

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
August 15, 2018**

The regular meeting of the Geauga Park District Board was held August 15, 2018 at The Meyer Center, Chardon Twp., Ohio. The meeting was called to order at 8:30 a.m. Commissioners Andrej Lah, Jackie Dottore and Howard Bates were present.

Mr. Lah called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Sheryl Hatridge, Administrative Services Manager	
Dennis Sloan, Lt. Ranger	
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
David Ondrey, Legal Counsel (Thrasher, Dinsmore & Dolan)	

John Oros called the roll.

APPROVAL OF THE AGENDA

Mr. Lah made a motion to approve the agenda. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mrs. Dottore	Yes
Mr. Bates	Yes
Mr. Lah	Yes

EXECUTIVE SESSION

Mr. Lah made a motion to enter into executive session to discuss matters related to the purchase of property. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 3 – 0:

Mr. Bates	Yes
Mr. Lah	Yes
Mrs. Dottore	Yes

The board entered Executive Session at 8:33 a.m. The Board came out of Executive Session at 9:22 a.m.

No items were brought forward.

ADOPTION OF THE MINUTES

The Board was presented with minutes from the July 19, 2018 Regular Board meeting.

Mr. Bates made a motion to approve the July 19, 2018 Board Meeting minutes. Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided with the July 2018 Financial Statement.

Geauga Park District
**FINANCIAL STATEMENT MONTH ENDED
31-Jul-18**

GENERAL FUND

BEGINNING FUND BALANCE JULY 1, 2018		3,430,926.50
PERSONNEL EXPENDITURES		
Salaries	\$226,385.01	
Medicare	\$3,208.47	
Hospitalization July premiums	\$59,682.86	
OPERS June 2018	\$49,390.20	
VOUCHERS		\$338,666.54
- Contract Services	\$46,955.29	
- Supplies	\$17,933.31	
- Materials	\$13,130.59	
- Equipment	\$5,250.43	
- Other	\$6,008.90	
- Advertising	\$12,340.79	\$101,619.31
EXPENDITURES & OTHER USES		\$440,285.85
REVENUES & OTHER SOURCES		
<i>Interest - June - \$6,389.03, July - \$6,022.78</i>	\$12,411.81	
<u>General Tax Collections</u>		
- Local Government Funds	\$8,977.85	
<u>Gifts & Donations</u>		
- Amphitheater donation - \$21.00, Bird Box - \$1.00	\$22.00	
- Clara Kievets - \$10.00 - Phyllis Frisa - \$50.00 in memory of Marsha Simon	\$60.00	
- Lauren Battles - \$500.00 memorial bench plaque in memory of Dante Biscotti	\$500.00	
- Dynamic Fitness Solutions - \$365.00 engraved paver at TWWNC in memory of Marsha Simon	\$365.00	
- Sueanna Levan - \$10.00 for engraved paver at TWWNC in memory of Marsha Simon	\$10.00	
- John Dingman - \$500.00 bench plaque in memory of Eber & Virginia Hyde	\$500.00	
- Chagrin Valley Rotary - \$250.00 for Nature Scopes	\$250.00	
<u>Fees</u>		
- Camping	\$1,275.00	
- Facilities	\$930.00	
- Utilities	\$1,730.00	
- Programs / Workshops	\$358.00	
- Vendor Fees - NAF - \$330.00, Farmers Mkt - \$70.00	\$400.00	
- Adventure Camp registration - \$2,700.00, X-Treme Camp registration - \$360.00	\$3,060.00	
- Caveman Crawl registration- \$2,640.00, Kayaks - \$257.60, Ropes - \$583.50	\$3,481.10	
Sales - TWW - \$1,046.17	\$1,046.17	

Other Revenue Receipts

- Observatory House Rent - Sindelar - \$300.00, Chickagami House Rent - Kolar - \$400.00	\$700.00	
- Surplus Sales - \$650.00 - ATV trailer, \$1,525.00 - Landscape trailer	\$2,175.00	
- PEP Grant - American Risk Pooling Consult - \$500.00	\$500.00	
- Delage Landen reimburse for duplicate payment \$860.63	\$860.63	
- Blue Technologies buyout of US Bank copier lease - \$1,348.00	\$1,348.00	
REVENUES & OTHER SOURCES		\$40,960.56

ENDING FUND BALANCE AS OF JULY 31, 2018 **3,031,601.21**

LAND IMPROVEMENT FUND

BEGINNING FUND BALANCE JULY 1, 2018 **2,451,159.25**

EXPENDITURES & OTHER USES

Vouchers

- Contract Services \$22,954.35

EXPENDITURES & OTHER USES **\$22,954.35**

REVENUES & OTHER SOURCES

- Interest - June - \$3,983.72 , July - \$4,059.76 \$8,043.48

- Other - Royalties/In-Lieu Fees

- Sunnybrook - \$93.81, Ford-Windsor - \$1,175.47, Johnson -Sladkey - \$29.77, \$1,299.05

