

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
June 16, 2020**

The regular meeting of the Geauga Park District Board was held June 16, 2020 at the Wisteria Hill Shelter at Bessie Benner Metzenbaum Park, Chester, OH. The meeting was called to order at 8:30 a.m. Commissioners Howard Bates and Pat Preston were present.

Mr. Oros called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Dennis Sloan, Lt. Ranger	
Kathleen Ingalls, Visitor Services Representative	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

John Oros called the roll.

APPROVAL OF THE AGENDA

Mr. Preston made a motion to approve the agenda. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 2-0.

Mr. Preston	Yes
Mr. Bates	Yes

ADOPTION OF THE MINUTES

The Board was presented with the minutes from the May 12, 2020 Regular Board meeting.

Mr. Preston made a motion to approve the May 12, 2020 Board Meeting minutes. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Bates	Yes
Mr. Preston	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided the May 2020 Financial Statement. No questions were asked. Mr. Oros stated the state rollback real estate tax reimbursement was received.

Geauga Park District
FINANCIAL STATEMENT MONTH ENDED
31-May-20
GENERAL FUND

BEGINNING FUND BALANCE MAY 1, 2020		\$5,284,434.29
PERSONNEL EXPENDITURES		
Salaries	\$194,943.02	
Medicare	\$2,759.20	
Hospitalization May premiums	\$53,824.00	
OPERS April 2020	\$28,697.31	
VOUCHERS		\$280,223.53
- Contract Services	\$101,493.90	
- Supplies	\$7,462.49	
- Materials	\$11,742.91	

- Equipment	\$83,584.88	
- Other	\$150.20	
- Travel	\$0.00	
- Advertising	\$2,563.68	
- Covid - 19	\$6,435.90	\$213,433.96

EXPENDITURES & OTHER USES		\$493,657.49
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REVENUES & OTHER SOURCES		
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<i>Interest - May 2020 - will post in June</i>		
<u>General Tax Collections</u>		
- Local Government Funds	\$5,984.74	
- State Rollback 2019 Real Estate Tax Reimbursement	\$402,174.62	
<u>Gifts & Donations</u>		
	\$0.00	
<u>Fees</u>		
- Camping - \$10.00	\$10.00	
- Shelters - closed due to pandemic	\$0.00	
- Utilities - closed due to pandemic	\$0.00	
- Programs / Workshops - closed due to pandemic	\$0.00	
- Vendor Fees - NAF - \$400.00, Farmer's Mkt - \$180.00	\$580.00	
Sales - TWW - .00. MC - 00 closed due to pandemic	\$0.00	
<u>Other Revenue Receipts</u>		
- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$400.00	\$725.00	
- Honest Scales Recycling - Scrap steel	\$112.80	
REVENUES & OTHER SOURCES		\$409,587.16

ENDING FUND BALANCE AS OF MAY 31, 2020		\$5,200,363.96
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LAND IMPROVEMENT FUND

BEGINNING FUND BALANCE MAY 1, 2020		\$1,812,856.55
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EXPENDITURES & OTHER USES		
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Vouchers		
- Contract Services	\$6,192.79	
- Project Contracts	\$17,658.19	
EXPENDITURES & OTHER USES		\$23,850.98

REVENUES & OTHER SOURCES		
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<i>- Interest - May 2020- will post in June</i>		
- Void check - duplicate payment Hartville Hardware	\$30.18	
<u>- Other - Royalties/In-Lieu Fees</u>		
- Diversified Production Royalties - Ford-Windsor - Dobra - Johnson Sladkey - \$455.65	\$455.65	
- Enervest - Troyer - Kovach - Fisher - \$177.72	\$177.72	
- Stream & Wetlands Foundation - Pinebrook Mitigation Credits - \$376,040.00	\$376,040.00	
- EPA 319 Grant - Sunnybrook Stream Restoration - \$229.28	\$229.28	

