

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
October 12, 2021**

The regular meeting of the Geauga Park District Board was held October 12, 2021 at Judge Lester Taylor Lodge, Claridon Woodlands Park. The meeting was called to order at 8:30 a.m. Commissioners Mario Innocenzi, Howard Bates, Pat Preston and Dennis Ibold and were present.

Mr. Bates called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	
Sheryl Hatridge, Administrative Service Manager	
Dawn Sweeney, Interim Finance Manager	
Christine Ward, HR Manager	
Dennis Sloan, Lt. Ranger	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

APPROVAL OF THE AGENDA

Mr. Bates made a motion to approve the agenda. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

ADOPTION OF THE MINUTES

Mr. Oros requested a motion to approve the September 13, 2021 regular board meeting minutes.

Mr. Bates made a motion to approve the amended minutes, Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes

Mr. Oros requested a motion to approve the September 29, 2021 special board meeting minutes.

Mr. Ibold made a motion to approve the amended minutes, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

PRESENTATION OF FINANCIAL STATEMENT

Mr. Oros presented the September financial statement. He pointed out second half real estate collections and real estate rollback settlement.

Geauga Park District
FINANCIAL STATEMENT MONTH ENDED

30-Sep-21
GENERAL FUND

BEGINNING FUND BALANCE SEPTEMBER 1, 2021		6,838,552.24
PERSONNEL EXPENDITURES		
Salaries	\$189,953.95	
Medicare	\$3,070.21	
Hospitalization September premiums	\$56,752.50	
OPERS June, July & August 2021	\$164,708.94	
Workers Compensations	\$13,520.00	
VOUCHERS		\$428,005.60
- Contract Services	\$78,001.86	
- Supplies	\$15,291.38	
- Materials	\$13,603.82	
- Equipment	\$17,878.74	
- Other	\$4,209.50	
- Advertising	\$6,984.93	
- Travel	\$78.96	\$136,049.19
EXPENDITURES & OTHER USES		\$564,054.79
REVENUES & OTHER SOURCES		
<i>Interest - August 2021</i>	\$233.80	
<u>General Tax Collections</u>		
- Local Government Funds	\$10,316.86	
- Real Estate Mfg Homes Rollback - 2nd Half 2020 Settlement	\$1,948.39	
- Real Estate Homes Rollback - 2nd Half 2020 Settlement	\$376,534.17	
- Real Estate Mfg Homestead Reimbursement - 2nd Half 2020 Settlement	\$3,172.87	
<u>Gifts & Donations</u>		
- GPD Patron unrestricted - \$20.00	\$2,684.25	
- Kinetico Caveman Crawl Sponsorship - \$125		
- Chardon Methodist Church unrestricted - \$50		
- Estate of Pamela Zarlingo - \$2,000.00		
- Cleveland Foundation Lewis & Ruth Affelder Fund - \$489.25		
<u>Fees</u>		
Sales - TWW - \$1,649.66	\$15,537.36	
	\$1,649.66	
<u>Rent</u>		
- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$425.00	\$750.00	
<u>Other Revenue Receipts</u>		
Real Estate Tax Refund -Claridon Woodlands	\$13,230.50	
REVENUES & OTHER SOURCES		\$426,057.86
ENDING FUND BALANCE AS OF SEPTEMBER 30, 2021		6,700,555.31

LAND IMPROVEMENT FUND

BEGINNING FUND BALANCE SEPTEMBER 1, 2021		2,830,488.31
EXPENDITURES & OTHER USES		
Vouchers		
- Professional Services	\$11,873.30	
- Contract Services	\$381,719.59	
EXPENDITURES & OTHER USES		\$393,592.89
REVENUES & OTHER SOURCES		
- <i>Other - Royalties/In-Lieu Fees</i>	\$363.14	
SC - \$360.50		
SC & Hart Properties - \$2.64		
REVENUES & OTHER SOURCES		\$363.14
ENDING FUND BALANCE AS OF SEPTEMBER 30, 2021		2,437,258.56

RETIREMENT RESERVE ACCOUNT

BEGINNING FUND BALANCE SEPTEMBER 1, 2021		74,544.47
REVENUES & OTHER SOURCES		
REVENUES & OTHER SOURCES		
		-
EXPENDITURES & OTHER USES		
	\$0.00	
ENDING FUND BALANCE AS OF SEPTEMBER 30, 2021		74,544.47

