

**GEAUGA PARK DISTRICT BOARD  
OF PARK COMMISSIONERS  
BOARD MEETING MINUTES  
December 14, 2020**

The regular meeting of the Geauga Park District Board was held December 14, 2020 via Zoom web video/audio meeting. The meeting was called to order at 8:32 a.m. Commissioners Howard Bates, Dennis Ibold, Bill Dieterle were present on the call, with Pat Preston joining after the meeting was in progress.

Mr. Bates called the meeting to order. The Pledge of Allegiance was recited.

<b>Park District Employees</b>	<b>GUESTS</b>
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Christine Ward, HR Coordinator	
Sheryl Hatridge, Administrative Service Manager	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	
Bridey Matheney, Legal Counsel (Thrasher, Dinsmore & Dolan)	

**APPROVAL OF THE AGENDA**

Mr. Bates made a motion to approve the agenda. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Ibold	Yes

**ADOPTION OF THE MINUTES**

The Board was presented with the minutes from the November 9, 2020 Regular Board meeting.

Mr. Dieterle made a motion to approve the November 9, 2020 Board Meeting minutes. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes

**PRESENTATION OF FINANCIAL STATEMENT**

The Board was provided the November 2020 Financial Statement. Mr. Oros mentioned the grants for stream restoration at Sunnybrook Preserve, and the US Fish & Wildlife federal grant for creation of fish and wildlife habitat at Stapel's Meadows.

*Geauga Park District*  
**FINANCIAL STATEMENT MONTH ENDED  
30-Nov-20  
GENERAL FUND**

<b>BEGINNING FUND BALANCE NOVEMBER 1, 2020</b>	<b>6,351,997.66</b>
<b>PERSONNEL EXPENDITURES</b>	
Salaries	\$199,367.82
Medicare	\$2,819.77
Hospitalization premiums - November 2020	\$52,800.44
OPERS October 2020	\$44,041.12
<b>VOUCHERS</b>	<b>\$299,029.15</b>
- Contract Services	\$63,751.54

- Supplies	\$25,121.15	
- Materials	\$18,043.77	
- Equipment	\$12,587.39	
- Other	\$1,082.00	
- Travel	\$0.00	
- Advertising	\$8,035.90	
- Covid	\$2,056.72	<b>\$130,678.47</b>

<b>EXPENDITURES &amp; OTHER USES</b>		<b>\$429,707.62</b>
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<b>REVENUES &amp; OTHER SOURCES</b>		
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<i>Interest - November 2020</i>	\$849.54	
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<u>General Tax Collections</u>		
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- Local Government Funds	\$7,977.86	
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<u>Gifts &amp; Donations</u>		
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- Bird Box unrestricted - \$9.00	\$9.00	
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- Andrea Bertke - \$30.00 - in memory of Mary Lou Richardson	\$30.00	
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<u>Fees</u>		
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- Camping	\$3,135.00	
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- Facilities	\$6,985.00	
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- Utilities	\$2,170.00	
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- Programs - \$157.00 , Workshops - \$143.00	\$300.00	
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- Vendor Fees - Holly Days - \$340.00	\$340.00	
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Sales - TWW - \$1319.35, MC - \$14.70	\$1,334.25	
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<u>Other Revenue Receipts</u>		
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- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$400.00	\$725.00	
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- First Energy easement for Illuminating Co. - \$600.00	\$600.00	
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- Chardon Municipal Court Disbursement - \$25.00	\$25.00	
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- J. Soltis - \$656.00 2021 Agricultural Lease Farley Property	\$656.00	
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- Reimbursement from employee for sales tax on receipt - \$1.81	\$1.81	
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<b>REVENUES &amp; OTHER SOURCES</b>		<b>\$25,138.46</b>
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<b>ENDING FUND BALANCE AS OF NOVEMBER 30, 2020</b>		<b>5,947,428.50</b>
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<b><u>LAND IMPROVEMENT FUND</u></b>		
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<b>BEGINNING FUND BALANCE NOVEMBER 1, 2020</b>		<b>2,037,165.67</b>
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<b>EXPENDITURES &amp; OTHER USES</b>		
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Vouchers		
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- Professional Services	\$34,143.25	
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- Contract Services	\$13,797.33	
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<b>EXPENDITURES &amp; OTHER USES</b>		<b>\$47,940.58</b>
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<b>REVENUES &amp; OTHER SOURCES</b>		
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<u>- Interest - November 2020</u>	\$292.51	
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- Other - Royalties/In-Lieu Fees

