

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
October 19, 2020**

The regular meeting of the Geauga Park District Board was held October 19, 2020 at the Meyer Center at Big Creek Park, Chardon, OH. The meeting was called to order at 8:46 a.m. Commissioners Mario Innocenzi, Howard Bates, and Pat Preston were present.

Mr. Bates called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Dennis Sloan, Lt. Ranger	
Sheryl Hatridge, Administrative Service Manager	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

APPROVAL OF THE AGENDA

Mr. Bates made a motion to approve the agenda. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes

Mr. Oros welcomed State Representative Diane Grendell. He proposed moving the ODNR Paddling Grant enhancement to the first order of business.

ODNR PADDLING ENHANCEMENT GRANT

Planner Annie Lynch presented master plan design improvements for Eldon Russell Park. She said the master plan adds an asphalt parking lot with room to turn around, new kayak storage, new pathways from existing parking lot over to the shelter, and improved landscaping and launch site. Mr. Oros shared the letter received from Glenn Cobb, ODNR awarding \$75,000 to Geauga Park District for the Eldon Russell improvement project.

Representative Diane Grendell congratulated Annie Lynch and the park district for their hard work obtaining the grant funds. She noted that the previous evening the parks had many people in them and that being outside, being with family and getting exercise is wonderful.

ADOPTION OF THE MINUTES

The Board was presented with the minutes from the September 14, 2020 Regular Board meeting.

Mr. Bates made a motion to approve the September 14, 2020 Board Meeting minutes. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided the September 2020 Financial Statement. Mr. Oros pointed out the 2nd half settlement for the real estate property rollback and a grant received from the Ohio Public Works commission reimbursement for Clean Ohio and the Gallo property.

Geauga Park District
**FINANCIAL STATEMENT MONTH ENDED
30-Sep-20
GENERAL FUND**

BEGINNING FUND BALANCE SEPTEMBER 1, 2020

6,780,925.81

PERSONNEL EXPENDITURES		
Salaries	\$203,011.44	
Medicare	\$2,878.17	
Hospitalization September premiums	\$52,772.10	
OPERS August 2020	\$31,047.28	
VOUCHERS		\$289,708.99
- Contract Services	\$72,923.67	
- Supplies	\$23,212.89	
- Materials	\$6,807.61	
- Equipment	\$52,298.86	
- Other	\$791.20	
- Advertising	\$5,049.67	
- Refund	\$20.00	
- Covid	\$6,267.74	\$167,371.64
Auditor Fees		
- Auditor Fees - Real Estate Mfg. Homes Property Tax Auditor Fees	\$1,323.91	
** state auditor requires showing auditor fees received as revenue & expensed as a fee		\$1,323.91
EXPENDITURES & OTHER USES		\$458,404.54
REVENUES & OTHER SOURCES		
<i>Interest - September 2020</i>	\$1,160.93	
<u>General Tax Collections</u>		
- Local Government Funds	\$8,874.90	
- Real Estate Mfg Homes Property Tax - 2nd Half Settlement	\$5,342.14	
- Real Estate Mfg Homes Property Tax - (Expensed as Auditor Fees)	\$1,323.91	
- Public Housing 2019 Distribution	\$1,969.29	
- Real Estate Property Tax Rollback- 2nd Half Settlement	\$396,098.86	
<u>Gifts & Donations</u>		
- Bird Box - \$29.00	\$29.00	
- Cleveland Fdn. - Quarterly donation from Lewis & Ruth Affelder Fund - \$486.50	\$486.50	
- Opinions Ltd. (Chris Sluder) - \$500.00 memorial bench plaque for Margaret Gene Roseum	\$500.00	
- Scott & Carol Kenney - \$75.00 honoring Richard Reeser for Trout Lilly Trail Maintenance	\$75.00	
<u>Fees</u>		
- Camping	\$2,450.00	
- Facilities	\$5,045.00	
- Utilities	\$710.00	
- Programs / Workshops - Refund (33.00) , 85.00, 25.00	\$77.00	
- Vendor Fees - Homespun Mkt. -\$335.00, Holly Days - \$460.00, Farm Mkt - \$60.00	\$855.00	
- Kayaks - \$1,158.56, Ropes - \$1,365.38	\$2,523.94	
Sales - TWW - \$1,446.65, MC - \$151.56	\$1,598.21	
<u>Other Revenue Receipts</u>		

- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$400.00	\$725.00	
REVENUES & OTHER SOURCES		\$429,844.68
ENDING FUND BALANCE AS OF SEPTEMBER 30, 2020		
		6,752,365.95
<u>LAND IMPROVEMENT FUND</u>		
BEGINNING FUND BALANCE SEPTEMBER 1, 2020		1,931,372.07
EXPENDITURES & OTHER USES		
Vouchers		
- Professional Services	\$976.88	
- Contract Services	\$113,801.68	
EXPENDITURES & OTHER USES		\$114,778.56
REVENUES & OTHER SOURCES		
<u>- Interest - September 2020</u>	\$648.02	
<u>- Other - Royalties/In-Lieu Fees</u>		
- Ford Windsor , Dobra, Johnson - \$323.25, Abela & Farley - \$140.31	\$463.56	
- Ohio Public Works Commission reimbursement for Gallo Property	\$548,352.00	
- Charles Schwab Anonymous donation for land acquisition	\$31,391.70	
REVENUES & OTHER SOURCES		\$580,855.28
ENDING FUND BALANCE AS OF SEPTEMBER 30, 2020		
		2,397,448.79
<u>RETIREMENT RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE SEPTEMBER 1, 2020		74,431.97
REVENUES & OTHER SOURCES		
<u>Interest -September 2020</u>	\$18.59	
REVENUES & OTHER SOURCES		18.59
EXPENDITURES & OTHER USES		
	\$0.00	
ENDING FUND BALANCE AS OF SEPTEMBER 30, 2020		
		74,450.56
<u>PARK CAPITAL RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE SEPTEMBER 1, 2020		483,492.46
EXPENDITURES & OTHER USES		
Vouchers	\$0.00	
EXPENDITURES & OTHER USES		\$0.00
REVENUES & OTHER SOURCES		
<u>Interest - September 2020</u>	\$120.73	
REVENUES & OTHER SOURCES		\$120.73
ENDING FUND BALANCE AS OF SEPTEMBER 30, 2020		
		483,613.19
<u>K-9 FUND</u>		
BEGINNING FUND BALANCE SEPTEMBER 1, 2020		342.82

