$360.00, Farmer's Mkt - \$45.00	\$405.00	
Sales - TWW - \$110.23	\$110.23	
<u>Other Revenue Receipts</u>		
- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$400.00	\$725.00	
- Public Record request K. Hanratty - \$1.00, Musser Forest's refund for over-payment - \$148.50	\$149.50	
REVENUES & OTHER SOURCES		\$30,042.59
ENDING FUND BALANCE AS OF JUNE 30, 2020		4,837,389.98
<u>LAND IMPROVEMENT FUND</u>		
BEGINNING FUND BALANCE JUNE 1, 2020		2,165,938.40

EXPENDITURES & OTHER USES		
Vouchers		
- Contract Services	\$381.00	
- Project Contracts	\$42,923.91	
EXPENDITURES & OTHER USES		\$43,304.91
REVENUES & OTHER SOURCES		
<i>Interest - May - \$1,374.31 & June - \$1,280.20</i>	\$2,654.51	
- USDA GLRI Grant -Orchard Hills Coldwater Stream Restoration	\$72,000.00	
REVENUES & OTHER SOURCES		\$74,654.51
ENDING FUND BALANCE AS OF JUNE 30, 2020		2,197,288.00
<u>RETIREMENT RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE JUNE 1, 2020		87,228.08
<i>Cash Transfer</i>		
- Transfer to General Fund 6017 for employee retirement	\$13,000.00	
EXPENDITURES & OTHER USES		\$13,000.00
REVENUES & OTHER SOURCES		
<i>Interest - May - \$66.12 & June - \$54.83</i>	\$120.95	
REVENUES & OTHER SOURCES		120.95
ENDING FUND BALANCE AS OF JUNE 30, 2020		74,349.03
<u>PARK CAPITAL RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE JUNE 1, 2020		482,332.76
EXPENDITURES & OTHER USES		
Vouchers	\$0.00	
EXPENDITURES & OTHER USES		\$0.00
REVENUES & OTHER SOURCES		
<i>Interest - May - \$365.64 & June - \$303.20</i>	\$668.84	
REVENUES & OTHER SOURCES		\$668.84
ENDING FUND BALANCE AS OF JUNE 30, 2020		483,001.60
<u>K-9 FUND</u>		
BEGINNING FUND BALANCE JUNE 1, 2020		1,485.50
REVENUES & OTHER SOURCES		
		-
EXPENDITURES & OTHER USES		
Vouchers	\$1,192.68	1,192.68
ENDING FUND BALANCE AS OF JUNE 30, 2020		292.82

PRESENTATION OF VOUCHERS

Mr. Bates made a motion to approve the June 2020 paid vouchers. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved 4-1, abstained:

Mr. Bates	Abstained
Mr. Preston	Yes
Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes

Mr. Preston made a motion to approve the May and June 2020 paid vouchers for ARMS Trucking. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 4-1, abstained:

Mr. Bates	Abstained
Mr. Preston	Yes
Mr. Dieterle	Yes
Mr. Ibold	Yes

Mr. Ibold made a motion to approve a June 2020 paid vouchers for Preston Auto. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 4-1, abstained:

Mr. Bates	Yes
Mr. Preston	Abstained
Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes

NEW BUSINESS

PLANNING & OPERATIONS UPDATE

Mr. Oros informed the board that the following projects are currently scheduled; Welton’s Gorge, which will be 26th park to be opened, stream restoration at Sunnybrook Park for which grant funding has been received, dam repair at Stapel’s Meadows, and Beaver Creek restoration which is also a grant fund project. Mr. McCue said Welton’s Gorge is moving along, with restrooms up, concrete work being completed, and flush curbing for the entry drive being done. He added they are currently working with Army Corps of Engineers for permitting, and some survey and field work on the stream at Sunnybrook Park. Mr. Oros shared that the in house construction crew is finishing up a Treehouse camping site at Big Creek Park and will be moving on to work on trails at Welton’s Gorge.

ELECTION OF VICE PRESIDENT TO THE BOARD

Mr. Oros explained with the resignation of Mrs. Dottore, the office of Vice President is currently vacant.

Mr. Bates made a motion to nominate Mr. Preston for Vice President, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 5-0:

Mr. Ibold	Yes
Mr. Innocenzi	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes

RESOLUTION NO. 10-20 – BUDGET AMENDMENTS #7, #8, #9, #10

Mr. Oros presented a request for a revenue certification for federal grant funds received, an addition to the retirement fund, and to move money for contracts. He explained the supplemental appropriation is for land purchase in agreement with Western Reserve Land Conservancy for the Gallo property.

Mr. Ibold made a motion to approve Resolution No. 10 for a revenue certification and supplemental appropriation, Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 5-0:

Mr. Innocenzi	Yes
Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Bates	Yes
Mr. Preston	Yes

SURPLUS PROPERTY

Mr. Oros presented a request for surplus property for items to be scrapped and sent to auction.

Mr. Bates made a motion to approve the items as surplus property, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 5-0:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes

COMMISSIONER’S TIME

Mr. Oros introduced park staff members to the new board members. Mr. Oros shared he is very proud of staff and the park district for rising to the occasion and keeping park operations open for county residents with the ongoing pandemic.

EXECUTIVE SESSION

Mr. Oros requested a motion to go into executive session to discuss the purchase of property in Bainbridge, Township. Mr. Preston made a motion to enter into executive session. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 5-0:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes

The board entered Executive Session at 8:50 a.m. The Board came out of Executive Session at 9:09 a.m. No item was brought forward.

ADJOURNMENT

The next board meeting will be Monday, August 10, 2020 at 8:30 a.m. at Frohring Meadows.

Mr. Bates made a motion to adjourn the meeting. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved 5-0:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes

The meeting was adjourned at 9:10 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio’s Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Howard Bates, President