- Abela-Farley - \$3.03, Swine Creek & Hart - \$12.69	\$15.72
- EPA 319 Grant Sunnybrook Stream Restoration	\$29,850.20
- US Fish & Wildlife Federal Grant - Stapel's Meadow	\$47,150.00

**REVENUES & OTHER SOURCES** **\$77,308.43**

**ENDING FUND BALANCE AS OF NOVEMBER 30, 2020** **2,066,533.52**

**RETIREMENT RESERVE ACCOUNT**

**BEGINNING FUND BALANCE NOVEMBER 1, 2020** **74,464.83**

**REVENUES & OTHER SOURCES**

Interest - November 2020 \$9.62

**REVENUES & OTHER SOURCES** **9.62**

**ENDING FUND BALANCE AS OF NOVEMBER 30, 2020** **74,474.45**

**PARK CAPITAL RESERVE ACCOUNT**

**BEGINNING FUND BALANCE NOVEMBER 1, 2020** **483,705.88**

**EXPENDITURES & OTHER USES**

Vouchers

**EXPENDITURES & OTHER USES** **\$0.00**

**REVENUES & OTHER SOURCES**

Interest - November 2020 \$62.48

**REVENUES & OTHER SOURCES** **\$62.48**

**ENDING FUND BALANCE AS OF NOVEMBER 30, 2020** **483,768.36**

**K-9 FUND**

**BEGINNING FUND BALANCE NOVEMBER 1, 2020** **451.55**

**REVENUES & OTHER SOURCES**

Donations

**REVENUES & OTHER SOURCES** **\$0.00**

**EXPENDITURES & OTHER USES**

Vouchers

**EXPENDITURES & OTHER USES** **\$0.00**

**ENDING FUND BALANCE AS OF NOVEMBER 30, 2020** **451.55**

**PRESENTATION OF VOUCHERS**

Mr. Oros presented vouchers from November except for ARMS and Preston. Mr. Ibold made a motion to approve the November 2020 paid vouchers except for ARMS and Preston. Mr. Dieterle seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

Vouchers for Arms Trucking and Preston were tabled. Mr. Oros returned to vote on the vouchers after the board voted on Surplus Property.

Mr. Preston made a motion to approve the November 2020 paid vouchers for ARMS Trucking. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 3-1, abstained:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Bates	Abstained
Mr. Preston	Yes

Mr. Ibold made a motion to approve the November 2020 paid vouchers for Preston. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-1, abstained:

Mr. Bates	Yes
Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Preston	Abstained

## **NEW BUSINESS**

### **PLANNING & OPERATIONS UPDATE**

Mr. Oros said most projects are completed. Sunnybrook Preserve stream restoration design and development, and construction are in process and Beaver Creek stream restoration will begin sometime in the winter. Mr. McCue added Operations has been dealing with snow removal and a lot of storm damage. Mr. Bates asked if donations towards maintenance of particular areas of parks and signage is still going on. Mr. Oros replied that most of the sign work is currently being contracted out.

### **SWINE CREEK LODGE AND VETERAN'S LEGACY IMPROVEMENTS**

Mr. Oros presented a request to advertise to bid for Swine Creek Lodge and Veteran's Legacy Woods improvement projects. He explained improvements to Veteran's Legacy will include more indoor restrooms, a shelter, and a Veteran's plaza tribute. Mr. McCue added the master plan also calls for improved parking separating pedestrians from parking. He said it will include a playground, a lawn gathering area and ADA accessibility to these areas. He stated the 2<sup>nd</sup> phase will include stream restoration and the 3<sup>rd</sup> phase will include reconfiguring the cart paths into a park trail system. Mr. Dieterle asked about the Veteran's Services involvement, and Mr. Oros answered that he has been in touch with them and will be following up.