REVENUES & OTHER SOURCES		
<i>Donations</i>	\$0.00	
REVENUES & OTHER SOURCES		
		\$0.00
EXPENDITURES & OTHER USES		
Vouchers	\$0.00	
EXPENDITURES & OTHER USES		
		\$0.00
ENDING FUND BALANCE AS OF SEPTEMBER 30, 2020		
		342.82

PRESENTATION OF VOUCHERS

Mr. Bates made a motion to approve the September 2020 paid vouchers except for ARMS Trucking and Preston. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Innocenzi	Yes

Mr. Bates made a motion to approve the September 2020 paid vouchers for Preston. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was not approved 2-1, abstained:

Mr. Bates	Yes
Mr. Preston	Abstained
Mr. Innocenzi	Yes

Mr. Preston made a motion to approve September 2020 paid vouchers for ARMS Trucking. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was not approved 2-1, abstained:

Mr. Preston	Yes
Mr. Innocenzi	Yes
Mr. Bates	Abstained

NEW BUSINESS

PLANNING & OPERATIONS UPDATE

Mr. Oros shared that all projects are on track, and Welton’s Gorge Park has reached substantial completion and public access will be coming soon. Mr. McCue shared Sunnybrook Preserve construction will begin soon and will take about 4 weeks for construction and restoration. He said Stapel’s Meadows wetlands restoration project is completed and was almost entirely funded by a grant from the US Fish & Wildlife Service, and lastly Beaver Creek restoration is moving towards 50% design and all the initial work for the US Army Corp has been submitted.

2021 HEALTHCARE RATES

Mr. Oros presented a request for the board to approve health care rates for staff with a decrease from 2020 for the employer share.

Mr. Bates made a motion to approve health care rates for 2021. Mr. Preston seconded the motion and after roll-call voice vote, the motion was not approved:

Mr. Preston	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

ODNR PADDLING ENHANCEMENT GRANT

Mr. Bates asked if the Paddling grant needed to be accepted. Mr. Oros responded it does, and requested the board accept the ODNR grant award for \$75,000.00 to Geauga Park District.

Mr. Bates made a motion to accept the grant award, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Innocenzi	Yes
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Mr. Bates Yes
Mr. Preston Yes

RESOLUTION NO. 16-20 – AUDITOR OF STATE CONTRACT

Mr. Oros presented a resolution requesting the board approve a contract with local government services of the auditor of state to review the annual Hinkle financial report.

Mr. Bates made a motion to approve a contract with local government services of the auditor of state to review the annual Hinkle financial report, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Innocenzi Yes
Mr. Bates Yes
Mr. Preston Yes

RESOLUTION NO. 17-20 – BUDGET AMENDMENT #15

Mr. Oros presented a resolution requesting the board approve the appropriation transfer of \$3,000 for the purchase of more kayaks for the Naturalist department, \$25,000 for the Operations department for the purchase of a vehicle and \$50,000 for professional design services.

Mr. Bates made a motion to approve the appropriation transfer as requested, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Innocenzi Yes
Mr. Bates Yes
Mr. Preston Yes

PROPOSED FEE SCHEDULE

Mr. Oros presented a request for the board to approve a proposed fee schedule for 2021. Commissioner Bill Dieterle arrived to the meeting. Mr. Oros and Mrs. Hatridge explained minimal proposed fee increases for facilities and camping fees for 2021. Mr. Dieterle added after the vote that he thinks the fees should be higher.

Mr. Bates made a motion to approve the proposed fee schedule for 2021, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved 3-1:

Mr. Bates Yes
Mr. Preston Yes
Mr. Dieterle No
Mr. Innocenzi Yes

SURPLUS PROPERTY

Mr. Oros presented a request to the board to declare several items surplus property for scrap and trade in.

Mr. Dieterle made a motion to declare the items as surplus property, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Innocenzi Yes
Mr. Bates Yes
Mr. Preston Yes
Mr. Dieterle Yes

COMMISSIONER'S TIME

Mr. Oros shared a letter from Mr. William Hyde, a family member of the previous owners of the Claridon Woodlands Park property. He complimented the park district and staff for a terrific design and execution of a public park. Mr. Dieterle requested a copy of the letter be shared with all of the staff associated with the park.

EXECUTIVE SESSION

Mr. Oros requested a motion to go into executive session for matters related to compensation of a public employee, matters related to employee bargaining negotiations, purchase of property and to

meet privately with legal counsel for the purposes of seeking legal advice.

Mr. Preston made a motion to enter into executive session. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Dieterle	Yes

The Board entered into Executive Session at 9:06 a.m. The Board came out of Executive Session at 9:59 a.m.

No item was brought forward.

ADJOURNMENT

The next board meeting will be Monday, November 9, 2020 at 8:30 a.m. at Holbrook Hollows, in Bainbridge Township.

Mr. Bates made a motion to adjourn the meeting. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved 4-0:

Mr. Preston	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

The meeting was adjourned at 10:00 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Howard Bates, President