

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
October 9, 2018**

The regular meeting of the Geauga Park District Board was held October 9, 2018 at The Meyer Center, Chardon Twp., Ohio. The meeting was called to order at 8:30 a.m. Commissioners Jackie Dottore and Howard Bates were present. Commissioner Andrej Lah was not present.

Mrs. Dottore called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Sheryl Hatridge, Administrative Services Manager	
Dennis Sloan, Lt. Ranger	
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

John Oros called the roll.

APPROVAL OF THE AGENDA

Mr. Oros proposed to add a supplemental appropriations for legal fees, and to add a supplemental appropriations pending the outcome of Executive Session.

Mr. Bates made a motion to approve the agenda. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 2-0.

Mrs. Dottore	Yes
Mr. Bates	Yes

EXECUTIVE SESSION

Mr. Oros requested a motion to enter into executive session to discuss purchase of property and acquisition of an interest in real property by leasing, and compensation of a public employee.

Mr. Bates made a motion to enter into executive session to discuss purchase of property and acquisition of an interest in real property by leasing, and compensation of a public employee. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 2 – 0:

Mr. Bates	Yes
Mrs. Dottore	Yes

The board entered Executive Session at 8:31 a.m. The Board came out of Executive Session at 9:42 a.m.

Mrs. Dottore moved that board of Geauga Park District begin discussions with the Russell Park District to lease park district lands to the Geauga Park District and allow Dale Markowicz, retained as legal counsel, to negotiate terms favorable to Geauga Park District. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 2 – 0:

Mrs. Dottore	Yes
Mr. Bates	Yes

ADOPTION OF THE MINUTES

The Board was presented with minutes from the September 11, 2018 Regular Board meeting. Mr. Oros presented an updated and corrected August Financial Statement that will be reflected in the September 11, 2018 minutes.

Mr. Bates made a motion to approve the September 11, 2018 Board Meeting minutes. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 2-0.

Mr. Bates	Yes
Mrs. Dottore	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided with the September 2018 Financial Statement.

Geauga Park District
FINANCIAL STATEMENT MONTH ENDED
Sept 30 2018
GENERAL FUND

BEGINNING FUND BALANCE SEPTEMBER 1, 2018		5,088,157.64
PERSONNEL EXPENDITURES		
Salaries	\$219,361.39	
Medicare	\$3,107.47	
Hospitalization September premiums - (will post in October)	\$0.00	
OPERS August 2018	\$32,817.49	
VOUCHERS		\$255,286.35
- Contract Services	\$61,782.40	
- Supplies	\$21,446.66	
- Materials	\$12,116.28	
- Equipment	\$13,329.64	
- Other	\$4,892.96	
- Travel	\$51.07	
- Advertising	\$9,071.96	\$122,690.97
Auditor Fees		
- Auditor Fees - Real Estate Property Tax Distribution	\$1,183.66	
- Auditor Fees - Real Estate Manufactured Homes Distribution	\$41,530.81	
- Real Estate Property Tax Distribution - 2nd Half (Deducted as Auditor Fees)	-\$1,183.66	
- Real Estate Manufactured Homes Distribution - 2nd Half (Deducted as Auditor Fees)	-\$41,530.81	
** state auditor requires showing auditor fees received as revenue & expensed as a fee		\$0.00
EXPENDITURES & OTHER USES		\$377,977.32
REVENUES & OTHER SOURCES		
<i>Interest - September 2018</i>	\$8,962.10	
<u>General Tax Collections</u>		
- Local Government Funds	\$8,460.03	
- State Rollback 2017 Real Estate Tax Reimbursement	\$395,022.19	
- Real Estate Manufactured Homes - 2nd Half Settlement	\$4,017.48	
- Public Housing 2018 Distribution	\$1,594.68	
<u>Gifts & Donations</u>		
- Bird Box - \$3.00	\$3.00	
- Cleveland Fdn. - Quarterly donation from Lewis & Ruth Affelder Fund - \$461.00	\$461.00	
<u>Fees</u>		
- Camping	\$975.00	
- Facilities	\$560.00	
- Utilities	\$2,555.00	
- Programs / Workshops	\$152.00	

- Vendor Fees - Fall Days - \$100.00, NAF - \$100.00, Holly Days - \$110.00, Mistletoe Mkt - \$10.00	\$320.00
- Kayaks - \$665.87, Ropes - \$952.15	\$1,618.02
Sales - TWW - \$1,158.99	\$1,158.99

Other Revenue Receipts

- Observatory House Rent - Sindelar - \$300.00, Chickagami House Rent - Kolar - \$400.00	\$700.00
- Fdn. For Geauga Parks reimbursement for tents & portable restrooms at Soiree event	\$667.50
- Chardon Muni Court Citation - \$10.00, \$.58 reimburse for difference in cost of service	\$10.58
- Public Records request - \$2.00	\$2.00

REVENUES & OTHER SOURCES **\$427,239.57**

ENDING FUND BALANCE AS OF SEPTEMBER 30, 2018 **5,137,419.89**

LAND IMPROVEMENT FUND

BEGINNING FUND BALANCE SEPTEMBER 1, 2018 **2,432,246.09**

EXPENDITURES & OTHER USES

Vouchers	
- Professional Services	\$21,429.00
- Contract Services	\$19,022.01

EXPENDITURES & OTHER USES **\$40,451.01**

REVENUES & OTHER SOURCES

- <u>Interest - September 2018</u>	\$4,377.31
- <u>Other - Royalties/In-Lieu Fees</u>	
- Hart Johnson - Sladkey - \$27.11, Ford Windsor - \$37.24	\$64.35