PARK CAPITAL RESERVE ACCOUNT

BEGINNING FUND BALANCE SEPTEMBER 1, 2021		484,223.14
EXPENDITURES & OTHER USES		
Vouchers	\$0.00	
EXPENDITURES & OTHER USES		\$0.00
REVENUES & OTHER SOURCES		
REVENUES & OTHER SOURCES		
		\$0.00
ENDING FUND BALANCE AS OF SEPTEMBER 30, 2021		484,223.14

K-9 FUND

BEGINNING FUND BALANCE SEPTEMBER 1, 2021		292.55
REVENUES & OTHER SOURCES		
<i>Donations</i>	\$0.00	
REVENUES & OTHER SOURCES		\$0.00

EXPENDITURES & OTHER USES

Vouchers	\$0.00
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EXPENDITURES & OTHER USES**\$0.00****ENDING FUND BALANCE AS OF SEPTEMBER 30, 2021****292.55****CASH BALANCE 9/30/2021 \$9,696,874.03****PRESENTATION OF VOUCHERS**

Mr. Oros presented vouchers from September. Mr. Preston inquired about the Goldenrod Trail repair and Mr. McCue explained this was for asphalt repair on the trail at Walter C. Best.

Mr. Ibold made a motion to approve September vouchers except Preston and ARMS Trucking. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Ibold	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes

Mr. Ibold made a motion to approve August vouchers for Preston, Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Ibold	Yes
Mr. Preston	Abstained

Mr. Ibold made a motion to approve September vouchers for Arms Trucking, Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes
Mr. Bates	Abstained

NEW BUSINESS**PLANNING AND OPERATIONS UPDATE**

Mr. Oros shared current construction costs for outside contracted capital improvement projects for this year. Mr. McCue said projects are moving along due to good weather. He added paving and landscaping are to be done at Eldon Russell Park, and they are waiting on windows at Swine Creek Lodge. Mr. McCue added Veterans Legacy will go through the end of the year. Mr. Innocenzi asked for projected date of completion for Veteran's and Mr. McCue said that the scheduled date is beginning of December, but it will likely be towards the end of December and the other two projects will likely finish by end of November. Mr. Preston asked about 2022 projects and Mr. McCue distributed the project list for 2022 from the August board packet for Bessie Benner and The West Woods and said a project at Frohring Meadows will probably in 2022. Mr. Preston stated said we need to spend more money in 2022 than the two projects listed. Mr. Oros added updated costs for projects for next year will be provided for the plans to spend on park infrastructure and resources.

MARCUM ACCOUNTANTS AND ADVISORS

Mr. Oros introduced Frank Suponic from Marcum Accountants and Advisors. He made a recommendation the park district hire Marcum for the candidate search. Mr. Oros said the search fee would be 20% of the first year's salary. Mr. Preston said the board doesn't have a good understanding of the public accounting requirements and he would like Mr. Suponic to tell them what they should be doing to be compliant with their responsibilities. Mr. Suponic said that government accounting is on a cash basis and requires budgets, appropriations, resolutions and going to the county auditor. He stated there are several enhancements that can be made to improve communications, policies and procedures

and should be in place in regard to what has to be done by the director of finance and fiscal officer. He also said the financial information provided to the board and executive director can be significantly enhanced to help make more informed decisions. Mr. Suponcic said his number one priority is to find someone who is qualified, capable and experienced in all required areas to fill this position.

HEALTHCARE

Mr. Oros requested the board approve 2022 healthcare rates which are the same plans and contribution rates as the county. He said the increase for the park district will be \$3,044.88 annually based on the current enrollment. Mr. Oros added the park district was able to remain with both CEBCO and Anthem. Mr. Preston added this is a very good rate.

Mr. Preston made a motion to approve healthcare rates. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

COMMISSIONER’S TIME

Mr. Preston made a motion to thank Bill Dieterle for his service to the board of the Geauga Park District and wish him all the best.

Mr. Preston made a motion to thank Mr. Dieterle for his service to the board. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

The next board meeting will be Monday, November 8, 2021 at 8:30am at Judge Lester Taylor Lodge, Claridon Woodlands.

ADJOURNMENT

Mr. Bates made a motion to adjourn the meeting. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes

The meeting was adjourned at 8:48 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio’s Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Howard Bates, President