REVENUES & OTHER SOURCES	\$376,932.83
ENDING FUND BALANCE AS OF MAY 31, 2020	\$2,165,938.40
<u>RETIREMENT RESERVE ACCOUNT</u>	
BEGINNING FUND BALANCE MAY 1, 2020	\$87,228.08
REVENUES & OTHER SOURCES	
<i>Interest - May 2020 - will post in June</i>	
REVENUES & OTHER SOURCES	\$0.00
ENDING FUND BALANCE AS OF MAY 31, 2020	\$87,228.08
<u>PARK CAPITAL RESERVE ACCOUNT</u>	
BEGINNING FUND BALANCE MAY 1, 2020	\$482,332.76
EXPENDITURES & OTHER USES	
Vouchers	
- Contract Services	
EXPENDITURES & OTHER USES	\$0.00
REVENUES & OTHER SOURCES	
<i>Interest - May 2020 - will post in June</i>	
REVENUES & OTHER SOURCES	\$0.00
ENDING FUND BALANCE AS OF MAY 31, 2020	\$482,332.76
<u>K-9 FUND</u>	
BEGINNING FUND BALANCE MAY 1, 2020	\$1,685.50
REVENUES & OTHER SOURCES	
<i><u>Donations</u></i>	
REVENUES & OTHER SOURCES	\$0.00
EXPENDITURES & OTHER USES	
Vouchers	
- Other K-9 Expenses	\$200.00
EXPENDITURES & OTHER USES	\$200.00
ENDING FUND BALANCE AS OF MAY 31, 2020	\$1,485.50

PRESENTATION OF VOUCHERS

Mr. Bates made a motion to approve the May 2020 paid vouchers except for Arms Trucking vouchers.

Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Preston	Yes
Mr. Bates	Yes

NEW BUSINESS

PLANNING & OPERATIONS UPDATE

Mr. McCue stated that Welton’s Gorge is moving along, they are finishing up the initial earthwork, cut to subgrade for drive, parking areas, and building structure. Design build and sight survey in process at Sunnybrook Preserve. He added they are completing bridge repair at Sunnybrook, and finalizing a few things at Big Creek. Ms. Lynch presented 2021 plans for Swine Creek. The plan will tie Maple sugaring into the feel of the lodge, there will be additional access around the pond, and will add another fishing platform. Ms. Lynch said structural, foundation and roof issues led to needing to rebuild and replace the lodge. The design concept is to mimic the bubbles and boiling process of maple sugaring. The plan will also connect existing trail and bridge, and add more parking space.

BEAVER CREEK RESTORATION AWARD

The Beaver Creek grant award from the Ohio EPA proposals for design build services were received; \$838,340 max for the project. Four firms applied, Biohabitats (Silvercreek, TWW), RiverReach, CT Hanes construction, Davey Research. Top ranked firm was Biohabitats with a score of 92.44.

Mr. Preston made a motion to approve the design build award to Biohabitats in the amount of \$838,340, Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Preston	Yes
Mr. Bates	Yes

RESOLUTION NO. 9-20 – 5 PERSON BOARD OF PARK COMMISSIONERS

Mr. Oros presented a request to have a 5 person board of park commissioners; Mr. Preston said having 5 would give the ability to have members on vacation and still conduct business. Mr. Bates states that a 5 member board would be good.

Mr. Preston made a motion for Resolution No. 9 for 5 person board of park commissioners, Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Bates	Yes
Mr. Preston	Yes

RESOLUTION NO. 7-20 –2021 TEMPORARY BUDGET

Mr. Oros presented a request to approve the 2021 temporary budget.

Mr. Bates made a motion to approve the 2021 temporary budget, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Preston	Yes
Mr. Bates	Yes

RESOLUTION NO. 8-20 – BUDGET AMENDMENT #4, #5, #6

The following action is being submitted for a revenue certification - cash transfer \$376,040 for the Ohio stream.

Mr. Preston made a motion to approve the action of a cash transfer, Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Preston	Yes
Mr. Bates	Yes

COMMISSIONER’S TIME

Mr. Preston stated that the bike trail needs restriping, and there is a problem with horses in the parking lot with manure at the West Woods. He suggested that signs are needed to remind visitors to clean up after themselves. People walking dogs also need reminded to cleanup. Mr. McCue responded he will look into the striping for the Maple Highlands Trail. Mr. Bates requested a thank you letter be sent to Sidley’s, who donated a pipe for Welton’s Gorge.

The next board meeting will be July 14th, 2020 at 8:30 a.m. at Sunnybrook Lodge at Sunnybrook Preserve.

EXECUTIVE SESSION

Mr. Oros requested a motion to go into executive session to discuss the purchase of property. Mr. Bates made a motion to enter into executive session. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Preston Yes
Mr. Bates Yes

The board entered Executive Session at 8:53 a.m. The Board came out of Executive Session at 9:15 a.m. Mr. Oros requested a motion for the board to authorize the executive director to work with legal counsel on the purchase of property, Gallo property, Russell Township.

Mr. Bates made a motion to authorize the executive director to work with legal counsel on the purchase of the Gallo property in Russell Township. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Preston Yes
Mr. Bates Yes

ADJOURNMENT

Mr. Bates made a motion to adjourn the meeting. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Bates Yes
Mr. Preston Yes

The meeting was adjourned at 9:16 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Howard Bates, President