REVENUES & OTHER SOURCES **\$9,342.53**

ENDING FUND BALANCE AS OF JULY 31, 2018 **2,437,547.43**

RETIREMENT RESERVE ACCOUNT

BEGINNING FUND BALANCE JULY 1, 2018 **83,820.89**

REVENUES & OTHER SOURCES

Interest -June - \$134.96 , July - \$138.30 \$273.26

REVENUES & OTHER SOURCES **273.26**

ENDING FUND BALANCE AS OF JULY 31, 2018 **84,094.15**

PARK CAPITAL RESERVE ACCOUNT

BEGINNING FUND BALANCE JULY 1, 2018 **1,760,063.01**

EXPENDITURES & OTHER USES

Vouchers \$248,720.67

EXPENDITURES & OTHER USES **\$248,720.67**

REVENUES & OTHER SOURCES

Interest - June \$2,495.38 , July - 2,904.10 \$5,399.48

REVENUES & OTHER SOURCES	\$5,399.48
ENDING FUND BALANCE AS OF JULY 31, 2018	1,516,741.82
<u>K-9 FUND</u>	
BEGINNING FUND BALANCE JULY 1, 2018	1,320.89
REVENUES & OTHER SOURCES	\$0.00 -
EXPENDITURES & OTHER USES	\$0.00 -
ENDING FUND BALANCE AS OF JULY 31, 2018	1,320.89

PRESENTATION OF VOUCHERS

Mrs. Dottore asked about vehicle costs and Mr. Oros explained a cost to operate method is used to determine whether to repair vehicles. Mr. Lah asked how old the dump truck is and whether it is hydraulic or electric, Mr. McCue replied it is a 2001 and hydraulic. Mr. Bates inquired about collision repair costs and Mr. Oros responded this was from a Ranger accident. Mrs. Dottore asked that the board be notified of any accidents in the future. Mr. Bates asked if the park district has a specific policy for drug testing when there is an accident and Lt. Sloan explained Chardon PD responded and investigated the accident, and cited the Ranger. Mr. Bates suggested we have a clear policy in place, and Mr. Lah suggested perhaps this could be looked at when negotiating the next contract. Mr. Oros stated currently if an employee has been in an accident, whether to drug test is generally based on law enforcement’s recommendation rather than at a set dollar amount. Mr. Lah recommended a set cost amount be used. Mrs. Dottore asked what the uniform policy is and Mr. Oros said he will send this to her.

After roll-call voice vote, the motion was approved 2- 1, abstained:

Mrs. Dottore	Yes
Mr. Bates	Abstained
Mr. Lah	Yes

OLD BUSINESS

BUDGET PROJECTIONS

Mr. Oros read a memo to the board confirming that a renewal levy with a reduction would keep the homestead exemption and 10% rollback. Mrs. Dottore stated she would like to see projections with a .9 mil levy renewal. Mr. Oros said he and the Finance Manager met with the budget commission. He informed the board that they approved the budget, however they did have questions about the carryover into 2019.

NEW BUSINESS

PLANNING & OPERATIONS UPDATE

Mr. Oros presented planning & operations updates to the board. He said the parking lots and roadways are roughed in, and the in-house construction crew is making progress with trails and boardwalks at the Ellerin property. Griswold Creek is still in the planning stage and Sunnybrook is now under contract.

CAR COUNTERS

Mr. Oros presented results from car counters to the board. He said Frohring Meadows has the highest count, with 17% of the total. Mrs. Dottore said she would be interested in seeing the counts quarterly and was sad to see the low count at Observatory Park. She asked about advertising to increase attendance. Mr. Oros mentioned the park had a large turnout to see the Moths & Meteor program the

previous weekend. Mr. Oros stated he will provide end of the year program attendance numbers to the board.

PARK FEES VS. UTILITY COSTS

Mr. Oros presented 2017 and 2018 cost recovery reports to the board showing YTD fees collected versus utilities paid. Mrs. Dottore stated we need to watch our fee structure, and mentioned she thinks we should look at adjusting out of county visitor’s fees rather than the taxpayers.

COMMISSIONER’S TIME

Mr. Oros discussed the dates and times for the upcoming Claridon Woodlands Grand Opening celebration with the ribbon cutting scheduled for Friday, August 17th and public hours on both Friday evening and Saturday. He mentioned the budget commission approved the budget appropriations the previous day.

Mrs. Dottore shared that she visited Medina Metroparks website and she thinks we should consider and look at their 14 page strategic plan which would be helpful heading into a levy. She said it was really well done. Mrs. Dottore also said either an annual report or a strategic plan up front and center on our website would allow people to see all the things the park district has accomplished.

Mr. Lah stated a request was received to add a few minutes of discussion from the member of the public to the meeting, however he said a precedence has been established to email or submit questions and comments in writing to the Executive Director, and he or whomever he delegates will respond appropriately and that information will be available through public record request. He said we will leave the meetings the way they are going.

Mr. Bates asked about the Geauga County Fair staffing at the fair building. Mr. Oros responded that there will be a display with a theme of Claridon Woodlands, which will be staffed by volunteers.

Mr. Oros stated the next board meeting will be 9/11/18 at 8:30 a.m.

Mr. Lah made a motion to adjourn the meeting.

Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Bates	Yes
Mr. Lah	Yes
Mrs. Dottore	Yes

The meeting was adjourned at 9:50 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio’s Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Andrej Lah, President