

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
January 11, 2021**

The regular meeting of the Geauga Park District Board was held January 11, 2021 via Zoom web video/audio meeting. The meeting was called to order at 8:32 a.m. Commissioners Howard Bates, Dennis Ibold, Pat Preston, Mario Innocenzi, and Bill Dieterle were present on the call.

Mr. Bates called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Christine Ward, HR Coordinator	
Sheryl Hatridge, Administrative Service Manager	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

ELECTION OF OFFICERS

Mr. Ibold made a motion to nominate Mr. Bates as board president. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

Mr. Dieterle made a motion to nominate Mr. Preston as board vice-president. Mr. Bates seconded the motion and after roll-call voice vote 4-yes, 1 abstained, and the motion was approved.

Mr. Bates	Yes
Mr. Innocenzi	Yes
Mr. Dieterle	Yes
Mr. Preston	Abstained
Mr. Ibold	Yes

After approval of the meeting minutes, Mr. Dieterle made a motion to appoint Sheryl Hatridge as board secretary. Mr. Preston seconded the motion and after roll-call voice, the motion was approved.

Mr. Ibold	Yes
Mr. Preston	Yes
Mr. Bates	Yes
Mr. Innocenzi	Yes
Mr. Dieterle	Yes

APPROVAL OF THE AGENDA

Mr. Dieterle made a motion to approve the agenda. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes

ADOPTION OF THE MINUTES

The Board was presented with the minutes from the December 14, 2020 Regular Board meeting. Mr. Dieterle made a motion to approve the December 14, 2020 Board Meeting minutes. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided the December 2020 Financial Statement.

Geauga Park District
FINANCIAL STATEMENT MONTH ENDED
31-Dec-20
GENERAL FUND

BEGINNING FUND BALANCE DECEMBER 1, 2020		5,947,428.50
PERSONNEL EXPENDITURES		
Salaries	314,860.57	
Medicare	4,551.59	
Hospitalization December 2020	52,800.44	
OPERS November 2020	29,259.39	
VOUCHERS		\$401,471.99
- Contract Services	59,282.54	
- Supplies	21,151.69	
- Materials	12,477.33	
- Equipment	45,694.40	
- Other	1,953.50	
- Travel	49.74	
- Advertising	2,220.93	
- Refunds	115.00	
- Cash Transfrer - Unemployment	120.00	\$143,065.13
EXPENDITURES & OTHER USES		\$544,537.12
REVENUES & OTHER SOURCES		
<i>Interest - December 2020</i>	1,486.71	
<u><i>General Tax Collections</i></u>		
- Local Government Funds	8,192.61	
<u><i>Gifts & Donations</i></u>		
<u><i>Fees</i></u>		
- Camping	1,265.00	
- Facilities / Utilities	255.00	
- Programs	52.00	
- Vendor Fees - Holly Days - \$50.00	50.00	
<i>Sales</i>		
- TWW - \$3,595.85, MC - \$173.10	3,768.95	
<u><i>Other Revenue Receipts</i></u>		
- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$400.00	725.00	

- James Soltis - 2021 Agricultural Lease -Abela property	1,275.00	
- Rick Briggs - 2021 Agricultural Lease - Hart property	218.00	
REVENUES & OTHER SOURCES		\$17,288.27
ENDING FUND BALANCE AS OF DECEMBER 31, 2020		
		5,420,179.65
<u>LAND IMPROVEMENT FUND</u>		
BEGINNING FUND BALANCE DECEMBER 1, 2020		
		2,066,533.52
EXPENDITURES & OTHER USES		
Vouchers		
- Professional Services	-	
- Contract Services	70,978.09	
- Land Acquisition	-	
EXPENDITURES & OTHER USES		\$70,978.09
REVENUES & OTHER SOURCES		
<i>Interest -December 2020</i>	488.49	
<i>- Other - Royalties/In-Lieu Fees</i>		
- Abela / Farley - \$103.37, Ford Windsor - \$205.89	309.26	
REVENUES & OTHER SOURCES		\$797.75
ENDING FUND BALANCE AS OF DECEMBER 31, 2020		
		1,996,353.18
<u>RETIREMENT RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE DECEMBER 1, 2020		
		74,474.45
REVENUES & OTHER SOURCES		
<i>Interest -December 2020</i>	18.00	
REVENUES & OTHER SOURCES		18.00
ENDING FUND BALANCE AS OF DECEMBER 31, 2020		
		74,492.45
<u>PARK CAPITAL RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE DECEMBER 1, 2020		
		483,768.36
EXPENDITURES & OTHER USES		
Vouchers		
EXPENDITURES & OTHER USES		\$0.00
REVENUES & OTHER SOURCES		
<i>Interest - December 2020</i>	116.91	
REVENUES & OTHER SOURCES		\$116.91
ENDING FUND BALANCE AS OF DECEMBER 31, 2020		
		483,885.27

K-9 FUND

BEGINNING FUND BALANCE DECEMBER 1, 2020	451.55
REVENUES & OTHER SOURCES	
<i>Donations</i>	
REVENUES & OTHER SOURCES	\$0.00
EXPENDITURES & OTHER USES	
Vouchers	259.00
EXPENDITURES & OTHER USES	\$259.00
ENDING FUND BALANCE AS OF DECEMBER 31, 2020	
	192.55

PRESENTATION OF VOUCHERS

Mr. Oros presented vouchers from December. Mr. Dieterle questioned vouchers from Geauga Credit Union since they are a bank and not the actual supplier. Mr. Oros explained that credit card purchases are listed as Geauga Credit Union, and Mrs. Freno replied the park will add the supplier information for future vouchers. Mr. Dieterle made a motion to approve December vouchers except for ARMS and Preston, Mr. Ibold seconded the motion and after roll-call voice vote the motion was approved.