Mr. Dieterle made a motion to approve the request to advertise to bid for Swine Creek Lodge and Veteran's Legacy Woods improvement projects. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

### **SPRING BROOK RESTORATION**

Mr. Oros presented a request to advertise for request for qualifications for design/build services for Spring Brook restoration. He explained this stream is located on the Bass Lake property, and is designated a state nature preserve because it is one of the few streams in Ohio that has native brook trout. BD, 2<sup>nd</sup> DI vote, all yes, approved.

Mr. Bates made a motion to approve advertising for requests for qualifications for design/build services for Spring Brook restoration, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes

**2021 BUDGET**

Mr. Oros presented the 2021 budget to the board for final approval.

Mr. Preston made a motion to approve 2021 final budget, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

**RESOLUTION NO. 21-20 – BUDGET AMENDMENT #17**

Mr. Oros presented a resolution requesting the board approve a certification of the federal grant funds received from the US Fish and Wildlife Service in the amount of \$47,150.00. He thanked Paul Pira for all his hard work with the US Fish and Wildlife Service.

Mr. Dieterle made a motion to approve a certification of the federal grant funds received from the US Fish and Wildlife Service in the amount of \$47,150.00, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes

**SURPLUS PROPERTY**

Mr. Oros presented a request to scrap several defective items and send a file cabinet to auction.

Mr. Dieterle made a motion to declare these items as surplus property, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

**COMMISSIONERS TIME**

Mr. Oros congratulated Mr. Bates for being reappointed from 2021 to 2023 as a park board member and thanked him for agreeing to serve another term. Mr. Oros also wished everyone a Merry Christmas and a healthy prosperous 2021. Mr. Dieterle wished everyone a Merry Christmas and Happy New Year also.

**EXECUTIVE SESSION**

Mr. Oros requested a motion to go into executive session for matters related to compensation of a public employee and an appointment of public employees, matters relating to employee bargaining negotiations, purchase of property and to meet privately with legal counsel for the purposes of seeking legal advice.

Mr. Preston made a motion to enter into executive session. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

Mr. Bates Yes

The Board entered into Executive Session at 8:54 a.m. The Board came out of Executive Session at 9:20 a.m.

The following items were brought forward:

Mr. Dieterle made a motion to post a position for a Treasurer. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Preston Yes  
Mr. Ibold Yes  
Mr. Dieterle Yes  
Mr. Bates Yes

Mr. Preston made a motion to approve 2021 staff compensation, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Bates Yes  
Mr. Dieterle Yes  
Mr. Ibold Yes  
Mr. Preston Yes

Mr. Preston made a motion to ratify the bargaining agreement between the Geauga Park District and the Fraternal Order of Police on behalf of the Geauga Park District Ranger department, Mr. Dieterle seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Dieterle Yes  
Mr. Bates Yes  
Mr. Preston Yes  
Mr. Ibold Yes

Legal counsel, Bridey Matheney distributed a resolution amending Articles 2, 3, 11 and 19 of the park bylaws to the Board of Park Commissioners.

Mrs. Partington asked about a treasurer of what, and Mr. Oros responded this position will be a fiscal officer to the park district. Mrs. Partington asked if the bylaws were public yet and Bridey Matheney replied yes.

**ADJOURNMENT**

The next board meeting will be Monday, January 11, 2021 at 8:30 a.m., location to be determined.

Mr. Ibold made a motion to adjourn the meeting. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston Yes  
Mr. Ibold Yes  
Mr. Dieterle Yes  
Mr. Bates Yes

The meeting was adjourned at 9:23 a.m.

**SUNSHINE LAW COMPLIANCE**

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio’s Sunshine Laws.

Respectfully submitted,

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John Oros, Executive Director

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Howard Bates, President