REVENUES & OTHER SOURCES **\$4,441.66**

ENDING FUND BALANCE AS OF SEPTEMBER 30, 2018 **2,396,236.74**

RETIREMENT RESERVE ACCOUNT

BEGINNING FUND BALANCE SEPTEMBER 1, 2018 **84,241.78**

REVENUES & OTHER SOURCES

<u>Interest -September 2018</u>	\$151.43
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REVENUES & OTHER SOURCES **151.43**

ENDING FUND BALANCE AS OF SEPTEMBER 30, 2018 **84,393.21**

PARK CAPITAL RESERVE ACCOUNT

BEGINNING FUND BALANCE SEPTEMBER 1, 2018 **1,412,660.23**

EXPENDITURES & OTHER USES

Vouchers	\$207,046.40
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EXPENDITURES & OTHER USES **\$207,046.40**

REVENUES & OTHER SOURCES		
<i>Interest - September 2018</i>		\$2,669.29
REVENUES & OTHER SOURCES		\$2,669.29
ENDING FUND BALANCE AS OF SEPTEMBER 30, 2018		1,208,283.12
<u>K-9 FUND</u>		
BEGINNING FUND BALANCE SEPTEMBER 1, 2018		1,431.11
REVENUES & OTHER SOURCES		
<i>Donations</i>		
- Geauga County Fair K-9 Donation box		\$120.00
REVENUES & OTHER SOURCES		\$120.00
EXPENDITURES & OTHER USES		
Vouchers		\$313.75
EXPENDITURES & OTHER USES		\$313.75
ENDING FUND BALANCE AS OF SEPTEMBER 30, 2018		1,237.36

PRESENTATION OF VOUCHERS

Mrs. Dottore inquired about the Leadership Geauga tuition. Mr. Oros responded that the HR Assistant was chosen to attend leadership training this year offered by Leadership Geauga.

Mr. Bates made a motion to approve the vouchers for September excluding any for ARMS Trucking. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mrs. Dottore	Yes
Mr. Bates	Yes

OLD BUSINESS

LEVY BUDGET PROJECTIONS

Mr. Oros distributed updated projections to the board showing a 1 mil renewal and a .9 levy reduction renewal. He distributed updated projections to the board showing a .9 mil levy renewal.

Mrs. Dottore asked that the projections be adjusted and not reflect the assumption of grants.

NEW BUSINESS

PLANNING & OPERATIONS UPDATE

Mr. McCue presented current project updates to the board and said the Sunnybrook overlook is substantially complete and the Ellerin trails and boardwalks are being worked on internally. He explained the contractor is working on completing the shelter and should reach substantial completion by the end of the month. Davey Resource Group is completing the permitting for the Griswold Creek restoration project and construction should start by next month, and lastly the asphalt resurfacing at Eldon Russell Park should be completed later this month or possibly into late November.

RESOLUTION NO. 11-18

Mr. Oros presented a requested for a supplemental appropriation to increase appropriations for the possible purchase of property in the Land Improvement fund for \$1,100,000.00.

Mrs. Dottore made a motion to approve a supplemental appropriation to increase appropriations for the possible purchase of property in the Land Improvement fund for \$1,100,000.00.

Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Bates	Yes
Mrs. Dottore	Yes

RESOLUTION NO. 12-18

Mr. Oros requested a supplemental appropriation to increase appropriations for administrative legal fees in the Contract Services fund for \$25,000.00.

Mrs. Dottore made a motion to approve a supplemental appropriation to increase appropriations for administrative legal fees in the Contract Services fund for \$25,000.00.

Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mrs. Dottore	Yes
Mr. Bates	Yes

2019 HEALTHCARE

Mr. Oros presented a request to the board to reciprocate with the county commissioner’s 2019 health plan rates. Mrs. Dottore pointed out that the percentage the employee pays went up slightly since the rates for the county portion went down slightly.

Mrs. Dottore made a motion to approve the 2019 health plan rates.

Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Bates	Yes
Mrs. Dottore	Yes

BUILDING CLOSURES

Mr. Oros presented a memo requesting the board reciprocate with the county building closure days.

Mrs. Dottore requested information regarding what the board has done historically, and Mr. Oros stated typically the park district has reciprocated with the county. Mrs. Dottore asked if the park district has the same days off as the county, and Mr. Oros replied they are the same. Mrs. Dottore requested to table this request and see the historical data.

SURPLUS PROPERTY

Mr. Oros presented a request to scrap a camera and lifejackets.

Mr. Bates made a motion to approve, and Mrs. Dottore seconded the motion. After roll-call voice vote, the motion was approved 2-0:

Mrs. Dottore	Yes
Mr. Bates	Yes

COMMISSIONER’S TIME

Mr. Oros read a letter to the board from Orwell Natural Gas on behalf of approximately 35 residents of Shadow Hill Estates requesting an easement for a meter station with a natural gas tap off to an existing Dominion East Ohio main line on Wilson Mills Rd. Mrs. Dottore asked how many acres this property is, and Mr. Oros responded it is 33 acres. Mr. Oros stated they would proceed with a survey for an easement first, before the easement is approved.

Mr. Oros explained to the board that ODNR expects a Dam Safety and Engineering plan for Locey Pond Dam located near Maple Highlands Trail, which is 16% owned by Geauga Park District along with several other owners. Mr. Oros said with the help of Chagrin River Watershed Partners, they are in talks to get estimated costs for the Dam Safety and Engineering plan.

The next board meeting will be 11/13/18 at 8:30am at the Meyer Center.

Mrs. Dottore made a motion to adjourn the meeting.

Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mr. Bates	Yes
Mrs. Dottore	Yes

The meeting was adjourned at 10:15 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Andrej Lah, President