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

Mr. Ibold made a motion to approve the December 2020 paid vouchers for Preston. Mr. Dieterle seconded the motion and after roll-call voice vote, the motion was approved 4-1 abstained:

Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Preston	Abstained
Mr. Innocenzi	Yes
Mr. Bates	Yes

Mr. Innocenzi made a motion to approve the December 2020 paid vouchers for Arms Trucking. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 4-1 abstained:

Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Preston	Yes
Mr. Innocenzi	Yes
Mr. Bates	Abstained

NEW BUSINESS

PLANNING & OPERATIONS UPDATE

Mr. Oros shared a list of 2021 projects with the board. He said Sunnybrook Preserve stream restoration is currently underway, and Swine Creek Lodge will be bid soon. He added the Spring Brook restoration project will go out to bid, and Beaver Creek restoration is underway also. Mr. Oros stated Veteran's Legacy Woods improvements will be bid before spring, and Eldon Russell improvements are yet to be bid. Mr. McCue added most of these will go out to bid within the next month and hopefully in the next few months there will be contracts to award.

RESOLUTION NO. 1-21 – BUDGET AMENDMENT #1

Mr. Oros presented a resolution requesting the board approve a budget amendment of \$51,873.00 to the 2021 General Fund for personnel salaries, Medicare and OPERS adjustments.

Mr. Bates made a motion to approve a budget amendment of \$51,873.00 to the 2021 General Fund. Mr. Dieterle seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

RESOLUTION NO. 2-21 – AMENDMENT TO THE BYLAWS

Mr. Oros presented a resolution requesting the board approve amendments to the Bylaws for Articles II, III, XI, and XIX. He provided a copy of the resolution and revised bylaws. He explained that the current bylaws only allow amendments to the bylaws if they are presented at a regular meeting to the board for discussion and consideration. He recommended to postpone the vote on the bylaws until the February meeting.

The board voted after coming out of Executive Session. Mr. Bates made a motion to approve postponing the vote until the February meeting, Mr. Dieterle seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

RESOLUTION NO. 3-21 – APPOINTMENT OF A TREASURER & FISCAL OFFICER

Mr. Oros presented a resolution for the appointment of a Treasurer & Fiscal Officer. Mr. Bates asked if this resolution should wait until the February meeting as well. Mr. Oros replied his recommendation is to wait until February to vote on the resolution, but to discuss the appointment and any questions about it at today’s meeting. Mr. Dieterle asked if we created the verbiage or was this taken from other park districts for the job description. Mr. Oros said the park district worked with legal counsel who had looked at what other park districts had done previously. Mr. Oros responded this is synonymous with other county public agencies. Mr. Preston asked if the park district would be subject to the auditor, and Mr. Oros replied that the park district would be subject to an audit, but independent of the auditor with our own fiscal agent. He added the park district would also go in front of the budget commission to certify tax collections and confirm the appropriations budget each year. Mr. Preston asked if the park district would have guidance from the county auditor. Mr. Oros said the park district would have audit guidance from the state auditor’s office.

Mr. Preston made a motion to postpone this resolution until the February meeting, Mr. Dieterle seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes

RESOLUTION NO. 4-21 – DESIGNATION OF A DEPOSITORY

Mr. Oros presented a request to have a discussion regarding designation of a Depository, and postpone voting on the resolution for the board to approve a designated depository until the position is appointed.

Mr. Dieterle made a motion to postpone the vote on designation of a Depository until the February meeting, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes

SURPLUS PROPERTY

Mr. Oros presented a request to send several items from Swine Creek Lodge to auction and to trade in an item.

Mr. Dieterle made a motion to declare these items as surplus property, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

COMMISSIONERS TIME

Mr. Oros shared a proposed 2021 board meeting schedule to the board which would hold meetings at the Meyer Center at Big Creek Park.

EXECUTIVE SESSION

Mr. Oros requested a motion to go into executive session for matters related to compensation and appointment of public employees and to meet privately with legal counsel for the purposes of seeking legal advice.

Mr. Innocenzi made a motion to enter into executive session. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

The Board entered into Executive Session at 8:54 a.m. The Board came out of Executive Session at 9:28 a.m.

The following items were brought forward:

Mr. Bates made a motion to renew the Executive Director's contract with an effective date of 1/1/21 for 3 years with the current pay rate of \$51.96 for the year 2021, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes

ADJOURNMENT

The next board meeting will be Monday, February 8, 2021 at 8:30 a.m. the location is to be determined.

Mr. Bates made a motion to adjourn the meeting. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

The meeting was adjourned at 9:30 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Howard Bates, President